

CITY COUNCIL PROCEEDINGS
JANUARY 12, 2010

The Bagley City Council met in regular session on January 12, 2010 at 6 p.m. in the City Council Chambers.

Present were Mayor John Sutherland, Council Members Mark Edevold, Wendy LaRoque, Sidney Michel, David G. Anderson and Clerk Treasurer Colleen Lindgren.

Also present were Bill Masterson, Mike Jenson, John Bauer, Maggie Montgomery, Pastor Gary Fry, Amanda Brustad, Dan Sauve, Rick Viktora, Darren Halverson, Mike Frisch, Mark Hoiland, Cathy Jo Gunvalson and Al Rasmussen.

Motion was made by Anderson to approve the minutes of December 8 and December 15. Seconded by Edevold, passed unanimously.

Mayor Sutherland called upon John Bauer and Maggie Montgomery. They have applied for and received a license to build and operate a radio station in the area. Presently they have the KAXE Radio Station, which is a Community Radio station, located in Grand Rapids. They are a community radio station not a commercial radio station. The new station would be called KBXE. They play an active roll in the communities. They are a National Public Radio affiliate and they cover local and regional news. They have all kinds of music and volunteers will do the music shows. This would be a great opportunity for the community to be involved. Their call number will be 90.5FM. They plan on having the studios built in Bemidji and the transmitter will be in Clearwater County. Bauer and Montgomery asked for a letter of support from the Council due to the fact that they are trying to get a grant from the federal government. Motion was made by Anderson to draft a letter of support for the KBXE Radio station. Seconded by Edevold, passed unanimously.

County Engineer Dan Sauve was present to speak with the Council about 6/10th of a mile of road that they have banked and could get gas tax funds. They have 2 spots in the City that they would like to take over. The County Commissioners have approved resolutions to take over these streets. There are a number of streets also that need Road numbers changed on. Motion was made by Edevold to pass Resolution #4-10 DESIGNATION OF COUNTY STATE AID HIGHWAY 41; #5-10 DESIGNATION OF COUNTY STATE AID HIGHWAY NO. 55; #6-10 DESIGNATION OF COUNTY STATE AID HIGHWAY NO. 56; #7-10 DESIGNATION OF COUNTY STATE AID HIGHWAY NO. 19; #8-10 DESIGNATION OF COUNTY STATE AID HIGHWAY NO. 32; #9-10 DESIGNATION OF COUNTY STATE AID HIGHWAY NO. 54. Seconded by Anderson, passed unanimously.

Mayor Sutherland appointed David Anderson as Vice-Mayor for 2010.

Discussion was held on the appointment of City Attorney for 2010. LaRoque would like to speak with other attorneys in the area. Motion was made by Edevold to table the appointment until the next City Council meeting. Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to appoint the following to the Library Board: Terri Knutson, Anna Larson, Melanie Nelson, Mia Reynolds, and Sarah Schwagle. Seconded by Michel, passed unanimously.

Mayor appointed the following to each department: Michel-Parks & Recreation, LaRoque-Liquor Store, Anderson-Buildings & Transportation, and Edevold-Roads & Bridges.

Motion was made by Michel to appoint the following members to the Zoning Board: Howard Moore, David G. Anderson, Richard Olson, Richard Davis, and Kraig Fontaine. Seconded by Edevold. For: Michel, Edevold, LaRoque, and Sutherland. Anderson abstained. Motion carried.

Motion was made by LaRoque to appoint Doug Lindgren for a three-year term on the Public Utilities Commission. Seconded by Anderson, passed unanimously.

Motion was made by Anderson to appoint Colleen Lindgren as Cemetery Sexton for 2010. Seconded by Michel, passed unanimously.

Motion was made by Edevold to enter into the agreement with the Clearwater County Attorney as presented. Seconded by Michel, passed unanimously.

Motion was made by Edevold for the Clerk to advertise for bids on gas and diesel at the pumps. Seconded by Michel, passed unanimously.

Department Reports: Police Chief Darren Halverson. Price quotes on surveillance equipment were gotten. Price is \$2,664. For night vision and motion sensor it is \$500.00. A new radar trailer goes for \$7,500 and ones that mount on a pole go for \$3,800. He has not been able to find any used equipment. Edevold would like to see the close out of 2009 before any decisions are made. Matter will be brought up at a later date.

Fire Department: Chief Rick Viktora gave the 2009 Annual Report of Activities to the Council. Firemen elected the following as Officers: Chief-Rick Viktora, First Assistant Chief-Tony Marty, Second Assistant Chief-John Gerbracht, Secretary-Dan Hecht, and Training Officer-Rick Viktora. Motion was made by LaRoque to accept the slate of Officers as listed. Seconded by Edevold, passed unanimously.

Clerk brought a work proposal from Bonik Electric to replace lighting in the Fire Dept. Hall/Garage. This will be brought before the Council at the next regular meeting.

Park Board-Amanda Brustad. The Board had discussion on the boat ramp issue and the congestion in the park. Clerk Lindgren had brought to their attention the ordinance on members to be appointed to the Park Board for a certain term. There are two members that will no longer be on the board and they are Jeanine Brand and Steve Beltz. Board Members would like to meet yet in January and bring some names back to the Council for their recommendation. Council agreed to give the Board one month to make recommendations.

Mayor asked if the boat ramp could be moved once in place. Brustad stated that the plank agreement is for the existing site. Edevold stated that the DNR would need to be contacted for relocation. Michel asked if the park could have two accesses? Edevold can't see why not. Discussion was held on the dump station and Edevold will be talking to the Public Utilities Commission on the matter also.

Zoning Commission. A Public Hearing will be held on January 27th concerning an Application For a Zone Change. Moore will then attend the next Council meeting on the decision of the Zoning Board.

Roads & Bridges-Bill Masterson. There is a Roadway/Bridge Maintenance training in Bemidji on February 23, which Masterson would like to attend. Cost is \$75.00. Motion was made by Michel to send Masterson to the training on February 23 and to pay the registration fee. Seconded by Edevold, passed unanimously.

Public Utilities-Mike Jensen. There are a number of gas customers to get hooked up in the spring. The sewer pump stations have been serviced. There have been a couple of cable TV breaks. There also is some training coming up for the workers.

City Hall-Colleen Lindgren, Clerk. Monthly reports were gone over along with the receipts for December.

2010 Leadership Conference for Newly Elected Officials will be held in Brooklyn Park on Jan. 29-30. Cost is \$285 plus room and meals. The Council has asked the Clerk to write a letter to the League informing them that if they had a conference closer to the northern part of the state, they would be very happy to attend.

Motion was made by Anderson to pass Resolution #1-10 OFFICIAL NEWSPAPER. Seconded by Edevold, passed unanimously.

Motion was made by Edevold to pass Resolution #2-10 OFFICIAL DEPOSITORY. Seconded by Michel, passed unanimously.

Motion was made by Anderson to pass Resolution #3-10 APPOINTING A COMMISSIONER TO THE BAGLEY HOUSING & REDEVELOPMENT AUTHORITY. Kay Peterson will be the appointed. Seconded by Michel, passed unanimously.

Council received a letter from the Minnesota Department of Transportation to notify them that private data about the City, maintained by Mn/DOT, may have been accessed by an unauthorized individual. Mn/DOT is correcting the error.

A letter and billing has been received from Chris Arnold for the work he has put into the City Web site. 2009 budget for the web site is \$500.00. Arnold's billing is for \$1,216.00. Michel would like to table the matter for a month so it can be looked into closer. LaRoque stated that the web pages are not updated and she has a real issue with his billing. She feels he is not doing the job of keeping up the web site and she has had many complaints on it. She personally would like to see, if anything is paid to him, pay only what was in the budget. She also stated that people have contacted her saying that he is ignoring their calls and emails. She would like to see someone else do the web page. Edevold said that it was a very loose arrangement and asked how much of his time is covered when he is working at the liquor store. Clerk stated that she puts on the community calendar and the City meetings. A. Brustad said that he has contacted someone from the Fire Dept. but nothing has been done yet by them. LaRoque said that when you go on nothing has been changed over time. Michel stated that in all fairness, Arnold should be at a meeting to state what he has done. Motion was made by Michel to table the matter until the next Council meeting and have Arnold at the meeting. Seconded by Edevold, passed unanimously.

Motion was made by Edevold to transfer \$6,000 of the Economic Development funds into the Bagley Industrial Development Corporation funds. Seconded by Michel, passed unanimously.

Motion was made by Edevold to approve payment of the outstanding bills as presented. Seconded by Anderson, passed unanimously.

Board Reports: Liquor Store-LaRoque. There have been some compressor issues that are being worked on. Anderson and LaRoque will be meeting with Moen before the end of the week, to talk about the new computer system.

Tri-Valley Bus members were present to update the Council on the bus usage. They are up 1,200 rides over last year. Mike Frisch, Mark Hoiland and Cathy Jo Gunvalson reported that they did more advertising, which helped. They have applied for another grant that has been approved with a 50/50 match. The route would start in Bagley and go north and then back around the north and east side of Bagley. Gunvalson represents other families in the area that have a family member with disabilities. This is a pilot program and they are working on routes and needs of the people. The new route would begin February 15th. They are not here to ask for money. The bus service is for anybody who wants to use it. The County Commissioners have supported the grant in writing. Councilman Anderson stated that there is plenty of need for the bus. One of the banks in town sponsors one day a month and Kubiaks Grocery store contributes free rides to their store. The bus is funded by 85% federal/state and 15% local. LaRoque asked if they are in other counties as well. Frisch said that they cover 6 counties. He said they also provide rides for one school class to deliver Meals On Wheels.

Art Nash, University of Minnesota Extension office, talked with the Council about what they have to offer. They are doing a Pilot Study opportunity and he explained how this is done and why it would be good for the community. He is looking for 6 towns to do the pilot program. The program is called a Market Area Profile. A simple report cost \$375.00 and the customized program cost is \$750. So far there are two slots filled. LaRoque asked if he will be meeting with the Chamber. At this time, he will not be but will try to get in to see them. He will be meeting with the BIDC. LaRoque asked if there would be a separate fee for the City and the Chamber or would it be one fee. Nash stated one project/one price. Al Rasmussen asked if the City would be interested in doing the study. Michel stated that it sounds good and LaRoque said that she would like to see multiple groups get involved. Council Members would like to see other groups get involved but they were quite interested in the project.

Discussion was held on rules for 4-wheelers in the City and snowmobiles. Michel would like to see the snowmobile ordinance advertised.

A work night for the Council will be held on January 28th at 6 p.m. Clerk will call Cornerstone to see if the Council can use one of their meeting rooms.

Being there was no further business to come before the Council, motion to adjourn was made by Edevold. Seconded by Anderson, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
FEBRUARY 9, 2010

The Bagley City Council met in regular session on February 9, 2010 at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Sidney Michel, Mark Edevold, David G. Anderson, Wendy LaRoque, and City Clerk Treasurer Colleen R. Lindgren.

Also present were Al Rasmussen, Rick Viktora, Ken Moen, Eugene Cole, Bill Masterson, Mike Jensen, John Lee, Howard Moore, Darren Halverson, Amanda Brustad, Chris Arnold, Doug Lindgren, and Jeanine Brand.

Motion was made by Anderson to approve the minutes as presented of January 12, 2010. Seconded by Edevold, passed unanimously.

Fire Chief Rick Viktora was present to inform the Council that the 2009 FEMA grant, which the Fire Department applied for, has been approved. The grant is for the amount of \$65,825.00. The federal share is 95 percent or \$62,534.00 of the approved amount and the City share of the costs is 5 percent or \$3,291.00. The grant was applied for to purchase equipment, SBA's & masks, for the firemen. Originally the Fire Department was facing a \$4,891.00 amount but this was changed by FEMA. Motion was made by Anderson to accept the FEMA grant in the amount of \$62,534.00. Seconded by LaRoque, passed unanimously.

Viktora also asked for permission to send 8 Firemen to Detroit Lakes for training in March for two days. Cost is \$90/person plus room and travel expense. Motion was made by LaRoque to approve the training for firemen to attend the Detroit Lakes training. Seconded by Edevold, passed unanimously. There is training in Mankato that Viktora may need to attend at a later date.

Utilities Manager Mike Jensen gave a report for public utilities. The water system/water plant was checked out and looks good. The Elementary School has a small leak but it is their line. Raises on the billing were done and some streetlights were replaced behind the Court House. The crews are getting ready for some summer projects.

Realtor John Lee was present with a proposition on the S&K Bar and Grill. The price is different than it was a number of years ago when someone on the Council had looked at it. The proposal would be for the west half of the building at a cost of \$290,000. Each half of the building is independent from the other half. The seller would build a wall in-between the two half's. The seller would also consider taking a second mortgage on the building and would also take the present liquor store building in as trade. Mr. Lee gave a packet to each Council Member with all the information in it and offered to take the Council on a walk through whenever they wished.

Al Rasmussen was present with a Gambling Application For Exempt Permit to raffle off calendars that support the Clearwater County Fair. Money goes for new building and improving the Fair Grounds. Motion was made by Edevold to approve the Calendar Gambling permit. Seconded by Michel, passed unanimously.

Eugene Cole was present to speak with the Council on a parcel of property, which is located south of the tracks, near the City wells and in the Well Head protection area. The property is presently in his mother's estate and he wants to sell it to the City to cover her funeral expenses. Taxable Market Value on the property is \$500. Edevold asked what kind of price he was asked for the parcel. Cole was open for suggestions. Michel would like to discuss the matter further before making a decision. LaRoque feels that the City Attorney should review everything before a final decision is made. Jeanine Brand stated that the City should get an abstract for the property. Edevold stated that he feels the Council would be interested but a dollar amount needs to be decided. Cole asked about the taxable value and the City takes care of the legal costs. Mayor stated that the Clerk should check into the matter with the City Attorney and bring back to the City Council at their next meeting.

Chris Arnold was present to speak with the Council on the Wine & Tasting event. He has spoken to some of the Council Members about the event. The Tuesday Study Club would like to hold an event at the same time but they would collect their own funds from their part of the event. He has spoken to Fireside because when this was first set up it was started at S&K and it was

decided to rotate the event between the businesses. Mary Gerbracht has said that she will not charge to do the event at Fireside. He is hoping to hold the event towards the end of April, after the Firemen's Ball. Arnold stated that he, Pete Walchuk and Earl Larson do not get compensated for the benefit, and so he asked if they could get paid for their time. He has talked to 5 of 10 vendors to do it on a Friday and they are OK with that. Last year, 171 tickets were sold. Mayor Sutherland stated that he did not know that Arnold had spoken to the other businesses about going to a different place each year. Arnold said that all wine and beer were donated. Local grocery stores donated the cheese/meat and crackers, and they are willing to do it again this year. The Chamber has had a little expense with the purchase of glasses.

Edevold stated that one of the concerns is the partnering up of entities. Someone could say why this one and not this one. Arnold would like to open it up for more places. The cost to get into the event is the dollars that goes towards the fireworks. LaRoque asked how Fireside owner, Mary Gerbracht feel about other restaurants coming in. Arnold said that he had mentioned to her about the grocery stores and she had no problem with that. Gerbracht is donating their place and it will be covered under her dram shop insurance. Jeanine Brand reported that last year she took and sold tickets and people were in the mood to buy. They wanted to buy the door prizes. She said that the Tuesday Study Club is not going to do a silent auction. They are going to set up 5 or 6 kiosks with items on them to raffle off. Edevold feels that City needs to do this and is wondering who else wants to participate. LaRoque feels that the only part the City has to do is the wine tasting and collecting the money at the door. Michel feels that it may be somewhat up to Gerbracht because it is their building. Arnold would like to see a Committee set up, consisting of Gerbracht, 1 or 2 Council Members and a Chamber Member to oversee the project. Edevold would like to have a list given to the Council at the March meeting, of who is participating and what they are doing, and they the Council says yes or no. Michel does not want to see for profit groups come in. Edevold agreed that the groups that come in would be all non-profit and local groups. LaRoque stated that this is a lot of work to put together. We need the employees there. Arnold said that sometimes the reps can't be there but they donate their profit and that is where Larson and Walchuk come in. Edevold feels the City Employees should be involved. Moen said that it was when the reps could not come then they asked the employees to work and there are other issues there. Motion was made by LaRoque to compensate the City employees for their time at the wine event. Seconded by Edevold, passed unanimously.

Committee will be made up of Councilman David G. Anderson, 1 Chamber member, owner, 1 Tuesday Study Club member, and Legion Manager Richard Olson.

Discussion was held on the City Web Page. Arnold relinquished his rights on the web page. There were accusations brought to him, and he said he would never ruin or hurt the page. The City Clerk now has the administration rights to the page. He looked in the library site and it was not something he could do right away. He had to study it and then got it in after a month. He is willing to do the City end and did most of it on his own time. He assumed he was in the budget range with the billing he handed in but that was wrong. There are issues with too many people getting into the site. The City end is lacking but it is expanding and Mike Jensen will be doing more with the Public utilities end. Mayor Sutherland apologized for not keeping up with him and all the work he has put in. Edevold said that for the time being the City office should be looking at it. Anderson made the motion to pay Arnold the \$500 which was in the 2009 budget, for the services he did do. Seconded by Edevold, passed unanimously. LaRoque feels that it was not set up exactly like we wanted and asked him to bring recommendations back to them. She maintains the Art In The Park site and does not understand why the others who have links on, do not keep up theirs. There may need to be some retraining on the page.

Council Member LaRoque brought before the Council a proposal for the hanging baskets and flowerpots for the City. Proposal was gotten from Francis Floral. 55 hanging flowerpots @ \$55 each, 12 bags of fertilizer @ \$60 each, and 20 replacement hangers @ \$20 for a total of \$4,145. A donation advertisement will be put in the newspaper. Stone flower planters cost is \$30.00 and there will only be as many put out as donations cover. Motion was made by Edevold to accept the proposal of Francis Floral for 55 hanging flowers, 12 bags of fertilizer and 20 replacement hangers in the amount of \$4,145. Seconded by Anderson, passed unanimously. An ad will also be put on cable TV.

Motion was made by Michel to appoint Ed Rasmussen as City Attorney. Seconded by LaRoque, passed unanimously.

Department Reports: Zoning-Howard Moore. The Zoning Board held a public hearing on January 27th to discuss an Application for a Zone Change put in by Shawn Murphy. Mr. Murphy is planning on building a Mini-Storage in an area down by the old City Garage. The area is presently zoned R-1 and he would like to have it changed to I-1. There was no opposition heard at the hearing. The Zoning Board approved the Zone Change and is now asking the Council to approve it also. Motion was made by Michel to approve the Application for a Zone Change for Shawn Murphy from R-1 to I-1. Seconded by Edevold, passed unanimously. Resolution #11-10.

Liquor Store-Ken Moen, Manager. Moen was present to find out what has happened with the proposed new till system. Councilman Anderson has been working on a system with Total Register Systems, Inc. for the computers and tills. Total cost for the system is \$10,509 plus sales tax, which includes one-year warranty with unlimited training and support. Also included is installation and cabling of the system. Motion was made by Anderson to accept the proposal from Total Register Systems, Inc. in the amount of \$10,509 plus sales tax. Seconded by Michel, passed unanimously. Anderson will get hold of the company to set up a time to get the system set up. Moen said that right now is the slow time at the store.

Moen said that the compressor issue has been repaired and is working well.

Roads & Bridges-Bill Masterson. Poly Scraper blades were ordered for the snow blower. Fuel used for the month of January was \$1,246.36. Masterson stated that he is following what he has been taught on the roads. The State Highway Dept pulls in 92 and 2 and then the City helps haul it out. The airport is closed down at this time due to lots of ice on it. Discussion was held on the watering truck. It is very old and might not make it through the summer. Michel would like to see Masterson check into a fiberglass tank.

Park Board-Doug Lindgren. Steve Beltz and Jeanine Brand are no longer on the board. Amanda Brustad will be on until 12/31/10; Doug Lindgren and Jacki Merschman will be on until 12/31/11. The Park Board recommended to the Council to appoint new members Troy Jesness and Chad Bonik to the Board and they would stay on until 12/31/12. Motion was made by Anderson to appoint Jesness and Bonik to the Park Board until 12/31/12. Seconded by Michel, passed unanimously. Discussion was held on the usage of the snack shack at the ball fields, speed bumps, and the Board wants to move the fire wood shed down to the attendants spot and put a roof over it. The Street Superintendent will be asked to check in to seeing if it could be moved or if a new one will be needed. The Board would like to also put striping on the boat parking lot and make it a one way around the trees in the lot. There would then not be any parking on the lot for the people who use the lower picnic shelter. Board was told to keep going forward on the striping project for the parking lot and bring back to the Council at the next meeting.

City Hall- Clerk Colleen Lindgren. An email was received from Engineer Mike Karvakko concerning the status of the airport. Soil borings have been done and results received. Karvakko would like to know how the Council would like him to proceed. Karvakko will be asked to come to a special meeting of the Council. Meeting will be held on February 24th at 6:30 p.m. in the Council Chambers.

Clerk Lindgren also reported that she will be on sick leave beginning March 18th for maybe up to four weeks.

Motion was made by Anderson to approve Resolution #10-10 FINANCIAL INSTITUTION and to add Riverwood Bank name on it. Seconded by Michel, passed unanimously.

Mayor set the date to meet with the Townships on Fire Protection for February 24th at 6:15 p.m.

Motion was made by Anderson to have the Clerk pay the outstanding bills. Seconded by LaRoque. Passed unanimously.

Board Reports: Park Department. Clerk reported that Wayne and Rhonda Netland will be returning as Park Attendants for the coming summer. Also there was a request for a wedding to be held in the City Park on July 17th. He would like to know if this is possible and any concerns the Council may have. Council talked about damage deposit, no driving in the ball park area, and they would like to know a little more on what he is planning.

Other Business. Amanda Brustad asked the Council why DOT did not have the paving go to the edge of the curve? There are chunks missing in the gutter area. She feels the Council should contact DOT and ask why they did not pave up to the curve, before their time runs out.

Michel brought up the fact that the cleaning contract needs to have the sales tax adjusted from 6.5% to 6.875%. Motion was made by LaRoque to approve the contract with the raise in sales tax. Seconded by Anderson. For: LaRoque, Anderson, Edevold, Sutherland. Abstain: Michel. Motion carried.

Being there was no further business to come before the Council, motion to adjourn was made by Anderson. Seconded by Edevold, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
FEBRUARY 24, 2010

The Bagley City Council met in special session on February 24, 2010 at 6:30 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Wendy LaRoque, Mark Edevold, David G. Anderson, Sidney Michel, and Clerk Colleen Lindgren.

Also present were Engineer Mike Karvakko and Street Superintendent Bill Masterson.

Mayor Sutherland called upon Mike Karvakko to give the Council an update on the cracking of the airport runway. MnDOT District 2 did 6 different soil borings, 4 in the bituminous and 2 along the runway. There was no issue with the product used. It appears that the cause for the major cracking may have been due to poor compaction of the sub grade, granular and aggregate during the original project. Clerk reported that as of this time, no testing papers have been gotten from the Engineers who were on the original project. With these findings Karvakko recommendation to the Council is to fix the cracks and it would be a gamble not to put in the drains. The drains would run parallel to the runway. MnDOT will not do the complete runway over. Edevold feels that the City must move forward with the plan. Karvakko said that the City really should have a crack sealing plan for every two years and do an annual review. MnDOT Aeronautics would pay 80% of the cost and the City 20% and estimated cost of the project is \$150,000. Edevold is inclined to say the City should do the whole project, sealing and under drain. Karvakko feels that the under drain would get rid of the moisture a lot faster than with other methods. Karvakko will email paper work to the Clerk by Friday of this week for the Council's inspection before the next regular Council meeting. Clerk was instructed to send certified letters to the Engineers Short Elliot Hendrickson asking for test results of the airport project.

Clerk was asked to open the bids for gas at the pumps. One bid was received from Bagley Coop Ass'n. Ethanol/unleaded .05 cents per gallon about cost and Diesel Fuel No. 2 - .05 cents per gallon about cost. Motion was made by Anderson to accept the gas bid from Bagley Coop Ass'n. Seconded by Michel, passed unanimously.

Clerk went over the 2009 Budget funds.

Motion was made by Anderson to transfer \$10,620.13 from the Liquor Store 2009 funds into the Liquor Store Savings account. Seconded by Edevold, passed unanimously.

Motion was made by Edevold to transfer from the 2009 Fire Department fund, \$250.00 into the Fireworks designated funds and \$14,080.70 into the Fire Department truck account. Seconded by Michel, passed unanimously.

Motion was made by Anderson to transfer \$3,184.72 from the 2009 Zoning budget to the 2009 City Hall budget. Seconded by Michel, passed unanimously.

Motion was made by LaRoque to transfer \$2,666.55 from the 2009 Cemetery budget to the City Hall budget. Seconded by Edevold, passed unanimously.

Motion was made by Edevold to transfer, from the Police Department budget, \$354.63 to the DARE designated funds, \$563.07 to cover the Airport 2009 budget overage, \$4,000. to the Police Dept. designated car funds, and \$3,361.93 into the Airport Projects designated funds. Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to transfer \$3,173.85 from the 2009 Dog Pound fund into the City Hall 2009 budget. Seconded by Michel, passed unanimously.

Discussion was held on the 2009 Park budget funds of \$11,837.55. LaRoque made the recommendation to put \$1,837.55 in the South Park Designated funds, and \$10,000 into the City Hall. Edevold would like to see the funds not put in a designated fund for the South Park but put it in the Park & Recreation Upgrade fund. Motion was made by LaRoque to transfer from the 2009 Park & Recreation budget, \$10,000 into the 2009 City Hall budget to cover overage and \$1,837.55 into the Park & Recreation Upgrade Funds. Seconded by Michel, passed unanimously.

LaRoque asked if it would be possible to put all of the Economic Development funds into the Airport Project. Michel stated that he thought the Council is going to have to do so. Motion was made by LaRoque to transfer the 2009 Economic Development funds of \$17,882.75 into the Airport Project designated funds. Mayor Sutherland asked for a second. Discussion was heard on where others thought the funds should go. Motion died due to lack of a second. Edevold would like to see \$15,000 of the funds be put into the Airport project fund and the rest go into the City Hall budget overage. Motion was made by LaRoque to put \$15,000 from Economic Development 2009 budget into the Airport Project Designated fund and \$2,882.75 into the 2009 City Hall budget overage. Seconded by Edevold, passed unanimously.

Discussion was held on the Roads & Bridges budget. Michel was wondering about putting the funds in the 2011 Street project. Motion was made by Anderson that \$1,022.07 be transferred from the Roads & Bridges budget into the City Hall 2009 budget. Seconded by Edevold, passed unanimously. Demolition of the old City Garage was discussed. Maybe someone would want to tear it down for the material in it. Discussion was held on the 2011 Street project. Motion was made by Edevold to put \$10,000 of the Roads & Bridges budget into the Road and Bridges designated truck fund and \$4,734.13 into the 2011 Street Project designated funds. Seconded by Anderson, passed unanimously.

Motion was made by Edevold to approve the designation of the 2009 Funds as numerated by the City Clerk. Seconded by Anderson, passed unanimously.

Fireworks fund -----	\$ 500.00
Historical Structure Upkeep -----	\$ 1,500.00
D.A.R.E. -----	\$ 1,093.91
VFW Donation – Vets Stone Repair -----	\$ 1,500.00
Ball field Complex Funds -----	\$ 1,371.94
Fire Department Truck Account -----	\$ 35,833.41
Cemetery Improvement Funds -----	\$ 25,194.47
Roads & Bridges Truck Account -----	\$ 25,056.43
Revolving Loan Fund #1 -----	\$ 113,470.59
Revolving Loan Fund #2 -----	\$ 111,106.81
Revolving Loan Fund #3 -----	\$ 59,023.11
Water Truck Fund -----	\$ 7,000.00
Park & Recreation Upgrade Funds -----	\$ 15,538.67
Economic Development Funds -----	\$ 25,675.77
Police Department handicap Entrance -----	\$ 8,000.00
Demolition of old City Garage -----	\$ 2,000.00
Recodification of City Ordinances -----	\$ 2,382.00
Police Department Car Funds -----	\$ 19,308.33
2011 Street Project -----	\$ 30,969.27
Airport Projects -----	\$ 23,250.50
Airport FEMA Grant -----	\$ 8,736.00
General Fund Account – All accounts -----	\$1,033,105.67

The January 2010 Clerks Budget reports were gone over.

Discussion was held on the street, which is presently closed north of LaRoque's home. She would like to see the road abandoned due to the fact every spring it breaks up.

Discussion was held on the 2010 Budget. The Governor has proposed another unallotment of \$75,887 and the LGA has already been cut \$68,585 for 2010. Michel stated that when the levy is done in September, the City will need to raise the mil levy.

Discussion was held on a letter from Malotte Backer concerning an Arts Grant that she is willing to write. Council Members would like to participate and Backer will be asked to bring ideas back to the Council.

Mayor Sutherland asked that the meeting be closed at this time, 8:20 p.m. for personal issues.

Mayor Sutherland opened the meeting back up at 8:53 p.m.

Being there was no further business to come before the Council, motion to adjourn was made by Anderson. Seconded by Edevold, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
MARCH 9, 2010

The Bagley City Council met in regular session on March 9, 2010 at 6 p.m. in the City Council Chambers.

Present were Mayor John Sutherland, Council Members Mark Edevold, Wendy LaRoque, Sidney Michel, David G. Anderson, and Clerk Treasurer Colleen R. Lindgren.

Also present were Bill Masterson, Mike Jenson, Desirae Olson, Jerry Olson, Eugene Cole, Chief Darin Halverson, and Leonard Stinar.

Motion was made by Anderson to approve the minutes for the Council Meeting of February 9th and the Special Council Meeting of February 24th. Seconded by Michel, passed unanimously.

Casey LaVine put in an application for a 3.2% Off Sale Beer License. He was unable to be at the meeting due to another commitment. Application was tabled until the April Council Meeting and LaVine is able to be present.

Discussion was held with Eugene Cole concerning a parcel of property located south of the railroad tracks, which is in his mother's name. Attorney Rasmussen is looking into some legal matters concerning the property. Matter was tabled until the next regular Council Meeting in April.

Desirae Olson asked the Council to extend the date on the Variance she had gotten from the Council in June 2008. It is unknown whether or not she will be able to build on the property this year and the variance runs out in the fall of 2010. She asked if the variance could stay on the property as long as she owns it. Edevold stated that he has no problem extending the variance for two years but not indefinite. LaRoque agreed that if Olson sells the property then the variance is null and void and if someone else buys the lot they must reapply. Motion was made by LaRoque to extend the variance on the Desirae Olson lot until December 31, 2012. Seconded by Edevold, passed unanimously.

Market Area Profile – Clerk stated that the BIDC and the Chamber have decided that they would like to go for the project. Would the Council also like to go in on the profile? Aaron Kaiser will be getting a group together which would include two people from each of the three Associations to set up a meeting with Art Nash. Both the BIDC and Chamber feel this would be a good project. Motion was made by Michel to go with the Market Area Profile with a cost of 1/3 of the total. Seconded by LaRoque. For: Michel, Anderson, and LaRoque. Opposed: Edevold. Motion carried. Mayor Sutherland said that he would be interested sitting on the board and LaRoque stated that she would also, so long as the meetings are at night.

Discussion was held on the Airport Project contracts received from Karvakko Engineering. Michel stated that he had gone to the airport and did not see any frost heaves and the sample taken did not show any water. He wondered if the drain tile is really necessary if there isn't enough water under the runway to make it heave. LaRoque asked if this wouldn't be a preventive project. Michel feels it would be an expensive preventative thing to do. He knows the cracks need to be patched but is concerned about the necessity of the drain tile. Edevold said it is a tough call but feels they should go with the recommendation of the Engineer. Clerk stated that the testing results have been received from S.E.H. and those have been forwarded to Karvakko Engineering. Edevold stated that on the Master Agreement there are two areas that he has questions. Article 8 C and Article 9 A 4. He feels they are conflicting statements. Michel asked about seeing the other results of the tests before a decision is made. After discussion, Edevold made the motion to approve the contracts having Article 8 C struck. Seconded by LaRoque, passed unanimously.

Anderson made the motion to approve the 3.2% License for the Bowl Inn for April 1, 2010 to April 1, 2011. Seconded by Michel, passed unanimously.

Department Reports: Police Chief Darin Halverson. Halverson brought to the Council a quote for the lease or purchase of a 2010 Ford Crown Victoria Police Pursuit Package. For a 2-year lease monthly payments would be \$1,143.46 and for a 3-year lease monthly payments would be \$792.44. To purchase the vehicle outright the cost would be \$25,085.00 plus \$425.00 for the transaction. Edevold asked if it would be better to buy the car outright or lease. His inclination is to buy it and not lease. Halverson stated that there would be additional costs to strip it and install the camera and radio. He would like to put the old car up for bids when this one is gotten and that money will help with the additional costs. Motion was made by LaRoque to purchase the 2010 Ford Crown Victoria Police Car for \$25,510. Seconded by Edevold, passed unanimously.

Chief Halverson asked permission to send Officer Paul Podhradsky to a Defensive Training School in Elk River on April 26-30th. He would be able to share a motel room with one Officer from the Clearwater County Sheriff's office. Cost would be approximately \$250 for the room, \$490. for the training, plus meals. Motion was made by Anderson to send Officer Podhradsky to the training and to pay for ½ the cost of a motel room and the training costs. Seconded by Michel, passed unanimously.

Park Board – Minutes of the last meeting were in the Council packets.

Roads & Bridges-Bill Masterson, Superintendent. Order for the scraper blades was cancelled and Masterson built metal ones. Garage door openers need to be worked on, they are not opening up correctly. Fuel bill for February is \$972.43. Inspection was done on the water truck and it needs lots of repairs. Masterson wants to find a One Ton flatbed with sides and put the water tank on it. The truck could also be used for other projects also. Masterson was told to check on one and bring costs back to the City. McQueen Equipment came to the shop and did an inspection on the street sweeper. There is a lot to be fixed and he is fixing it enough to be used this year. This will need to be kept in mind when doing the 2011 Budget.

Public Utilities – Mike Jensen. There have been a couple frozen sewers. Employees have been attending training classes. The Utilities Commission is looking into utility rate increases.

City Hall – Clerk Colleen Lindgren. The City and Public Utilities has received an insurance dividend check in the amount of \$11,956. This is broken down in the budget to credit each department. A Well Head Protection Committee meeting was held earlier in the week. The renters in the airport house will be moving out by April 1. At that time the house will need to be inspected for any repairs and an oven will need to be purchased.

Mike Jensen stated, pertaining to the Well Head Protection Plan, that the Public Utilities will be looking into the two old City wells and making sure they were sealed correctly when they were abandoned.

Motion was made by Anderson to approve Ordinance No. 165 – AN ORDINANCE AMENDING ORDINANCE NO. 116 pertaining to impounding fees at the Pound. Seconded by Michel, passed unanimously.

A Safety & Loss Control Workshop will be held in Mahnomen on March 30th. Clerk asked that the Council send employees to this and the cost is \$20 per person. Motion was made by Anderson to send up to 6 employees to the training in Mahnomen. Seconded by Michel, passed unanimously.

Board Reports: Public Safety – Mayor Sutherland. When the DOT was patching Hwy. 92 in Bagley, Mayor spoke with them about the shoddy work done on the street edges last summer. Crew stated that complaints have been heard at the main office. Clerk was instructed to write a letter to DOT.

Michel asked if the Chief could get the Radar system to put up on the east end of the City. There has been a lot of speeding coming into town.

Liquor Store – LaRoque. The new till system will be coming in tomorrow. Internet access is needed, Clerk will get this hooked up. Clerk stated that she, Jacobs, Moen and the City Auditor will be meeting to go through the system when it is brought in.

Park & Recreation – Michel. Motion was made by Michel to have the Clerk advertise for a part-time cleaner for weekends during the summer. Seconded by LaRoque, passed unanimously.

Discussion was held on the list of the bills to be paid. It is unknown how much will be cut in LGA at this time, so the utility bills for the Hockey Association and the Senior Center may have to wait. Motion was made by Edevold to approve payment of the listed bills holding out the Utility bills for the Hockey Association and the Senior Center. Seconded by LaRoque, passed unanimously.

Discussion was held on the property located in the Kastner Addition that some people have asked about to purchase. Michel would like to see the City promote the lots that have sewer and water in them already. Edevold and Michel walked the area. Edevold is truly uncomfortable selling these City lots when the Kastner lots are plotted and have sewer and water to them. It would be very expensive to put the roads and sewer/road in with the land having a ravine and many trees. Edevold would not want to sell the lower lots, which they are asking for along with the side lots. Homeowners would have the responsibility for putting in the sewer/water and costs for curb and maybe a lift station. LaRoque hates shutting down anyone who wants to build. Costs on the lots themselves would need to be in the \$4,000 to \$5,000 range, more or less. Edevold stated that if they want to come up with a plan and dollars, then he may be inclined to sell, but at this time he would like to say the lots are not for sale. If the interested party has any questions they should come to a Council Meeting. Motion was made by Edevold to not put the lots up for sale at this time. Seconded by Michel, passed unanimously.

Clerk updated the Council on the upcoming Wine & Beer Tasting Event. The event will be held at Fireside on April 30. Time is tentatively set for 4:30 p.m. to 7:30 p.m. Currently 9 distributors are attending along with 2 wine distributors. A live band “Bad Bacon” will be volunteering their time and will be playing in the lounge. The Coke and Pepsi Companies are planning on attending. Short Stop, Galen’s, and Kubiaks will all have tables. Chris Arnold will be speaking with other businesses also. Tuesday Study Club will be have Kiosks that people can purchase tickets for. Some plans are still in the process of being done.

Leonard Stinar was present to speak with the Council on the deer survey, which was done earlier. Stinar wants more opinion from the Council on what is going to be done on the deer in the City. Stinar was informed that only a small number of residents filled out the survey and returned it to the City. At this time the Council will not be doing anything further. It was suggested that Stinar put up a fence around his area. There were not enough people who even wanted to be on the committee, which was going to be formed. Only 17 surveys were returned to the City. LaRoque stated that the majority of the people did not respond to the survey. She had people tell her they did not want hunting within the City. Stinar feels that it does not make sense not to do anything at all. Michel stated that there was just not enough interest in the project.

At this time, 7:22 p.m., Mayor Sutherland closed the meeting.

Meeting was reopened at 8 p.m.

Being there was no further business to come before the Council, motion to adjourn was made by Edevold. Seconded by Michel, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

City Council Proceedings
April 21, 2010

The Bagley City Council met April 21, 2010 at 6 p.m. in the City Council Chambers.

Present were Mayor John Sutherland, Council Members Mark Edevold, Wendy LaRoque, Sidney Michel, David G. Anderson, Clerk Treasurer Colleen R. Lindgren and City Bookkeeper Faye Jacobs.

Also present were Bill Masterson, Mike Jensen, Eugene Cole, Trica Mathison, Amanda Brustad, Paul Erickson, Ed Rasmussen, Darin Halvorson, Jackie Merschman, Doug Lindgren, Allen Paulson and Donna Schroeder.

Motion made by LaRoque to approve the minutes for the Council Meeting of March 9th. Seconded by Michel, passed unanimously.

Motion was made by Edevold to appoint Faye Jacobs as Deputy Clerk. Seconded by Anderson, passed unanimously.

Casey LaVine put in an application for a 3.2% Off Sale Beer License, however he was not present at the meeting.

Darin Halvorson has purchased the old Moen Recreation building and would like to know if he can get a Liquor License before he puts a lot of work in the property. Council would like him to come back to May 11th meeting so they would have more time to look into it. Ed Rasmussen will check to see how many Liquor Licenses are available. Tabled until May 11th meeting.

Ed Rasmussen has a signed Deed from property left to Eugene Cole by his mother. Cole would like to sell this property to the City for \$500.00. Edevold asked about legal fees. Rasmussen said it would cost the City about \$150.00. Rasmussen stated the check should be made out to Eugene and Cease Funeral Home. LaRoque made a motion to follow Rasmussen's recommendation, seconded by Michel and passed unanimously.

Allen Paulson and Donna Schroeder handed out information on SHIP (Statewide Health Improvement Program) grants which were received from the State to improve the environment and implement programs aimed at better health such as stop smoking, obesity and to help people become more active. Some of the things they have been working on are a Farmers Market, working with TEAM Industries on wellness program for their employees, community gardens and trails. Also they are working with schools and farmers hoping to get fresh nutritious food in the schools.

They are looking for a place for the Farmers Market; Paulson stated this would not be a Flea Market. All the vendors would have to sell home grown and handmade products. Several locations are being considered but would like to keep it close to the downtown area and hold it on Saturday mornings to also benefit local business. They are asking for the support of the city and council to make this work.

Paul Erickson from Mid Continent Communications handed out maps of route they would like to use to bury fiber optics through Bagley. The route will come from Crookston and go to Bemidji. Edevold felt there might be some issues with the route that may be a City Council issue but felt it should be turned over to Public Utilities to work out the details because they would be dealing with older sewer and water lines and gas lines in the area.

Next on the agenda was Donation for Flowers. LaRoque reported that donations were slow coming in. Donations for 18 hanging baskets have been made to this point and 2 donations for planters. Hanson's Greenhouse in Shevlin said they would donate enough flowers for 2 more planters. Crystal Schimitz will be contacting business to ask for donations for bigger flower bed.

Richard Olson from the American Legion talked to Anderson about having a beer tent with food at the City Park on the 4th of July as they did in the past, but would like to extend hours later to 9:00 or 10:00 p.m. or until fireworks start. Anderson stated that the Legion asked if they could get a blanket Liquor License to cover this and other events through out the year. Lindgren stated that they would need to apply for temporary license for each event.

Chief Darin Halverson was not present at meeting, but sent a request to have COPS grant discussed. The city was notified that they are still on the list for the grant and he asked that the Council approve to update the application. The grant would pay an officers wages and benefits for 3 years with the agreement the City then keep the officer an additional year paying wages and benefits. It was suggested that Chief Halverson research the savings with overtime and benefits that an additional officer would save or cost the City. LaRoque suggested this be tabled until the May meeting, as more information is needed.

Chief Halverson also asked permission to sell 2 used Squad cars on bids with the right to reject any and all bids. Motion to okay request by Edevold and seconded by Michel, passed unanimously.

Halverson also asked permission to sell 2 impounded vehicles on sealed bid. A 1999 Chevrolet Blazer and a 1986 Buick LeSabre. Anderson made a motion to sell vehicles on sealed bid, seconded by Michels and passed unanimously.

Chief Halverson and Sergeant Peterson are going to a State Mandated Emergency Vehicle Operations Course on May 24th in St. Cloud. They are requesting motel room for the night at a cost of \$68.55. Anderson made a motion to pay for motel room the night of May 23rd seconded by LaRoque and passed unanimously.

Howard Moore was also absent but asked LaRoque to bring up the issue of people not responding to letters written concerning clean up of yards. An Ordinance was put into effect last year and will be referred back to as what steps can be taken.

Doug Lindgren with the Park Board requested 2009 park funds be used for new bases, fence cover and glare screen. The Park Board has also applied for a Twins grant. Edevold made a motion that funds be released out of the ball field fund and the designated funds to cover items that are considered safety issues as soon as possible. LaRoque seconded. Passed unanimously.

Lindgren asked to permission to request proposal to install planking in the boat landing area, following the plank agreement, which the Council recently signed, make it handicap accessible and misc. asphalt work. LaRoque made a motion to grant permission to request a proposal, Edevold seconded the motion. Passed unanimously.

Discussion was held on the slab for the park on Spruce Ave. it was decided to revisit this at the next meeting.

Kenny Moen from the Liquor Store was absent but it was reported that the entire inventory has been entered in to new computer system and many of the invoices. It will be going on line in May after Lindgren has returned from sick leave.

Street Superintendent Bill Masterson report there is problem with beaver affecting the water level at the lake. He also reported that fuel usage was minimal. Masterson also raised questions on what to do with old equipment, an old grader and tractor they no longer use. Michel asked him to bring information back to next meeting and they could be put up for bids.

Masterson requested summer help be hired. The Council approved hiring Al Spring back and Public Utilities would hire a person who would be on their payroll but used on the City side as needed, with preference be given to returning summer helper Keith Lowery. LaRoque made a motion for Masterson to hire Al Spring for summer help. Michels seconded and motion passed unanimously.

Mike Jensen reported that the price for 50% of natural gas for next year has been locked in. Fire hydrant flushing has been completed and tree trimming at the TV tower is underway.

Jensen also reported he has had a preliminary meeting with Curt Meyer from Widseth Smith and Nolting on the Bagley Ave. project.

Edevold brought up that Minnkota has raised their rates by 5% however the City would not be raising rate at least until fall.

Motion was made by Anderson and seconded by Edevold to approve Resolution 12-10 Fireworks donation and passed unanimously.

LaRoque made a motion that Resolution 13-10 approving Mike Jensen as Director of Northern Municipal Power Agency Director be approved. Seconded by Michel and passed unanimously.

Anderson motioned that Resolution 14-10 appointing Mark Edevold as Advisor of Northern Power Agency be approved. Seconded by Michel. For: Anderson, LaRoque, Michel, and Sutherland. Edevold abstained. Motion carried.

Michel made a motion to Joan Gray and Sheryl Dahlke be hired as Cleaners at the City Park and Shelly Sorensen as back up. LaRoque seconded and passed unanimously.

Wayne and Rhonda Netland have agreed to return as the City Park Attendants. Motion was made by Edevold that they start no later than May 1st. Seconded by Michel and passed unanimously.

Tenant at the Airport house moved out the 31st of March. Mayor Sutherland and Lindgren did a walk through. The house will need interior paint and flooring though out and a new kitchen stove. Edevold and Michel will go on Saturday April 24th to assess what should be done.

Edevold made a motion that May be designated as leaf and branch cleanup month. Michel seconded. Passed unanimously.

LaRoque would like to see a City Wide Clean up sometime in May. After discussion Edevold motioned to set cleanup for the 3rd week of May, pickup days to be decided on by Masterson. Lindgren and Jacobs to coordinate with county landfill. Seconded by Michel. Passed unanimously.

The Council received a letter from Don Blooflat of the DAC (Day Activity Center) concerning a water hookup at the Thrift Store operated by the DAC. After discussion Mayor Sutherland felt this is an issue that should be left up to Public Utilities to decide.

Mayor Sutherland asked for motion to extend the meeting. Edevold made a motion to extend the meeting to 8:15. Seconded by Michel. Passed unanimously.

Clerk Lindgren will set up a meeting with Art Nash to discuss the Market profile, which was recently approved. Meeting will be with Mayor Sutherland, Councilmember LaRoque and the BIDC board.

Michel commended Bill Masterson, Gary Coyer and Tony Marty on their job making a new shelter out of the old Coke building at the Park.

Anderson made a motion to approve paying Liquor Store bills with the exception of Total Registers bill, which half will be paid now with remaining half being paid after completion of work. Seconded by LaRoque. Passed unanimously.

Edevold made a motion to approve paying City Bills holding the Senior Center and Hockey Utility bills. LaRoque seconded. Passed unanimously.

Other business brought up by Anderson was the Beer and Wine Tasting Fund Raiser. There are seventeen vendors and 9 wine vendors set to go on the 30th of April. Ticket sales are a little slow.

Randy from Short Stop Sports and Travis Korton are interested in having a link to the City Web Page. It was decided when Lindgren returns to work there would be work session to upgrade the Web Site.

Michel would like the Council to consider possible alternatives to tearing the old City Garage down, possibly putting it up for sale. Masterson does not need the storage space for the street department.

Edevold asked about the Local Government Aid status. Will be discussed at a latter meeting.

Being there was no further business to come before the Council, motion to adjourn was made by Edevold. Seconded by Michel, passed unanimously.

John Sutherland, Mayor

Attest:

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
MAY 11, 2010

The Bagley City Council met in regular session on May 11, 2010 at 6 p.m. in the Bagley City Council Chambers.

Present: Mayor John Sutherland, Council Members Wendy LaRoque, Mark Edevold, Sidney Michel, David G. Anderson, and Clerk Treasurer Colleen R. Lindgren.

Also present were Bill Masterson, Mike Jensen, Paul Erickson, Malotte Backer, Ken Moen, Tiffany Fettig, Curt Meyer, Casey LaVine, Mark Agnew, Darren Halvorson, Doug Lindgren, Amanda Brustad, Dan Sauve, and Richard Olson.

Motion was made by Anderson to approve the reading of the minutes of April 21, 2010. Seconded by Michel, passed unanimously.

Casey LaVine was present to put in a request for a 3.2% beer license. License would be for the Levine's Turn Around station. LaVine asked if he could also sell on Sunday's if he got the license. Motion was made by Edevold to approve the 3.2% beer license for Casey LaVine. Seconded by Michel, passed unanimously. Clerk will look into the law for Sunday sales.

Darin Halvorson was present to ask the Council for a Liquor License. He may be purchasing "Moen's Recreation" building and would like to serve liquor. Clerk reported that the City is allowed to have four liquor licenses within the City. Motion was made by Anderson to set aside a Liquor License for Darin Halvorson until all criteria is met. Seconded by LaRoque, passed unanimously.

Malotte Backer was present to speak with the Council about an Arts Grant application for \$6,000. An idea given to her was to have a sculpture or sculptures put up in the City. Motion was made by Anderson to have Backer pursue the grant and bring back to the Council at the next meeting. Seconded by Michel, passed unanimously.

Tiffany Fettig, HRDC, presented to the Council a Revolving Loan Application, which was put in by Mark and Lori Agnew. They are going to be purchasing Jennifer's Hardware. Fettig recommended to the Council the approval of a \$30,000 loan to provide gap funds for the purchase. Loan term would be 12 years fully amortizing, 0% interest for the first two years, then and 4% for the remaining years. Collateral and fees will be recorded in the documents. Motion was made by Edevold to approve the \$30,000 loan to Agnew, terms as recommended by Fettig, pending title work is completed and documentation of insurance is received. Seconded by LaRoque, passed unanimously.

Curt Meyer and Dan Sauve were present to update the Council on the Bagley Avenue reconstruction. They have been working with Mike Jensen, Public Utilities, on any lines that may need to be redone when the County does the road. They are hoping to let bids the first part of 2011. Sauve said that the County is just starting the design now and they can incorporate what the City wants done into the plan. A cooperative agreement would need to be done between the City and the County. They will be open to working on putting in sidewalks. The County part will be Hwy 2 North to the Hospital, then east to Hwy 92. An overlay will be done on the block of Getchell by the Post Office, by the Farmers Independent and also Schilling Road. It is a good time to get utility work done. A safety issue being looked at is to have diagonal parking north of the REA. There will be State Aid prorate on the storm sewer. It does not look like a pond will be needed. There are funding dollars available for paving streets through the Community Facilities Grant Program/Rural Development.

Paul Erickson, Mid Continent, still working on getting areas to put their cable. Did the Council have the chance to investigate bonding or insurance for the project. Edevold stated that the Public Utilities would be discussing this project. Easement laws will need to be looked into.

Clerk was asked to read the quotes for the Boat Launch project. Lindgren Backhoe Service - \$6,120.00; Northern Contracting of Bemidji, Inc - \$5,580.00; Thompson's Gravel, Rock & Logging - \$3,624.00; Beer Incorporated - \$8,650.00. Discussion was held on the bids. LaRoque stated that one thing she likes about Lindgren's is that he is from Bagley. Motion was made by LaRoque to accept the bid of Lindgren Backhoe Service. Mayor Sutherland asked for a second. Discussion was

held on riprap or crushed rock. LaRoque withdrew her motion until further discussion is heard. Edevold feels that the bid from Northern Contracting better explains the rock used. Motion was made by Edevold to accept the bid of Northern Contracting in the amount of \$5,580.00. Seconded by Anderson. For: Edevold, Anderson, Michel. Opposed: LaRoque. Motion carried.

Legion Manager Richard Olson was present to request approval to have a Beer Tent in the City Park on July 4th along with the request for a Temporary Liquor License. The tent would open at noon with food sales and beer from 4 p.m. to 10 p.m. if approved. The area would be secure and they would like to have it located around the Frog Pond Shelter. The Legion could rent the shelter if needed. Olson also asked if the Legion could get approval for Temporary Liquor License to have a Beer Tent at the Softball Fields on July 10 & 11 and August 28th and 29th, during Tournaments. Motion was made by LaRoque to approve request of the Bagley American Legion for a Temporary Liquor License for July 4th at the City Park from 4 p.m. to 10 p.m., July 10 & 11, August 28 & 29 at the Soft Ball Fields pending all paper work is in order. Seconded by Edevold, passed unanimously.

Department Reports: Liquor Store – Ken Moen. Moen reported there are a number of repairs needed at the Liquor Store. Lights for the sign outside went out, the condensing unit/compressor for cooler needs work. Moen would like to get some quotes to replace it being it is 25 years old. He was told to contact three companies to give him quotes and then get the work done. He has been working on getting all inventory into the computer system and it should be up running before too long.

Park Board – Doug Lindgren. The bases and safety equipment have been ordered for the Soft Ball Field. The players will be asked to volunteer and put the equipment in when it arrives. There is an tournament planned by the Soft Ball Association which they will then be using the Frog Pond Ball Field also. Michel stated that the Frog Pond field really should have a load of agrilime on it. Discussion was held on the Twins Grant Application. Awarding of grants will be the end of June 2010. Paint stripping and signing of the parking lot by the boat docks has been completed.

Roads & Bridges-Bill Masterson. Sidewalk issues in front of businesses were discussed. Masterson will look for “No Parking” signs to put on the sidewalk in front of these businesses. There is a sidewalk in front of the American Legion that needs to be repaired. Masterson was asked to check on companies that pump cement/mud in under the cement to raise it. Masterson feels that 80 feet needs to be fixed. He has contacted three different people for estimates to fix it. Edevold feels that from the liability aspect, something needs to be done soon. An assessment of all sidewalks needs to be done. Motion was made by Michel to fix the cement in front of the legion, up to 100 feet. Seconded by LaRoque, passed unanimously.

Library issues: there is water coming in the south side of the building. Masterson was told to look for the drain tile between the buildings. He will work on this.

Water Truck – Quote gotten on another truck. The old truck can be used for a while yet.

Masterson would like to put up for bids the 1960 International Utility tractor, 240 with a flail mower on the back. Also a 1950 Caterpillar motor grader 9T. Both need a little work to get going. Motion was made by Edevold to put both vehicles up for bid in a couple weeks, after Masterson gets them going, and open sealed bids at the next council meeting. City has the right to reject or approve any and all bids. Seconded by LaRoque, passed unanimously.

Masterson asked if the Park Board wants to order any fire rings. Funds will need to be looked at. There were some lines in the bathhouse that burst over the winter and needed to be repaired. The new water lines have been bored in.

Motion was made by Edevold to allow Masterson to spend up to \$2,000 for misc. tools and supplies for the City garage, as he deems necessary. Seconded by LaRoque, passed unanimously.

Public Utilities – Mike Jensen. MNOPS inspection will be in July. They are holding off on doing the Spring Pond dump for a while. Wire for the light at the liquor store will be put in soon.

City Hall-Colleen Lindgren, Clerk. Lindgren reported that Amanda Grover has asked permission to put her Sno Cone machine in the City Park while she camps there for a period of June 18th through July 4th. There was no charge for her to have it there before. Edevold feels it should be turned over to the Park Board, but there is the question that if you let one vendor you need to let the others. Discussion was held on whether to let it in if there is an event or not. Council agreed to hand it over to the Park Board and go by their recommendation.

Concerns were heard from Terry Knutson, Library Board, on things that need fixing at the Library. The front steps are cracked and tipped a little. They are worried someone may trip on them. The cement for the handicap ramp needs fixing, due to some small pockets opening up on it. They would also like to get the back children's room painted. Masterson will look into fixing the cement. Board members will be asked to get a quote to paint it and bring to the next Council meeting.

Clearbrook will be holding a Centennial parade on June 27th and the city is invited to attend.

City Wide Cleanup will be on May 25th and 26th. Article is in the newspaper and on cable TV.

Park Board will be having a Clean Up Day in the City Park on May 22nd.

A joint meeting will be held between the City Council and the Public Utilities Commission to meet with the City Auditor on the 2009 Audit. Meeting to be held on June 16th at 6 p.m.

The Northern Municipal Power Agency will be holding its 34th Annual meeting on May 19 in Thief River Falls on May 19. Members are invited to attend.

Motion was made by Edevold to approve Art In The Park to use the shelters in the City Park on July 10th at no cost and for the City employees to help put up signs and barricades before the event. Seconded by Michel, passed unanimously.

Motion was made by Anderson to extend the Council Meeting for another 15 minutes. Seconded by LaRoque, passed unanimously.

Derek Olson/Jeanine Brand put together an Arts and Cultural Heritage Proposal Grant Application, applying for a \$10,000 grant. The grant is for the creation and maintenance of a public mural depicting Bagley's richly diverse cultural heritage, and it would be painted on the side of the Galli Furniture building. Motion was made by LaRoque to approve the application for the Arts Grant to paint the mural on the Galli building. Seconded by Edevold, passed unanimously.

Motion was made by Anderson to approve Resolution #15-10 ACCEPTANCE OF DONATION (for DARE). Seconded by Edevold, passed unanimously.

Motion was made by Michel to approve Resolution #16-10 ACCEPTANCE OF DONATION (for Fireworks). Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to approve Resolution #17-10 ACCEPTANCE OF DONATION (for animal pound). Seconded by Michel, passed unanimously.

Motion was made by Edevold to approve Resolution #18-10 ACCEPTANCE OF DONATIONS (for beautification). Seconded by Michel, passed unanimously. At this time donations have been received for 25 baskets=\$1,375; for 13 planters=\$390; \$50 was received for the planter by the flagpole and a \$20.00 misc. donation. This comes to a total of \$1,805.00. The Boy Scouts will be helping with the planting of the round planters.

Discussion was held on the Twins Grant. D. Lindgren asked if possible to add fencing and agrilime for the Frog Pond field. This grant is a matching grant. Motion was made Anderson to approve the Twins Grant application in the amount of \$10,000. Seconded by Michel, passed unanimously.

The Tax Increment Financing Agreement for Cornerstone Residence of Bagley, Inc., Allen Potvin, was discussed. Clerk received statements that showed what bills were paid and for how much. Actual invoices were not received. Bills were actually paid directly by Potvin's bank so he did not have the original invoices in hand. Clerk has spoken to David Drown, who wrote the agreement, and he has stated that the Council can accept this or ask for more documentation. The only bills needed for the Tax Increment are ones that are for the concrete work, paving, footings, and landscaping. The sheets received have all the bills listed to get the building built. Edevold said that these were surely acceptable but he would like to see them directly from the bank on their letterhead. Motion was made by LaRoque to table the signing of the contract until official bank paperwork is gotten along with a schedule of values from the bank. Edevold feels it could be pending the proper paper work is gotten. Michel feels it should be tabled until the next regular Council Meeting. Motion was seconded by Edevold and passed unanimously.

Motion was made by Michel to approve the 2010 Fire Contracts. Seconded by Edevold and passed unanimously.

Board Reports: none.

Motion was made by Edevold to approve payment of the bills as listed except for the utility bills of the Hockey Association and the Bagley Senior Center. Seconded by Michel, passed unanimously.

Motion was made by Edevold to approve the advertising of the airport repairs, crack sealing and drainage project. Seconded by Michel, passed unanimously.

Motion was made by Michel to extend the meeting limit by 15 more minutes. Seconded by LaRoque, passed unanimously.

Mayor Sutherland and Clerk Lindgren met with two people from the Small Business Administration, about the matter on the Liquor Store. There is no cost to the City for them to look into options to either build a new liquor store or to lease. BSU students will do a market study on the area and more information will be gotten to the City.

Michel would like the Council to talk to Knife River building and land, in case the BIDC wants to expand the Industrial Park. Mayor Sutherland thought it might be a good idea for the BIDC to speak with them.

Michel and Edevold have looked at the airport house. They feel it may cost from \$15,000 to \$20,000 to fix. The electrical needs to be upgraded. The value is to have someone up at the airport. An idea is to have a Caretaker to take care of the house along with mowing. This may also be a project for the BIDC. LaRoque likes the idea of the BIDC taking over the management of the airport.

Mayor Sutherland asked that the meeting be closed for discussion at 8:25 p.m.

Mayor Sutherland opened the meeting at 8:28 p.m. for any more discussions. Being there was nothing further to come before the Council, motion to adjourn was made by Michel. Seconded by LaRoque, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS

JUNE 8, 2010

The Bagley City Council met in regular session on June 8, 2010 at 6 p.m., in the Bagley City Council Chambers.

Present: Mayor John Sutherland, Council Members Wendy LaRoque, David A. Anderson, Sidney Michel, Mark Edevold, and Clerk Treasurer Colleen R. Lindgren.

Also present: Mike Jensen, Bill Masterson, Police Chief Darin Halvorson, Doug Lindgren, Paul Zabinski, Dwight Nelson, and Engineer John McMann from Karvakko Engineering.

Motion was made by LaRoque to approve the minutes from May 11, 2010 as written. Seconded by Michel, passed unanimously.

Paul Zabinski, representing Total Registers, was present to update the Council on the new cash register system for the Liquor Store. Explanation of the system was given.

Clerk opened the sealed bids on the city vehicles.

Gene Warren – 1999 Ford - \$620.00. Nick Moser – 1999 Ford - \$300.88 and 2000 Ford - \$250.79. Neil Dolan – 2000 Ford - \$101.00; 1999 Ford - \$101.00; and 1995 Chev Blazer \$651.00. Dan Ekre – 2000 Ford - \$150.00; 1995 Chev Blazer - \$225.00 and 1986 Buick - \$50.00. Steve Leavitt – 2000 Ford - \$350.00; 1999 Ford - \$600.00; 1995 Chev Blazer \$600.00 and 1986 Buick - \$400.00. Joe DeMarco – 2000 Ford - \$101.90.

Motion was made by Edevold to accept the bid of Steve Leavitt on the 2000 Ford Crown Victoria for \$350.00. Seconded by Anderson, passed unanimously. Motion was made by Anderson to accept the bid of Gene Warren on the 1999 Ford Crown Victoria for \$620.00. Seconded by LaRoque, passed unanimously. Motion was made by Edevold to accept the bid on Neil Dolan on the 1995 Chevrolet Blazer for \$651.00. Seconded by LaRoque, passed unanimously. Motion was made by Anderson to accept the bid of Steve Leavitt on the 1986 Buick for \$400.00.

Quotes were reviewed for a new cooling condensing unit for the Liquor Store. First quote was from Naylor Electric in the amount of \$3,965.00. Second quote was from Neill's Plumbing & Heating in the amount of \$4,495.00. Motion was made by Michel to accept the quote of Naylor Electric in the amount of \$3,965.00. Seconded by Edevold, passed unanimously.

Department Reports: Police Department-Chief Darin Halvorson. Chief handed out a worksheet on figures for hiring on a fourth Officer through a COPS Grant. City would need to put aside \$1,450 per year to pay for the fourth year. There would also be additional costs due to having a fourth squad car going. Grant opened up on June 2nd and closes on the 16th. Michel feels that the Council would need to raise taxes to do the misc stuff plus to take on the fourth Officer, being the Council does not know where the funds will be coming from. Halvorson sees this as a stepping-stone to have the department go to a four-officer force. Edevold stated that he feels the Council should take advantage of the grant and put funds aside. Halvorson said that if the City gets hit hard on LGA or something drastic happens, the City has the option to file for a financial hardship. There is no guarantee that the City will get the grant. Motion was made by Edevold to pursue the COPS Grant. Seconded by Anderson. For: Edevold, Anderson, LaRoque. Against: Michel. Motion carried.

Chief Halvorson asked permission to hire a second part-timer. The budget would not be effected but it would give more flexibility on the work schedules. It would be sharing hours with the present part-timer. Motion was made by Anderson to allow Chief Halvorson to hire another part-time Officer. Seconded by Michel, passed unanimously.

Park Board-Doug Lindgren. Swimming beach ropes and rafts have been put in the lake by the Street Department. Amanda Grover has asked to put a sno cone machine in the City Park while she is camping there from June 14th to July 4th. He has spoken to most of the Board members and they feel that it is a good idea because it brings more items down to the park. Someone who would like to bring in a popcorn stand has also contacted them. They do have a problem with where they will be located and whether or not they should have a concession permit. Council asked if Grover has a food license. Anderson stated that in the past, Council Members had said that if you let one in you should like more. He would not like to see concession stands taking up camping spots. Edevold would like to see a fee put on. Lindgren said that the Board would like permission to allow the

stand. LaRoque stated that location is a problem, she would rather see it in the beach area. Michel has the problem with it because there are businesses that sell this stuff and they pay taxes. This one would only pay a small fee. Anderson would like to see the stand down there but feels she should have a permit with a minimal fee and which includes a food license and general liability insurance. Motion was made by Edevold to create a permit for Food Vendors at the City Park, allow up to three permits at any given time in the park, \$25.00 fee, and applicants must have a food vendors license with general liability insurance. Non-profit entities involved in a special event in the park do not need a permit. Seconded by Anderson. For: Edevold, Anderson, LaRoque. Against: Michel. Motion carried.

Roads & Bridges- Bill Masterson. Masterson reported on what the department has been doing. Grader is running but he can't get the tractor running. Michel told Masterson that he and his crew did an excellent job on getting everything done before the Holiday. Flowers have been hung on the street light poles also.

Public Utilities-Mike Jensen. TelCom is starting up on the east side of town. MINOPS audit is in July. Sewer pond dump is going on. There is a leak at the Elementary School, which is being worked on. City Attorney Rasmussen is working on an easement for Mid Continental. Liquid Alum has been put on the ponds.

City Hall-Clerk Colleen Lindgren. Lindgren informed the Council that the grant application for the Arts & Cultural Heritage grant has been denied.

Engineer John McMann, from Karvakko Engineering was present to go over the bids on the airport projects. Engineer's recommendation is to accept the bid of Anderson Contracting, to do the Underdrain Project in the amount of \$108,505.88. Engineer's recommendation on the Cracksealing Project is to accept the bid of Fahrner Asphalt Sealers with a bid of \$21,580.00. Michel asked what the time line is. For the Underdrain Project they will be given 10 working days from when the grant funds are available to Sept. 15th. Anderson would like to start in July. For the cracksealing project they have three days to complete the project before Sept. 15. After going over the bids, motion was made by Edevold to accept the bid of \$108,505.88 from Anderson Contracting for the Underdrain Project at the airport. Seconded by LaRoque. For: Edevold, LaRoque, Anderson. Against: Michel. Motion carried. Motion was made by Edevold to approve the base bid from Fahrner Asphalt Sealers, the Alt. #1 bid and the Alt. #2 bid for a total of \$21,580.00. Seconded by Michel, passed unanimously.

Motion was made by Edevold to pass Resolution #19-10 and #21-10 AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION. Seconded by LaRoque, passed unanimously.

Library Repairs – Masterson has looked into the cement work on the step and ramp. Motion was made by Edevold to have Masterson repair the concrete at a cost of \$1,000 or less. Seconded by Anderson, passed unanimously. A quote was received from Don Friborg to paint the back room inside the library. Motion was made by Edevold to have Friborg paint the room at a cost of \$320.00 plus if a second coat is needed at \$60.00 more. Seconded by Michel, passed unanimously.

Discussion was held on the TIF Agreement with Allen Potvin's Cornerstone Residence. Clerk read a letter from MINNWEST BANK concerning the payments to contractors on the project. This was the last step needed for the Tax Increment Financing Agreement. Motion was made by Edevold to approve the TIF Development Agreement by and between the City Of Bagley and Cornerstone Residence of Bagley, Inc. Seconded by LaRoque, passed unanimously.

Motion was made by Anderson to appoint Election Judges for 2010 as presented: Alice Gunderson-Head Judge, Lorraine Brustad, Lou Ellen Christensen, Kay D. Peterson, Sylvia Larson, Dianne Nowacki, Ruby Bergquist, Terry Swenson. Seconded by Michel, passed unanimously.

Motion was made by Edevold to pay the Judges \$10.00 per hour and provide noon and supper meals. Seconded by Michel, passed unanimously.

Motion was made by Edevold to amend and accept Resolution #20-10 ACCEPTANCE OF DONATIONS. Seconded by Michel, passed unanimously. Amendment is to add another name onto the list of donators for flower baskets.

Due to Election Primaries, the August Council meeting date will need to be changed. The August meeting will now be held on August 12th at 6 p.m.

City Council Canvassing Board will meet on November 4th at 7 a.m. in the City Council Chambers.

Board Reports: Michel would like to the BIDC Board listed on the agenda under Board Reports so the Council can keep updated on what they are working on.

Motion was made by Anderson to approve to pay the bills as listed excluding the Utility bills for the Hockey Association and the Bagley Senior Center. Seconded by Edevold, passed unanimously.

Edevold reported on the airport house. Chad Bonik has checked over the electrical and heating. The furnace is a 92% efficiency gas furnace. Ductwork is only 4 & 5 inches. Bonik suggested getting rid of the baseboards. Windows are in good condition. Bonik will get prices for work to be done and bring back to the Council. The roof needs to be shingled but Edevold could not see any evidence of leakage.

Upcoming Meetings – June 14, 6 p.m., Public Utilities Board
June 16th, 6 p.m., City Audit meeting
June 22nd, 6 p.m., Park Board

Being there was no further business to come before the Council, motion to adjourn was made by Anderson. Seconded by Edevold, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
PUBLIC UTILITIES COMMISSION
JUNE 16, 2010

The Bagley City Council and the Bagley Public Utilities met in a special joint session on June 16, 2010 at 6 p.m. in the City Council Chambers.

Present for the Council were Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, David G. Anderson, Mark Edevold and Clerk Treasurer Colleen R. Lindgren.

Present for the Public Utilities were Chairman Mark Edevold, Members Andy Simmons and Doug Lindgren, Utilities Department Manager Mike Jensen and Utilities Office Manager Vicki Fletcher.

Also present was City Auditor Sandy Nelson from Miller McDonald.

The Public Utilities 2009 Audit was gone over by the City Auditor and the Board members. Motion was made by Simmons to accept the 2009 Audit as presented. Seconded by Lindgren, passed unanimously.

Motion was made by Simmons to adjourn the Utility Board members. Seconded by Lindgren, passed unanimously.

The City of Bagley 2009 Audit was gone over by the City Auditor and Council Members. An explanation was given on the property taxes and special assessments.

Auditor feels that the Liquor Store Manager needs to raise prices in the liquor store in order to get the profit margin up.

General Government cash flow looks excellent.

Motion was made by Anderson to accept the 2009 Audit as presented. Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to adjourn. Seconded by Michel, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
JULY 5, 2010

The Bagley City Council met in special session on July 5, 2010 at 6:30 p.m. in the City Council Chambers.

Present were Mayor John Sutherland, Council Members Mark Edevold, Sidney Michel, Wendy LaRoque, David G. Anderson, and City Clerk Colleen Lindgren.

Also present were Park Board Members Jacki Merschman, Amanda Brustad, Troy Jesness and Doug Lindgren.

Meeting is being held to discuss the \$10,000 grant application, which was put into the Twins Community Fund-Twins Fields For Kids. The City has gotten a letter back stating that the application was approved and the City will receive \$10,000 for upgrades to the present City Ball Fields and the Frog Pond ball field, if they agree to match the funds and follow all stipulations on the Grant Agreement.

Motion was made by Edevold to accept the Twins Grant in the amount of \$10,000. Seconded by LaRoque, passed unanimously.

Start date will be July 6th, 2010 and projected completion date will be between May and June of 2011. Clerk informed the Council that a news article is needed in the paper at this time and dedication ceremonies will need to be planned.

Jackie Merschman stated that she feels that Amanda Brustad should be the point person on the project, being she wrote the grant. Brustad also stated that she feels that a project head is needed. Mayor Sutherland stated that the Park Board should get together and bring their findings back to the Council.

Brustad said that the main item would be the fencing for the Frog Pond. She will get together with Troy Jesness, both are on the Softball Assoc. Board, and figure up something. They will then bring it to their board for input, next the Park Board, and then the Council. Edevold suggested that the Park Board might want to have a special meeting to get things together for the Council. Michel suggested that the agrilime get ordered soon, and D. Lindgren agreed.

Discussion was held on the purchase of agrilime. There are to be two loads on the complex and two on the "Frog Pond". Edevold made the motion that up to four loads of agrilime be ordered at a cost not to exceed a total of \$2,000. Seconded by Michel, passed unanimously.

LaRoque thanked Amanda Brustad for all the work she did in writing the grant.

Motion to adjourn was made by Edevold. Seconded by Anderson, passed unanimously.

John Sutherland, Mayor

Attest:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
JULY 13, 2010

The Bagley City Council met in regular session on July 13, 2010 at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, Mark Edevold and Clerk Treasurer Colleen R. Lindgren. Councilman David G. Anderson was absent.

Also present: Al Rasmussen, Ken Moen, Bill Masterson, Mike Jensen, Chief Darrin Halverson, Malotte Backer, Dan Hecht, Neal Illies, Gerald Illies, Jay and Misty Jones.

Edevold made the motion to approve the Council minutes from June 8, June 16, and July 5th as written. Seconded by Michel, passed unanimously.

Malotte Backer was present to speak to the Council about the Heritage Arts Grant. She had put out a letter to the community and an ad in the local newspapers, calling for artists. Jay Jones answered and brought to her an idea for a metal sculpture. Their idea is to locate the sculpture at the intersection of Hwys. 2 and 92. Jones handed out reference papers, which he went over, and pictures of a proposed sculpture. The grant, which is being looked at, is basically funded by money set aside by the MN State Legislature specifically set aside for art projects. He has looked into some of the City history and the project is designed to be able to see through so it won't interfere with the flower planter. Backer explained the next step for the grant. It can either be put in for the August 12th due date or wait until the January 2011 grant round. Backer asked if the Council would like to have the sculpture at the intersection. Also, a Project Director would need to be appointed for the Grant. Motion was made by Edevold for Backer to pursue the Heritage Arts Grant for a sculpture based on what was presented to the Council by Jay Jones, to be located on City property at the intersections of Hwy. 2 & 92, and Wendy LaRoque to be designated as the Project Director. Seconded by Michel. For: Edevold, Michel, Sutherland. LaRoque abstained.

Dan Hecht, Treasurer of the Firemen's Relief, was present to ask the Council to ratify some minor changes to the Firemen's Relief by-laws. By-laws have not been changed for many years. All proposed changes are changes that follow State Statutes. Edevold made the motion to adopt the changes of the Firemen's Relief By-laws as presented, effective July 13, 2010. Seconded by LaRoque, passed unanimously.

Neal Illies was present to inform the Council that he is selling his business, Listrom's Disposal, to his brother Gerald Illies. In a letter to the Council, they are asking for a two-year extension on their contract. Clearwater County has already approved the extension. This extension would be for the years of 2013 and 2014 with a 2% increase. Motion was made by Edevold to approve the two-year extension with Listrom's Disposal. Seconded by LaRoque, passed unanimously.

Al Rasmussen was present to update the Council on the upcoming Farmers Market during August and the first week of Sept. He is asking if they can use the street between the Elementary School and Faith Lutheran Church. Dates of the Market Fair are August 13, 20, 27 and Sept. 2nd. They will be carrying a million dollar insurance certificate. Edevold asked if he has spoken to Faith Lutheran about the project. Rasmussen stated that he has not. There have been 12 to 20 vendors who have looked at the project. A Port-A-Potty will be located in the area. Clerk Lindgren stated that the City must be listed as an additional insured on their policy. Hours of the Market would be 3 p.m. to 7 p.m. on the Fridays listed earlier. Edevold made the motion to allow the Farmers Market to utilize 1st Street between Clearwater Avenue and Bagley Avenue pending approval and acceptance by Faith Lutheran Church and the Elementary School and all insurance papers are in place. Seconded by Michel, passed unanimously.

Department Reports: Liquor Store-Manager Ken Moen. The computer service is going very well. A little over 50% is programmed in. The condensing unit will be put in on the 8th. June has been a good month and the percentage rate is up.

Police Department-Chief Darin Halverson. Halverson asked approval to hire Ryan Sollie as a part-time Officer for the City. He is currently working with the Clearwater County Sheriff's office also. Motion was made by LaRoque to approve the hiring of Ryan Sollie for a part-time officer. Seconded by Edevold, passed unanimously. Wages will be set per union contract.

Halverson brought before the Council an Ordinance covering liquor sales and licensing within the City. Current ordinance is from 1985. There have been some issues with one establishment in the City. County Attorney will be asked to go over the papers. Does this ordinance supersede others? Will a Public Hearing be needed? These are questions, which will be asked of the City Attorney. This will be discussed more at the next regular Council meeting.

Park Board. \$10,000 from the Twins Grant has been received. Two loads of agrilime for the south fields have been ordered. The softball association met and is working on the fence order for the Frog Pond. The Legion Soft Ball Tournament was held at the south fields and a lot of good comments were heard. The Park Board has discussed the fact of selling advertising signs to put on the ball field fences to raise additional funding. Motion was made by Edevold to allow the Softball Association to generate revenue by selling advertising at the softball fields. Seconded by LaRoque, passed unanimously.

Roads & Bridges-Superintendent Bill Masterson. Masterson was contacted by the Hospital about the Physical Therapy building needing a handicap ramp out onto the sidewalk from the curb. Masterson got two quotes to put one in, and quotes came in between \$825. to \$1,450. Michel stated that the Hospital leases the Physical Therapy building. Edevolds inclination is that the Council would allow them to put a ramp in if they need too, but it would need to be ADA approved. Motion was made by Edevold to allow the Hospital to cut the curb and install a MNDOT approved, ADA compliant four-foot ramp, at their cost. Seconded by Michel, passed unanimously.

Masterson said that the grader and tractor are both in running condition so can now be put out on bids. Motion was made by Michel to put a minimum bid of \$2,000 on the grader and \$750. on the International tractor. Seconded by LaRoque, passed unanimously. Bids to be opened at the next regular City Council meeting.

The watering truck has needed repairs lately, and Masterson does not feel it will last much longer. He would like to get a plastic tank and pump and mount it on a truck. Motion was made by Edevold to allow Masterson to spend up to \$3,000 to come up with a tank and pump, with funds to come out of the truck fund. Seconded by Michel, passed unanimously.

Discussion was held on a larger scag mower for the airport and lagoon. There has been a used one found near the cities from Jacobson. Michel feels that the mower should still be bought this summer. Motion was made by Michel to approve the purchase of a Jacobson Tri-Deck mower, if it is still available, at the price of \$7,450 plus tax. Seconded by LaRoque, passed unanimously.

Public Utilities-Mike Jenson, Manager. MNOPS Audit is going on now. Painting of the tower will be started this week. He has met with Clearwater County Highway Dept. and WSN on the Bagley Avenue Project. Edevold stated that the Public Utilities Commission has reviewed budgets and at this time they are not looking at a rate increase.

Motion was made by LaRoque to approve the Homecoming Parade Permit. Seconded by Edevold, passed unanimously.

Edevold made the motion to submit the form that the city does not waive the monetary limits on municipal tort liability established by MN Statutes 466.04. Seconded by Michel, passed unanimously.

An Easement Agreement between the City and Midcontinent Communications was brought before the Council. Mike Jenson had the City Attorney write up the easement for cable to be put in some areas where Midcontenent must go through city property. The Public Utilities Commission had looked at the easement also and thought that a \$1,000 fee should be charged instead of the \$300 that was originally put in the proposed easement. They will also need some kind of digging permit, so the P.U. Commission would like to see a \$10,000 performance deposit which would be refundable if everything is repaired to specks. Motion was made by LaRoque to sign the easement agreement with Midcontinent Communications with a \$1,000 fee along with a \$10,000 refundable deposit for workmanship. Seconded by Michel, passed unanimously.

A special meeting will be held, by the Council on July 29th at 6 p.m. to work on the 2011 Budget.

Motion was made by Edevold to pass Resolution #22-10 ACCEPTANCE OF DONATION. Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to pass Resolution #23-10 ACCEPTANCE OF DONATION and Resolution #24-10 AMERICAN LEGION POST #16 BINGO PERMIT. Seconded by Michel, passed unanimously.

Council received a letter from the Tuesday Study Club along with a check for \$250 to put towards the City of Bagley Beautification project.

Board Reports: Public Safety. Chief Halverson stated that he is still hoping to get the Speed Trailer by the end of the summer.

Parks & Recreation-Michel. Concerns have been heard about allowing the concession stands to be parked so close to the roads in the park. Michel feels there should be a restriction on how far back the stands should be located. Park Board will need to look into this. LaRoque would like to reevaluate the speed bumps in the park. Michel would like to keep the ones by the shower house due to that is where people come in the most to drive through the park. Chief Halverson would like to see the speed bumps kept in the park.

Motion was made by Edevold to approve payment of the outstanding bills, holding out the utility bills for the Hockey Association and the Bagley Senior Center.

LaRoque asked the Council to look over the employee evaluation forms, which the Clerk will email to them. She would like to get input from the Council on these at the next regular Council meeting.

LaRoque also asked that the Council look over some ideas on rules for the use of the City Web page. These will also be emailed to the Council in hopes they will bring back suggestions at the next Council meeting.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by LaRoque, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
JULY 29, 2010

The Bagley City Council met in special session on July 29th at 6 p.m. in the Council Chambers. Discussion to be on the 2011 City Budget.

Present: Mayor John Sutherland, Council Members Sidney Michel, David G. Anderson, Mark Edevold, Wendy LaRoque, and Clerk Treasurer Colleen R. Lindgren.

Also present: Police Chief Darin Halverson and Street Superintendent Bill Masterson.

Park Board – a final decision on what they would like to see in the budget has not been done. They asked that the Council set the budget at \$65,000. They will be having a special meeting on August 17th, in the City Park, to work on the budget and do a walk through of the City Park to see what needs there are in the Park.

Police Department – Chief Halverson. Chief would like to see \$5,000 more put onto the future car budget, bringing it up to \$10,000. Current cars are in need of repairs. Officer Paul Podhradsky will be resigning from his position at the end of August. This means that the wages will be reduced according to Union scale and also the employee benefits. Training will need to be increased for a new officer so he would like to put in \$500. Michel would like to include two radar signs for \$4,000 each. Salaries may be lower due to a new Officer. Clerk stated that \$3,000 would be needed in the Contracted Services for Dispatcher services. For increases in insurance, \$500 was added and \$500 was added into utilities.

Clerk Lindgren had talked to Fire Chief Rick Viktora. He wants his budget to stay the same as 2010.

Chief Halverson also asked about changing the parking in front of the Police Department. He was hoping to do this next year when the street project is going on. It is a bad intersection and people backing out just about get hit when someone comes by. More discussion will be held on this later. Edevold talked about projects that may happen in 2012 or 2013 that could affect this area.

Roads & Bridges – Superintendent Masterson. Masterson would like to put funds in for a Street Sweeper and Bob Cat. He has found a used sweeper for \$40,000 and a new Bob Cat for \$35,000. \$75,000 will be added to the capital outlay. Discussion was held on a computer system for the City Garage this year. Other changes: Phone up \$500, Insurance up \$1,000, Utilities up \$500, Dues up \$150, Training up \$250, Other up \$600 for DOT physicals. Michel feels that he thinks the Council may be obligated to have the physicals done. Masterson asked that \$10,000 be put in for future sidewalk repair. Cleaning of ditches was talked about. No further funds were put in for 2011. Clerk informed the Council that she has gotten an email from the League of MN Cities asking if the City would host a workshop on sidewalk repair. This will take place in October 2010.

Community Service Program – Masterson said that he has a hard time getting any of the STS crew to work in the City. That budget will stay the same.

Dog Pound – Edevold stated that the Council should raise the budget to \$9,000. More will be figured on this at the next budget meeting. LaRoque suggested that Ekre do a mileage log so it is know how many miles are put on it. Anderson suggested putting it at \$10,000 due to the gas budget being high.

Cemetery. Discussion held on the road construction in the cemetery. There are designated funds that can be used for cemetery improvements. This budget will be left as is.

Zoning. Anderson stated there have not been any meetings this year so they won't be using the entire budget. Budget will be left as is.

Economic Development. Clerk explained that the Other Expense is the dollars given to the BIDC for the land taxes on the Industrial Park. Michel feels that if the BIDC Board takes on more

of the work of the Airport that they may have to be compensated for some of the meetings they will be holding. Economic Development budget will be raised by \$985 to \$10,000.

Airport. Increases include \$900 to utilities, \$2,000 to insurance and taxes \$500. Masterson said that he would like to see the road to the tracks from the airport side. Price for a 20-foot wide road is approximately \$16,575 and a 26-foot wide road is approximately \$21,450. Question is whether to do any repairs on the house this year or next year. \$15,000 was added onto the Repairs and Maintenance for the road. Discussion was held on a fuel station for the airport. \$20,000 was also added into the budget for an Arrival/Departure building.

City Hall. LaRoque asked about how the Clean Up Days went. The City paid \$412.00 at the Land Fill. Masterson stated that to get a true cost, you would need to figure in all the manpower and vehicles used. Edevold would like to see the \$5,000 budgeted for Clean Up Days put under the Roads & Bridges budget. Next year the City might have to haul everything to Gently or bring in bypass boxes. Other increases under City Hall would be \$300 on the insurance, \$594 on repairs and maintenance, and \$652 for miscellaneous. Supplies and Maintenance was lowered by \$2,053. Election expenses were lowered by \$1,000.

A separate sheet with all the City Wide Improvement bonding projects was listed. Under City Hall the City Wide Improvement was lowered to \$6,750. LaRoque stated that she would not be doing the Beautification in 2011.

LaRoque went back to the Park & Recreation Budget asking why should the Council not try to put Life Guards back in. It is a step towards improving the beach. Mayor suggested that the Guards could be part of the \$65,000 Budget.

Motion was made by Michel to extend the meeting by 20 minutes. Seconded by LaRoque. For: Michel, LaRoque, and Anderson. Against: Edevold. Motion carried.

Council members compensation was discussed. Michel stated that if they were to do justice to the community, they were better off buying equipment and fixing roads, instead of giving themselves a raise. There will be more meetings next year due to the road project. Anderson thinks the base pay could be raised. Presently the Mayor gets \$2,000 per year and Council Members get \$1,000. LaRoque stated that outside of the meetings, Members do a lot of work. Her recommendation is to raise the Mayor to \$2,500 per year and Council Member \$1,500 per year. This will be reflected in the budget for 2011. With these changes the City Hall budget was lowered by \$4,007.64.

Clerk explained the 2010 cuts in Local Government Aid. Funds that come directly from the State will be the same but the amount the state gives the County, who in turn gives it to the City will be cut by \$31,893. No official cuts have been done yet for 2010.

Next budget meetings will be held on August 9th at 6 p.m. and August 23rd at 6 p.m.

Motion to adjourn was made by Michel. Seconded by Edevold, passed unanimously.

Mayor John Sutherland

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
AUGUST 9, 2010

The Bagley City Council met in special session on August 9, 2010 at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Sidney Michel, Mark Edevold, David G. Anderson, Wendy LaRoque, and Clerk Treasurer Colleen R. Lindgren.

Also present: Bill Masterson, Dany Ekre, and Police Chief Darin Halverson.

Police Department-Chief Halverson. Chief would like to keep \$5,000 in the Supply & Materials. Clerk explained that she had gone through the past two years of expenses to see what was spent in each department and that is how the numbers were figured in each line item. Edevold stated for the sake of having a number in the wages and employee benefits, is just to add them together and round up. Employer share of PERA will be going up a small percentage. At this point the Police budget comes in at \$273,900.

Dog Pound-Dany Ekre. Ekre pays his own cell phone plan, which has 750 minutes on it. The past month he was over on minutes and the biggest share of his calls were for animal control. He would like to be reimbursed for this, somewhere around \$25.00 per month. Discussion was held on a business plan for phones. He may be able to get onto the Police Dept. plan. Phone line item was raised by \$225.00. Ekre talked about the requirement to now have an exercise area for the animals and a fresh water supply is also needed. Prices for these should be looked into for next year and being it is a City and County Animal pound, the County will be asked to help pay for the project. Prices for a chain link fence will be looked into. Clerk was instructed that when bills are submitted to the County, Clearbrook and Gonvick, a 15% administration fee should be added on. County ordinance on dogs should also be looked at to see that it corresponds with the City ordinance. Animal Pound budget will be set at \$8,750.

Cemetery – Lindgren. There are Cemetery Improvement funds, which could be used for the construction of the roads in the back of the cemetery. There does not seem any need to change the budget for 2011.

Community Service Program – Lindgren. Sentence to Serve has been used some in the City so the Council will keep the budget the same for 2011.

Airport. Clerk Lindgren explained the increases in the telephone, insurance and taxes. Michel would like to explore the area of having airplane fuel at the airport. LaRoque asked why the City would want to put money into it when there are not any pilots that have come to ask for fuel. Anderson does not care for the fact of pumping more funds into the airport. Clerk will check with Aeronautics to get a record of landings at the airport. Proposed budget will be set at \$59,948.

Firemen's Relief transfer from the state is set at \$19,000.

Firemen's Relief transfer from the City is set at \$7,010.

Special Assessment –Fire truck. This is set at \$10,000. This is an assessment to the City and the Townships pay into the actual Fire Department Budget.

Roads & Bridges – Masterson. Clerk went over the increases in phone, insurance, and utilities. Masterson would like to get the ditches in town cleaned out this year. Proposed budget is \$394,656.

Parks & Recreation. Lindgren stated that the Park Board would still like to keep the budget at \$65,000. Wages will go up due to the pay scale for the attendants if they return. \$15,000 was put into wages for Lifeguards. LaRoque would like to see the \$65,000 budget plus the \$15,000 for Lifeguards. Michel said that the floor in the bathhouse must be painted with epoxy paint. \$1,000 was put into repairs and maintenance. Capital outlay will have \$5,750 to bring the budget to \$65,000. LaRoque argued with the fact that the lifeguards should be a separate line item of \$15,000 and the regular budget of \$65,000. Members disagreed. Mayor Sutherland said that the original plan was a 20-year plan, not five year. Anderson would like to see the Council take it

easy on spending money in the park. People are not respecting what has been done. Michel stated that the camp sites do need to be widened due to campers are larger than when the park was first planned. Mayor stated the Council must be cautious on what funds are being spent on. Michel stated that there are a lot of things that can be done by the Street Department. Michel will also check on prices for the floor paint.

Fire Department. Clerk made some minor changes in telephone, insurance, repairs and capital outlay. Proposed budget is \$60,700.

Zoning Commission – no changes made.

Economic Development. BIDC will need more funds to cover the taxes. Members felt the \$2,000 in Grants and Surveys could possibly be used for the Twins Grant. Proposed budget set at \$10,000.

Clerk took the City Wide Improvement out of the City Hall Budget. City Wide Improvement is comprised of the Bond payments and the 2011 Street Improvement project funds. \$30,000 will again be put in the 2011 Street Project fund. Proposed budget for the City Wide Improvement is \$252,342.

City Hall. Clerk put in raises on the insurance, repairs, and library. The Election line item will be lowered by \$1,000. Citywide improvement under City Hall includes beautification, web site, and historical structure upkeep and wellhead protection. Discussion was held on the hours put in for watering the city flowers. Raises were figured in for the increase of Mayor and Council Members wages. Michel was opposed to giving the Council a raise when there are things that the City needs worse. Proposed budget for City Hall is \$198,000.

Proposed 2011 Budget at this time is \$1,373,862.

Clerk informed the Council that the State has said that the cities 2011 Local Government Aid will be \$443,748. But the State has cut the 2010 Market Value, which is given to the County who in turn gives it to the City. At this time the Council has not addressed that cut. Clerk will bring to the Council, at their next meeting, the proposed revenues.

Being there was no further work to do on the 2011 budget at this time, motion to adjourn was made by Edevold. Seconded by Michel, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
AUGUST 12, 2010

The Bagley City Council met in regular session on August 12, 2010 at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members David G. Anderson, Wendy LaRoque, Mark Edevold, and Clerk Treasurer Colleen R. Lindgren. Councilman Sidney Michel was absent.

Also present: Police Chief Darin Halverson, Street Superintendent Bill Masterson, Utilities Manager Mike Jensen, Amanda Brustad and Doug Lindgren.

Motion was made by Edevold to accept the minutes of July 13, 2010. Seconded by LaRoque, passed unanimously.

Clerk opened the bids for the sale of the Street Department tractor and road grader.

Grader – Daniel Ranisate - \$3,001.00

Walter Teige - \$3,900.00

Motion was made by Anderson to accept the bid from Walter Teige for \$3,900 to purchase the grader. Seconded by Edevold, passed unanimously.

Tractor – Rick Countryman - \$1,025.00

Mark Bellefy - \$880.00

John Grover - \$953.00

Paul Hopke - \$851.99

Steve Hanson - \$1,155.00

Jim Michel - \$850.00

Fred Halverson - \$811.00

Arnold Volker - \$916.00

Motion was made by Anderson to accept the bid from Steve Hanson for \$1,155.00 to purchase the tractor. Seconded by Edevold, passed unanimously.

Mayor Sutherland appointed Councilman Anderson to do the Clearwater County Canvassing Board at 9 a.m. on August 13th.

Motion was made by Edevold to sign the Conditional Assignment of Leasehold Interest concerning Northern States Commercial, LLC. Seconded by LaRoque, passed unanimously.

A schedule for the 2010 League of MN Cities Regional Meetings was received. Edevold made the motion to authorize all Council Members who are able to attend, and a representative from the City Clerks Office. Seconded by LaRoque, passed unanimously. Edevold and Anderson would like to attend.

Department Reports. Police Department-Chief Halverson. Nothing has been received on the proposed liquor ordinance changes.

Park Board: Doug Lindgren. The Park Board asked permission to purchase two 55-gallon Aluminum & Plastic Recycling Stations. Cost is \$340.00 each. These would be put by the shed of the Park Attendants and the DAC will be asked to maintain them if they want the cans. The present recycling container that the DAC has at the park will be moved out. It is recommended to relocate it to the south ball fields. Motion was made by Edevold to authorize the purchase of two recycling bins at a cost of up to \$400 each. Seconded by LaRoque, passed unanimously.

The Park Board would also like the Council to consider the repair of the streets in the City Park when they are doing the 2011 Budgets.

Park Shelters need the electricity in them brought up to code and capacity.

Also the Park Board would like the Council to consider raising the camping rates for 2011. The tenting from \$11 to \$15 and the RV rates from \$20 to \$25 per night. Motion was made by LaRoque to set the 2011 camping rates as follows: tenting \$15.00 per night and RV camping \$25.00 per night. Seconded by Edevold, passed unanimously.

Amanda Brustad brought to the Council information concerning fences for the Frog Pond ball fields. She would like the Council to advertise for bids on the fencing. After discussion, Edevold asked that she bring everything to the Park Board at their meeting for them to make the final

decisions on the fence. Motion was made by Edevold to solicit for bids for fencing for the Frog Pond Area upon receipt of the finalized specs from the Park Board, which meets on August 17th. Bids to be opened at the next regular City Council meeting on September 14th. Seconded by LaRoque, passed unanimously.

Brustad and D. Lindgren talked to the Council about low spots in the Frog Pond out fields. They feel that if a six-inch ridge was cut out, it would give a natural flow to the water in the area. D. Lindgren said that he could take his track skid steer down to do the work along with the help of Street Superintendent Masterson.

Roads & Bridges-Bill Masterson, Street Superintendent. Masterson has found a 1998 Dodge/water system/dump truck with 40,000 miles on it. He asked permission for the Council to purchase the vehicle at a price of \$10,167.50 with funds from the truck fund. Motion to do so was made by Edevold, and seconded by LaRoque. Passed unanimously.

The new mower has been in use and saves approximately 8 to 9 hours when mowing the airport.

The airport project will be started on August 16th. The wiring locates have been done and the Construction crew does have some pipes on site now.

Public Utilities-Mike Jenson. The MnOps inspection went well. The Cable TV tower has been painted. Garden Valley Telephone wants to do a franchise for cable in the City. Mid Continent is in town working. Curt Meyer, WSN Engineer, will be at the September Council meeting to up date the Council on the 2011 Street Project, which the County will be doing in the City.

Bagley Industrial Development Corporation – Doug Lindgren. The BIDC Board had talked about the Area Market Survey, which had been presented to the Council, BIDC, and the Chamber. Nobody on the BIDC Board is satisfied with the information, which has been given to them on the Survey. There are others that have expressed their disappointment as well. After discussion, motion was made by Anderson to withdraw from the project. Seconded by LaRoque, passed unanimously.

The BIDC talked about what to do with the Airport house. The Board came up with a list of things that need to be done with the house and they would like to ask for quotes. The roof needs re-shingling but may wait on this until next year if possible. The electrical looks OK. The floors need sanding and redoing. Edevold feels that the ductwork may need to be worked on. The walls need painting and there needs to be storm windows put on upstairs. Motion was made by Edevold to put out a request for proposals to do the upgrades on the airport house. Seconded by LaRoque, passed unanimously.

Fire Department - Clerk had been contacted about getting someone to clean the Fire Hall Office once a month, up to 2 hours per month. Chief Halverson stated that someone could clean in the Police Department also. Motion was made by LaRoque for the Clerk to advertise for someone to clean the Fire Hall Office and the Police Department Office, at 2 hours per month for each department. Seconded by Edevold, passed unanimously.

Clerk read a Thank You card from the Art In The Park Committee. Clerk Lindgren went over the Receipts for July.

Police Officer Paul Podhradsky has put in his resignation from the Bagley Police Department effective August 29th. , 2010. Motion was made by LaRoque to regretfully accept the resignation of Officer Paul Podhradsky. Seconded by Edevold, passed unanimously.

Police Chief Halverson asked that he be able to advertise for the position of Police Officer for the City of Bagley. Motion was made by Anderson to do so. Seconded by Edevold, passed unanimously. Chief Halverson stated that he has the County Probation Officer and the Assistant County Attorney on the interview committee. He asked if two from the Council and the City Clerk would also sit in on the interviews. Mayor Sutherland and Vice-Mayor Anderson volunteered. Interviews will be set up for September 8th and 9th.

Board Reports: Park and Recreation. The second raft has been taken out of the lake due to vandalism.

Tiffany Fettig, HRDC Business Loan Specialist, has been approached by Nevaeh& Associates, LLC – the Garden Place Assisted Living, asking for a deferment on their loan. Deferment would be

on payments for September 2010 through February 2011. Edevold made the motion to approve the deferment for Nevaeh & Associates as recommended by Fettig of HRCD. Seconded by Anderson, passed unanimously.

Motion was made by Anderson to approve Resolution #25-10 PERA POLICE OFFICER DECLARATION. Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to approve Resolution #26-10 NORTHERN MUNICIPAL POWER AGENCY DIRECTOR. Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to approve payment of the outstanding bills as listed withholding the utility bills for the Senior Center and the Hockey Association. Seconded by LaRoque, passed unanimously.

LaRoque asked if the Council had gone over the information concerning the City Web page and the employee evaluations, which were emailed to them. Edevold stated that the evaluations should be done prior to setting wages. Council should evaluate the department heads. The Department Supervisors will be asked to look at the evaluations and discuss at the next meeting.

Web Page policy – Businesses who want to have a link to the City site, will be asked to come into City Hall, do paperwork and Clerk will give them a password. Businesses could do their own page or contract with someone to do it. Contract would need to be approved by the Council or City Clerk. A. Brustad would like to do a link for the Frog Pond Project. LaRoque will do the non-profit links. Councilman Anderson will speak with Chris Arnold on the Short Stop web page. LaRoque would like to get policy in place soon.

Being there was no further business to come before the Council, motion to adjourn was made by Anderson. Seconded by Edevold, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
AUGUST 23, 2010

The Bagley City Council met in special session on Augusts 23, 2010 to work on the 2011 City Budget. Present were Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, Mark Edevold, David G. Anderson, and Clerk Treasurer Colleen R. Lindgren.

Also present were Street Superintendent Bill Masterson, Fire Chief Rick Viktora, Police Chief Darrin Halverson, and Eugene Cole.

Clerk brought to the Council the proposed budget without proposed wage increases and one with proposed wage increases. Proposed budgets had all the changes in them that the Council has worked on so far. The Park & Recreation Budget also had all the items listed that the Park Board would like to see done with the Capital Outlay funds. Lifeguards wages were taken out and dollars were put in the Capital Outlay budget. Under Economic Development the BIDC Board has asked for changes in the amount they would like. This amount is to cover the land taxes of the Industrial Park and funds to cover costs for sign advertising the Industrial Park.

Clerk made some changes in the areas of telephone, insurance, repairs and maintenance. \$4,000 was taken off of the Capital Outlay due to the SBA's were purchases in 2010. Viktora talked about having the lights done in the Fire Dept. garage. This would help to save energy and they are in bad shape. The Utilities Dept. have gone through and made recommendations. Lindgren read off a December 2009 quote from Chad Bonik, about fixing the lights. He does not feel it needs to be budgeted and may still be able to do the work under this years budget. Will check closer to the end of the year.

Viktora stated that the "Jaws" truck unit is in very bad shape. It is a 1985 with high miles. He would like to get quotes to purchase a different vehicle and have the funds come out of the Truck Fund. Council told Viktora to bring all the information to the next regular Council meeting.

Clerk gave out a reading from the League of MN Cities on what cities of similar population are paying their employees. The Department Heads would appreciate a decent raise for 2011 being there were no per hour raises in 2010. They did get \$25.00 per month put on their health benefits for 2010. Halverson handed out a wage schedule for Full-time and part-time County Deputies.

Edevold stated that the Police Budget should be down due to a new officer coming on board. He does not feel the Council is ready to discuss wages tonight but the rest of the budget should be gotten done. Clerk stated that the City Health Insurance is going up 4.9%. Family premium is being raised \$67. and singles \$25.00 per month. Nothing has been heard on the Union Health insurance yet.

Clerk explained how she figured the proposed levy.

LaRoque asked about the Street Department overtime. She feels the amount of overtime they are budgeting would be enough for a part-time employee. Clerk explained the overtime is for times when the Department needs to come in for early morning snow plowing, or during summer storms. Both Masterson and Coyer are able to get 40 hours of comp time. Michel stated that you do not want an inexperienced person on the snow plows during the winter so the crew does need to come in at times and will have overtime.

City Hall. Michel stated that he thought the carpet in capital outlay was taken out earlier. Clerk explained that there have not been any official cuts done by the Council, after finding out what the City was being cut in state funding. \$4,000 was left in the Capital Outlay in case something needed comes up in 2011. Historical structure upkeep was kept at \$500. Tamara Edevold gave pictures of the old jail, showing all the repairs needed on the building. Feelings are that the repairs should be done as soon as possible. Michel stated that maybe the Historical Budget should be raised to \$2,000. M. Edevold thinks that it could probably come out of economic development. Due to this may be a conflict of interest for him, Edevold stepped down from the discussion. Anderson said that the increase for the Historical budget should be added onto the budget.

City Wide Improvement includes all the City bond payments and the 2011 Street Improvement project. Members agreed to keep this the same as it was previously.

Police Department. Discussion was held on the 2 radar signs, which were put in the budget. There is a definite need for a sign on the east end of town. One sign will be kept in the budget for 2011 and try to put one in the 2012 budget. \$1,000 will be dropped from the miscellaneous in the Capital Outlay budget also.

Dog Pound. No changes were made at this time.

Roads & Bridges. Anderson asked Masterson which he needs the most, a street sweeper or a bobcat. Masterson stated the street sweeper. Michel talked about getting the used one, which Masterson found and then find a new one so the used one would be a backup. Edevold stated that putting in \$40,000 to \$50,000 gives you options on what to purchase. The bobcat price on \$35,000 was dropped. \$40,000 was kept in for 2011 and then maybe put in \$40,000 for 2012.

Parks & Recreation. The Park Board did come up with some plans on projects they would like to see done in 2011. LaRoque explained what the Board would like to do with campsite upgrades/repairs. They would like to put a fishing pier in and a dock for parking boats. After discussion, members agreed to take out \$6,000 for a fishing pier, \$2,000 for a dock, cut the campsite repair down by \$2,000. Edevold stated that this is just a list and how much is the Council willing to give them to work with. Signage line item is for signs within the Park. Council put \$10,000 in the Capital Outlay budget. Michel said that there could be grant funds that the Council does not know of, for some of these projects.

The budgets for the Cemetery, Community Service Program and Zoning will stay the same as 2010.

Economic Development. Clerk Lindgren explained that the BIDC Board had met and they are looking into ways to get a sign constructed at the entrance to the Industrial Park. They have been asking and looking for funds but do not have any yet. They are asking that the Council put \$13,000 into their budget for taxes and a sign. LaRoque feels that the business's in the Industrial Park should pay for the signs themselves. Michel said it is a plus for all businesses in town if people come to the Industrial Park for business, because it does help them too. LaRoque argued against it. Edevold stated that if they need a sign, there is \$2,000 in the Economic Development Grants & Surveys that could very likely use. Michel stated that this could be banked for next year and then they would have \$4,000 in the budget. Budget was left at \$10,000.

Airport. Discussion was held on an Arrival & Departure building. Anderson said he would like to see either the road repaired or the house repaired in 2011, but not both of them. Clerk stated that the State Aeronautics Department has said that they have approved the A&D building in their budget for 2011. Clerk is to ask the State what the codes or requirements for a building are. Council must respond by September 30, 2010. \$20,000 will be left in the Capital Outlay. Discussion was held on the repairs and maintenance budget. Masterson said the only permanent fix would be to pave the road. Right now it is holding up after the last fix. \$7,500 was taken off of the repairs and maintenance. Clerk explained that the BIDC have put out for quotes, to get the house repaired.

Firemen's Relief Transfers are a turn around on funds from the State and the County. The Special Assessment for a fire truck is set the same as 2010, at \$10,000.

Discussion was held on the proposed wages. In 2009 there were extra funds put into the City Hall budget for availability when and if the Council were to put Faye Jacobs in as Deputy Clerk. In April 2010 Jacobs was appointed Deputy but did not receive a raise. Lindgren would like to see Jacobs get a raise to cover this promotion. Clerk stated that all Department Heads in the City are paid less than similar cities around the area.

LaRoque would like to see the City advertise for a person to water the flowers and get rid of the overtime pay.

Clerk was asked to redo the budget, as figured, and send it out to the Council with the proposed wage increases asked for by the Department Heads.

Being there was no further business to do on the budget, motion to adjourn was made by Edevold. Seconded by Michel, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
SEPTEMBER 14, 2010

The Bagley City Council met in regular session on September 14, 2010 at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Sidney Michel, David G. Anderson, Mark Edevold, Wendy LaRoque and Clerk Treasurer Colleen R. Lindgren.

Also present: Mike Karvakko, John McMahon, Glenda Coulter, Bill Masterson, Mike Jenson, Police Chief Darin Halverson, Amanda Brustad, Doug Lindgren, and Eugene Cole.

Motion was made by Edevold to approve the Council minutes as written for July 29, August 9, 12, and 23rd. Seconded by Anderson, passed unanimously.

Engineer Mike Karvakko was present to report on the under drain and the Crack sealing projects, which were done at the City Airport. Both projects have been completed. The under drain project came in at \$5,100 under budget. Total cost for this project is \$103,422.52. There was a small clay vein under the runway, which should not have been there but they worked around it. The drains are working and he feels that Anderson Contracting did an excellent job. The crack sealing project is also done but needs a final inspection so he is not asking for payment at this meeting. Motion was made by Edevold to approve payment to Anderson Contracting in the amount of \$103,422.52. Seconded by Anderson, passed unanimously. DOT Aeronautics portion of payment is 80% and the City 20%.

Discussion was held on the Capital Improvement Plan (CIP) for the Airport. Clerk explained the report and went over the letter received from DOT Aeronautics on the approval of the Arrival Departure Building for 2011. DOT would pay 80% and the City would need to pay 20% towards the construction costs. The City must let the DOT know by Sept. 30, 2010 whether or not they will be requesting a grant to do this project. Karvakko stated that it does not commit the Council to do the project. Edevold questioned the inspection remarks on the last CIP. Karvakko stated that the inspection pilot that comes in makes these remarks. Some of the remarks should be taken off because they have been done but the state has not removed them yet. Clerk asked the Council whom they would like to do the CIP. Motion was made by Edevold to keep the Arrival Departure building in the CIP for 2011. Seconded by Michel, passed unanimously. Edevold also asked that the paving to the airport be added on the CIP. Crack sealing will be put on for every 2nd or 3rd year. Clerk will get the CIP sent in.

Raymond Majkrzak, Bemidji, was present to speak with the Council about constructing a metal-framed building on the airport, for storage of two small airplanes. He is a member of the Civil Air Patrol and a private pilot. He had originally planned to put the hanger at the Bemidji Airport, but has run into some snags so is looking for an alternative site. Edevold stated that the drawing does not look like a hanger bay. Majkrzak stated that the plan is just general construction for a generic building. The door would be 40 feet wide and 12 feet high and it would have a concrete foundation. He would rent out half and own half of the bay. Clerk gave the Council a printout of where future hanger bays and the A/D building should be located at the airport. Michel asked if Majkrzak planned on putting up the building this year and he was told it was not critical if it did not get built this year. Majkrzak stated it does not need blacktop to it. Clerk stated that there is no sewer and water, and the electricity comes in from Clearwater Polk. Council members stated that they are trying to get more business to come to the airport. Edevold would like to have the City Attorney check the project out so he does not feel the Council should agree to anything at this time. Majkrzak would also like to see the City put in a fueling system. LaRoque asked if Majkrzak should work with the BIDC on this project. Michel does not see any problem at this time for the hanger to be built. Edevold thinks the City will need to revisit the lease amount because the City has pumped a lot of money into the airport. Clerk asked if the building would be a public building because if it is it may need a sprinkling system put in. Council members will be looking at the information given to them and will get back to Mr. Majkrzak.

The Minnesota Municipal Beverage Association will be holding a Regional Meeting in Bemidji on October 28 from 11 a.m. to 2 p.m. Motion was made by LaRoque to send Manger Ken Moen, one staff person and two Council Members to the training at a cost \$15 each. Seconded by Michel, passed unanimously.

Department Reports: Police Department – Chief Halverson reported that 44 applications were received for the Police Officer position. Ten people were interviewed. Halverson's recommendation is to hire Clarence LaCroix from Bemidji, pending passing of a physical and psychological testing. Motion was made by Anderson to approve the hiring of Clarence LaCroix, pending the passing of his physical and psychological testing. Seconded by Michel, passed unanimously. The union scale already in place sets wages.

Park Board-Doug Lindgren. Jackie Merschman is looking into grant funds for a fishing pier. Members have also talked about doing a fundraiser to help with costs. Upgrading of the electricity in the park shelters has been put on hold until spring. Recycling bins have been put in the City Park.

Roads & Bridges-Bill Masterson. Two quotes were gotten for epoxy paint for the bathhouse floor. MN Dept. of Health inspection stated that this must be done and Masterson would like to do it this fall while it is still warm enough. Peterson Painting - \$1,550 and Ramsrud Painting & Drywall - \$2,500. Motion was made by Michel to approve the quote of Peterson Painting in the amount of \$1,550. Seconded by Edevold, passed unanimously.

Masterson inspected some of the sidewalks around town. There is one on Sand Lake Ave that is ½ to 1 inch down and the water shut off is sticking up. This will be looked at in 2011 to repair.

A plow blade for the loader was looked into. A new one cost \$8,000 but there is one at the City Garage that would fit the loader. Gary Gesell has told Masterson that he could make it fit the loader for a cost of \$2,500. Motion was made by Edevold to approve the expense of \$2,500 to Gary Gesell to fit the plow blade onto the City loader. Seconded by Michel, passed unanimously.

Michel asked about speaking with Gesell on making fire rings. A.Brustad said that her father is checking into a place to get the rings made.

Masterson said that the old water truck is no longer needed and would like to see it put up for bids. Motion was made by Anderson to advertise for sealed bids on the water truck. Seconded by Edevold, passed unanimously. Bids to be opened at the October 13th Council meeting.

Public Utilities-Mike Jensen. The pond dumping has started. On Oak Ave, 1 block of water & sewer lines will be serviced. One fire hydrant was run over and one streetlight was run over. These are being repaired. Getchell lift station is going through some repairs. There are some new cable lines going in on the North end of the city. Electric rates are going up, but do not know when yet.

B.I.D.C. – Doug Lindgren. Quotes have been received on doing repairs to the airport house. Lindgren donated some shingles for the roof and Mark Agnew put them on, on his own time. Lindgren explained the quotes from Galli Furniture, Peterson Painting, Friborg Painting, and Everhart Electric. Lindgren asked the Council to approve up to \$7,500 from designated funds for the Board to get the house repaired inside. They would rather that the house not stay empty over the winter. Motion was made by LaRoque to approve the recommendation of the BIDC Board on the house repair and to transfer \$7,500 out of the Economic Development Designated Funds to the Airport repair funds. Seconded by Edevold, passed unanimously. Repairs are to begin immediately. Nothing has been decided on whether to have a renter or a caretaker to help with the mowing and watch over the airport.

City Hall – Clerk Colleen Lindgren. A quote on carpet for the City Hall was received from Galli Furniture. Carpet is for the Council Chambers, kitchen, hallway, Jensen's office and Fletcher's office. Public Utilities Commission did vote to pay for ½ the cost, which would be \$3,180. for a total bill of \$6,359.99. Motion was made by Anderson to approve the quote of Galli Furniture in the amount of \$6,359.99. Seconded by Edevold, passed unanimously.

Applications were received for the cleaning position with the Fire Dept/Police Dept. Sergeant Peterson and Clerk Lindgren had gone through the applications and their recommendation is to hire Shannon Gray for the position. Work time would be four hours per month, two in the Police Department and two in the Fire Department. Lindgren asked for a wage of \$10.00 per hour. Motion was made by Anderson to hire Shannon Gray as cleaner for the Fire Hall/Police Dept. at a wage of \$10.00 per hour. Seconded by Michel, passed unanimously.

Clerk reminded Council that the Regional League of MN Cities meeting will be held in Crookston on Sept. 22nd.

Clerk opened bids for the fencing project at the "Frog Pond". Two bids were received. Young Fence - \$18,562 with alternate bid of \$1,400 for yellow plastic safety covering. Skime Fencing - \$14,900 with alternate bid of \$1,900. Motion was made by Edevold to accept the bid from Skime Fencing in the amount of \$14,900 with alternate bid of \$1,900 for a total bid of \$16,800, pending receipt of certificate of insurance. Seconded by LaRoque, passed unanimously.

Brustad asked about the purchase of agrilime for the "Frog Pond" fields. They will want to get that on this fall. Michel stated that it might more expensive this fall due to all the truckers doing potatoes and sugar beets. Motion was made by LaRoque to allow the order of two loads of agrilime for the "Frog Pond" fields, when the Park Board feels it is ready to get it. Seconded by Edevold, passed unanimously.

Motion was made by Edevold to approve the Proposed 2011 Budget as follows:

City Hall - \$205,583; City Wide Improvement - \$252,342; Roads & Bridges - \$361,092; Police Department - \$273,303; Dog Pound - \$8,750; Fire Department - \$60,700; Park & Recreation - \$53,086; Cemetery - \$4,710; Community Service Program - \$2,400; Zoning Commission - &6,446; Economic Development - \$10,000; Airport - \$52,448; Firemen's Relief Transfer/State - \$15,750; Firemen's Relief Transfer/City - \$7,010; Fire Truck Special Assessment - \$10,000. Total Proposed Expenses for 2011 are \$1,323,620.

Motion seconded by LaRoque, passed unanimously.

Motion was made by LaRoque to approve the 2011 Proposed Levy in the amount of \$537,890. Seconded by Michel, passed unanimously. This levy is an increase of 9.37% over the 2010 Levy.

Department Reports: The Park Attendants will be done working on September 15th and the bathhouses will all be locked except the one by the basketball court. Anderson asked that a thank you be sent to Wayne & Rhonda Netland for taking care of the park this summer and to ask them to return next summer.

D. Lindgren and A. Brustad told the Council that they would like to get the dugouts done this fall and they are having a real challenge doing it. There is concrete work needed. Brustad explained that being they have the Twins Grant it needs to get done. Michel asked about putting the dugouts on floating slabs. After discussion, motion was made by Edevold for the Council to authorize the Park Board to spend up to \$5,000 towards the construction of the dugouts, according to the Twins Grant. Seconded by Michel, passed unanimously.

Glenda Coulter has a parcel of property across the Railroad tracks that she would be interested in selling to the City. It is located approximately 500 feet from the City wells. Estimated market value is \$12,300 and Coulter had stated that she would be willing to sell it to the City for \$6,000. There is a house and garage on the property and it was a rental. Michel stated that it would need to be checked into before the Council could give her a definite answer. Edevold stated that the City has been getting rid of some of the older houses in the area due to the wells being so close. Edevold also asked if Coulter could wait until the Council could check into it a little closer. Matter was tabled until the October 12th Council meeting.

Discussion was held on doing a Franchise for cable communications. Special meetings will be needed to inform the public about the franchise. Information should be published on September 22 and 29th. Bids should be due on October 15th and a Public Hearing will be needed. Motion was made by Michel to pass Resolution #27-10 RESOLUTION AUTHORIZING THE ISSUANCE AND PUBLICATION OF A NOTICE OF INTENT TO FRANCHISE AND A REQUEST FOR PROPOSALS FOR A CABLE COMMUNICATIONS SYSTEM FRANCHISE. Seconded by LaRoque, passed unanimously. Motion was made by Edevold to publish the franchise papers on September 22 & 29 with proposals back by October 15th. Seconded by Michel, passed unanimously. A special meeting of the Council will be held on October 20th at 6 p.m. to discuss the Franchise. Motion was made by Edevold to hold a Public Hearing on November 9th at 5:45 p.m., before the regular City Council meeting. Seconded by Michel, passed unanimously.

Clerk brought before the Council a proposal from Tiffany Fettig, Headwaters Regional Development Commission, on a service they are doing to monitor Revolving Loan Funds. Fettig is the employee who takes the applications for the City on the RLF's. Motion was made by Edevold to accept the offer from HRDC for the Tier 1 Services. Seconded by Michel, passed unanimously.

The Northwest Minnesota Foundation is putting on a Website Development Workshop on October 1st in Bemidji. LaRoque feels that it has nothing to do with the current City website, so does not feel anyone needs to attend.

Motion was made by Anderson to approve the payment of the outstanding bills, withholding the utility bills for the Hockey Association and the Senior Center. Seconded by Edevold, passed unanimously.

Masterson stated that Mike Domnick had talked to him about crack sealing the parking lot at Team Industries. They would also like to crack seal the frontage road in front of their business. Masterson did tell Dominick that it would be allowable.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by Edevold, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
OCTOBER 12, 2010

The Bagley City Council met in regular session on October 12, 2010 at 6 p.m. in the City Council Chambers. Present were Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, Mark Edevold, David G. Anderson and City Clerk Treasurer Colleen R. Lindgren.

Also present were Police Chief Darin Halverson, Glenda Coulter, Bill Masterson, Dan Hecht, Kenny Moen, and Mike Jenson.

Motion was made by Edevold to approve the minutes of September 14, 2010. Seconded by Anderson, passed unanimously.

LaRoque announced that the City has been awarded a Region 2 Arts Grant in the amount of \$6,000. Grant includes a sculpture to be placed at the stoplights and the artist is Jay Jones from Clearbrook. Jones will be asked to bring more on the sculpture to the City Council at a future date. Motion was made by Anderson to accept the Region 2 Art Grant in the amount of \$6,000. Seconded by Michel, passed unanimously.

Discussion was held on a parcel of property that Glenda Coulter would like to sell to the City. Property is located south of the railroad tracks near the City wells. Michel stated that the City would have the expense of sealing the well and demolition of the house and garage, which would cost a minimum of \$2,000. He feels that it will be a costly project for the city and that there is no way that the City can afford it right now. Coulter's asking price is \$6,000. She asked how much the City would offer her for it. Edevold stated that he feels the City could spend up to \$3,000 and he would definitely be interested in having the City own the land because of its vicinity near the City wells. Coulter stated that she would speak with her son, being he is joint owner, and see what he would like to do with it.

Paperwork for the completion of the crack sealing at the Airport was gone over. Karvakko Engineering recommends final payment be made to Fahrner Asphalt in the amount of \$21,580. Motion was made by Edevold to approve payment to Fahrner Asphalt for the Airport crack sealing project in the amount of \$21,580. Seconded by Michel, passed unanimously.

Dan Hecht was present to speak with the Council about a snowmobile trail coming into town from the east side to connect up with the existing line north of the city. He would like permission to cross over the drainage ditch by the Clearwater River, and they would make a bridge over the ditch. There is also a new trail going south of the City. The group needs permission to go over landowner's properties. Michel stated his concern is snowmobiles parking in the parking lots of the business on the east side of town. Edevold talked about designating streets and speed limits for them to use. He is uncomfortable giving permission with no paperwork in front of him. Hecht stated that all landowners would be signing a form giving permission for the crossing of their properties. He will email paperwork to the City Clerk who in turn will email it to the Council. The present ordinances on snowmobiles will be checked into. The trail will be marked to come behind the Post Office and DaRoos, go south on Getchell for ½ block to the Fire Hall and then south. Hecht will return to the November Council meeting.

Motion was made by Anderson to approve the signing of a letter from Northern Municipal Power Agency concerning bonding revisions. Seconded by Edevold, passed unanimously.

Clerk was asked to open the sealed bids on the Street Water Truck.

Al Spring - \$301.00. James Vicory - \$762.00

Motion was made by Anderson to accept the bid of James Vicory in the amount of \$762.00 for the street department water truck. Seconded by LaRoque, passed unanimously.

Department Reports – Liquor Store, Manager Ken Moen. Profit & Loss was above last year but there were a large number of repairs, which brought it down. Computer is up and running but still needs some items put into it. Jacobs is helping Moen get this done. Clerk Lindgren asked if Moen or any of the Council were planning to go to the Minnesota Municipal Beverage Association Regional meeting in Bemidji on October 28th. Moen did not plan on attending and Council Members are unable to go.

Police Department-Chief Darin Halverson. The Chief reported that the Police Department did not receive the grant, which was applied for to hire another officer. There were only three Police Departments in Minnesota that were awarded the grant. Halverson presented a survey that he would like the Council to approve for him to hand out to the community to get residents opinion on Law Enforcement in the City. He would like to develop a committee to work on getting the community more involved such as Community Watch Program. Suggestions were to have it put on the web site, put in the newspaper, use cable TV and give out at city hall. A public meeting could also be held at some point.

Park Board. Clerk reported that the fences for the Frog Pond should be started this week or the next. Vernon Johnson will be building the dugouts at the softball fields. Spruce Park now has a basketball hoop put up with cement slab. The hoop and pole were donated to the park by Arlen Larson. Jacki Merschman has looked into grant funds from the DNR for a fishing pier and she was told there are none. Members are talking about doing a Community Fundraiser but no plans have been made as of yet. Amanda Brustad is working on a fundraiser for the "Frog Pond". She is doing this as an individual project, not through the Park Board. She has designed a T-shirt that has a logo representing the "Frog Pond". There is also a web page for the Frog Pond project. Michel stated that Fjerstad trucking will be getting hold of the City to deliver two loads of agrilime for the Frog Pond ballfields.

Public Utilities-Manager Mike Jenson. The Oak Avenue project will be done soon. Pond dumps are complete and a few gas services have been run.

Roads & Bridges-Bill Masterson, Street Superintendent. The two old buildings at the airport have been removed and black dirt put down. The winter salt has been stock piled. There is one ditch in the frog pond to get done yet. Masterson has spoken to the State about the street conditions next to the curbs. They will be in town on Thursday morning to put in blacktopping along the curbs to fix them. The hanging flowerpots have been taken down and the planters will be left for a little while yet.

B.I.D.C. The Board has been working with contractors to get the inside of the airport house fixed up. Don Friberg will be painting, Everhart Electric will do some electrical and Galli Furniture will be putting the carpet in.

City Hall – Clerk Colleen Lindgren. Lindgren asked if the Council has thought anymore about a wage increase for Deputy Clerk Faye Jacobs. Michel's feels that a special meeting should be held to address the issue. Council will meet in a closed session on October 20th at 6:30 p.m. to discuss wages.

Motion was made by Anderson to approve the recommendation from Tiffany Fettig for the signing of the subordination agreement of Duane Lewis with the First State Bank of Clearbrook. Seconded by Edevold, passed unanimously.

Mayor Sutherland received a letter from Donovan Ronken of Fairbanks, Alaska. Mr. Ronken is concerned that there isn't a sign at the Bagley City Cemetery stating the name of the Cemetery. He also enclosed a check for \$300 to put towards the purchase and installation of a sign for the cemetery. Members agreed that a sign is needed at the Cemetery and one made out of iron would look good. Mayor Sutherland will check with Real Stone and Moose Creek Graphics on costs and Councilman Michel will check with Gary Gesell for costs.

Discussion was held on a Truth In Taxation Hearing. Hearing will be held before the regular December 14th Council meeting at 5:30 p.m.

Discussion was held on Ordinance #166 – AN ORDINANCE AMENDING ORDINANCE NO. 42 RELATING TO THE SALE OF NON-INTOXICATING MALT LIQUORS. This new ordinance gives a clearer view on what the City and Police Officers are authorized to do. Wording for the Ordinance was gotten from the League of MN Cities and the City Attorney put the Ordinance together. Michel questioned the area of who was allowed to stay on the premises when the business was closed down. Chief Halverson stated that the Ordinance spells out to the bar owners what Police Officers are allowed to do. Motion was made by Edevold to adopt Ordinance #166. Seconded by Anderson, passed unanimously.

Board Reports: Roads & Bridges-Edevold. WSN Engineer Curt Meyer will be attending the November Council meeting to update the Council on the 2011 Street Project. Edevold asked Council members to take a drive down Bagley Ave. to look at the area so when Meyer comes to the meeting they will know what/where he is talking about.

Park & Recreation – Michel thanked the Street Dept. for taking down trees in the City Park but he now thinks that the stumps should be removed that are near the camping sites. This has not been talked about with the Park Board but Michel would like to see some funds taken out to have this work done. He will speak with Gary Bonik from Clearwater Polk about their stump grinder to see if they would be able to do it yet this fall. Michel made the motion to authorize spending up to \$500 on the removal of stumps as Masterson sees fit which ones to take out and the Park Board agrees with the project. Seconded by LaRoque, passed unanimously.

Motion was made by Anderson to transfer \$15,000 from the Liquor Store checking account to the City Checking account. Seconded by LaRoque, passed unanimously.

Motion was made by LaRoque to authorize the Clerk to pay the outstanding bills for the City and the Liquor Store, but withholding the Hockey and Senior Center Utility bills. Seconded by Michel, passed unanimously.

LaRoque talked about policies and rules for the City web page. Edevold agreed that at some point we will need policies. Michel suggested that the City contact Nate Fredrickson to see what he would charge. LaRoque suggested speaking with the person that helped do the County site. The City just needs someone to monitor the site and give out passwords. They need to be active with the site. More will be discussed at a later date.

Mayor asked if Council wants to set a meeting for wage discussions. Michel feels it should be done soon due to Truth In Taxation coming up. Meeting was set for November 17th at 6 p.m.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by Edevold, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
OCTOBER 20, 2010

The Bagley City Council met in special session on October 20, 2010 at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Sidney Michel, Mark Edevold, David G. Anderson and Clerk Treasurer Colleen R. Lindgren. Council Member Wendy LaRoque was absent.

Also present were Mike Jenson, Randy Versdahl, and Dave Hamre.

Discussion was held on a Franchise Agreement for a video franchise in the City of Bagley. Garden Valley Telephone was the only company that had put in a bid for the project. Councilman Edevold explained that the Bagley Public Utilities Commission has taken on the project, with the Council's approval.

Randy Versdahl and Dave Hamre, representing Garden Valley Telephone Co., were present to explain the Franchise Project to the City Council. They went over the areas of antennas, TV systems, and existing lines in the City and what they would carry including IPTV.

Edevold said the Utilities Commission went over the agreement and a proposed ordinance for the franchise project. They asked the question would it compete or be a bad deal for the Utilities? Utilities does not think that it will hurt the current TV customer at the basic level. Garden Valley can do better at the higher level that the Utilities cannot offer at this time. Public Utilities found all satisfactory on the first page of the report and they preferred Garden Valley language over the language they were given by the Attorney they had working on the project. Edevold stated that on Monday October 18th the Public Utilities Commission held a special meeting as they were directed by the Council, to review a package given by Garden Valley concerning a Franchise Agreement, which also contained a check for \$3,000. The Board went through the required information point by point and found everything satisfactory. They also went through the sample ordinance that Garden Valley provided and just for comparison the Attorney they used also send a sample one. Putting them side by side, the Board preferred the Garden Valley copy. For the record, Edevold stated that Andy Simons, who is employed by Garden Valley Telephone, abstained from all motions and votes. Public Utilities did pass a motion indicating to the Council, that all documents were in order, and recommends to the Council to accept the Franchise agreement from Garden Valley and adopt the Ordinance for the franchising.

Further discussion was held on what services would be offered through Garden Valley, start date, ending date and upgrading.

At 6:40 p.m. Mayor Sutherland closed the meeting for wage discussions.

Council Meeting was reopened at 7:15.

After much discussion and consideration, motion was made by Edevold to raise Faye Jacobs wages by \$1.00 to a \$15.73 per hour total, retroactive to May 1, 2010, this being the date which she was titled as Deputy Clerk, contingent upon she attend future regular Council meetings and special meetings as needed to take minutes. Seconded by Anderson, passed unanimously.

Being there was no further business to come before the Council, motion to adjourn was made by Anderson. Seconded by Edevold, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
NOVEMBER 9, 2010

PUBLIC HEARING AT 5:45 p.m.

Present were Mayor John Sutherland, Council Members Sidney Michel, Mark Edevold, David G. Anderson, City Clerk Colleen Lindgren, George Fish, Mike Jensen, and Doug Lindgren.

Mayor Sutherland opened the public hearing at 5:45 p.m. Discussion to be held on the intent of Garden Valley Telephone to Franchise a Cable Communications System in the City of Bagley. There were no public residents to ask questions about the proposed system. The Council had gone over the process with Garden Valley at an earlier date.

Councilmember Wendy LaRoque entered the hearing at 5:50 p.m.

Mayor Sutherland closed the Public Hearing at 5:55 p.m.

The regular meeting of the Bagley City Council was held on November 9th at 6 p.m. in the City Council Chambers.

Members present were Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, Mark Edevold, David G. Anderson, and Clerk Treasurer Colleen R. Lindgren.

Also present were Andy Anderson, Larry Sutton, Bill Masterson, Doug Lindgren, Mike Jensen, Darin Halverson, George Fish, Jay Jones, Warren Larson, and Glenda Coulter.

Motion was made by Anderson to approve the minutes from Oct. 12 and Oct. 20, 2010. Seconded by Edevold, passed unanimously.

Clerk had received information from Dan Hecht concerning a snowmobile trail. He has spoken to land owners John Jordahl, John Lassen, and Bagley Auto Parts, for their permission to cross their property and he will be meeting with the Golf Association on November 18th. There are two groups that he needs permission from yet, they are the City and Doug Lindgren. A copy of the permit form was given to the Council. Hecht will be asked to come back to the December Council meeting.

Jay Jones was present to speak with the Council on the Arts Grant sculpture. Jones handed out a revised picture of what could be done with the sculpture and a copy of the one, which was presented to the Council earlier. He was asked by the Arts Council to incorporate something into the sculpture on the Native American representation, which would be the Four Sisters and wild rice. Jones explained the drawings to the Council. A pay schedule was included with the drawings. He will give a progress report to the Council in February 2011. The sculpture will be about 8 feet tall and is fairly transparent so the flowerbed will not be covered up. The Farmers Independent will do 3 to 4 articles on the project. Motion was made by Anderson to approve the pay schedule for Jay Jones. Seconded by LaRoque, passed unanimously. Discussion was held on which of the plans to follow, the original sketch or the new sketch, which has an archway. Members were inclined to go with the original sketch, with revisions by the Artist.

Larry Sutton was present to discuss two matters concerning his property in the City. One was for a billing from Lindgren Backhoe and one concerning sidewalks and ramp. He is requesting from the City reimbursement for some, he feels, unnecessary services by Lindgren Backhoe to dig a hole searching for a water line on his property. Gopher State was called and the Public Utilities had a hard time finding it. Lindgren was told to dig in an area and the line was not located in the area. Cost is \$320 for the digging. Sutton would like the City to give him credit on his utility account.

The second matter is the sidewalk along his building. He would like to do something temporary so that he could access his garage hooked onto his building. There is a curb in front of the building and he has put a temporary ramp going over the curb. He would like some temporary caution signs. The damage on the sidewalk happened before he moved into the building and feels that the damage could cause someone to trip and fall.

Edevold stated that the first of his concerns would be turned over to the Public Utilities because that is a matter they must address. As for the second matter of the sidewalk, Sutton would like it on record that the sidewalk was cracked and broken before he moved into the building and started using the garage. Edevold stated that the sidewalks are public and it is now on record that he did not do the damage. Street Superintendent Masterson questioned what would happen to the temporary ramp put in. Sutton stated that he would shovel the snow away from the ramp during the winter because he will be using it daily. Michel asked about the responsibility of putting in the driveway. Edevold stated that it is the owner's responsibility to put in the driveway. Edevold invited Sutton to the Public Utilities meeting on the coming Monday, November 15.

Andy Anderson was present to read a letter to the Council concerning his interest in becoming a Bagley City Councilman, when and if a Council position opens up. Anderson was told the Council may do an appointment in January 2011.

Discussion was held on the Public Hearing, which was held on a Cable Communications Franchise. Clerk informed those present that no one attended the Public Hearing who was against the franchising project. Edevold stated that all that had taken place up to the Public Hearing has been documented in minutes of the meetings. Motion was made by Edevold to approve Ordinance No. 167 AN ORDINANCE GRANTING A CABLE COMMUNICATIONS FRANCHISE TO GARDEN VALLEY TELEPHONE COMPANY. Seconded by Michel, passed unanimously.

Mayor Sutherland received a letter from Midcontinent Communications as notification of their interest in pursuing a cable television franchise in the City of Bagley. Clerk explained that Tom Simmons, Midcontinent Vice President told her they had not seen the advertising the City did for the franchising until just a couple days before the bidding was due. Edevold explained that the City did do a full and thorough legal process as far as scheduling and timing on the advertising and hearings. He also said he knows that Mr. Tom Simmons was aware of the public notice ahead of the deadline. He said that Simmons did not ask for a franchise at an earlier date as he indicates in his letter. The Utilities Commission had visited with Midcontinent on what they could do and they did indicate very clearly that they were not interested in selling the City system. What concerns the Utilities Commission is that they found out during the process, that the Attorney they were using is also the Attorney that Midcontinent uses. A model ordinance was received that would absolutely open the doors to a franchise coming in, and the Commission was uncomfortable with this ordinance. They looked at the model ordinance of Garden Valley, which protected the Cities interest and Garden Valley's interest, and it seemed more of what the Commission was looking for. The Commission was concerned deeply that the Attorney was working for both sides. The Commission does not want to say absolutely no to Midcontinent but are not interested in another franchise at this time, but they should stay in touch. They felt that Midcontinent would want to basically eliminate the present system and that the Public Utilities can work with Garden Valley. Michel stated that if Midcontinent so chooses they can step forward and start the whole process over again. Edevold does not know for sure at this time. Clerk was instructed to write a letter to Midcontinent saying that at this time the City of Bagley is not intending to add any further franchising. Thank them for their interest and if they have any questions to contact Mike Jensen, Utilities Dept.

Department reports: Liquor Store. Cigarette profit & loss is off due to the fact that some of the cigarettes got invoiced into the beer category. This will be straightened out on the November P&L. Michel asked Jacobs how much was left to put into the computer system. Mostly everything is in the system but there is one report that Jacobs needs to learn to do.

Police Department: Chief Darin Halverson. Officer Clarence LaCroix has begun his duties with the Department. 50 surveys have been received back from the public. A report on these will be given to the Council at the December meeting.

Park Board: Doug Lindgren. The dugouts are finished at the South Ball fields. Some work is left to do on the frog pond. Farmers Independent will be doing an article on the fields.

Public Utilities: Mike Jensen. Oak Avenue project is completed. There have been 12 new gas customers, hydrants have been flushed, lift pumps are done and insurance will cover the expenses. A new three-phase transformer has been placed on the outside of the hockey building. Public Utilities covered the costs of the outside wire and work. Two men from Fosston came over and did the wiring on the inside of the building. It is predicted that the Hockey Association could save

up to \$9,000 per year on the utility bills. There was also some wiring at the Fair Grounds redone. Nothing new has been heard on the 2011 Bagley Avenue project.

Roads & Bridges: Bill Masterson. Trucks are ready for winter but there was one high cost in maintenance as a radiator went out. On Oak Ave. there was some trouble with sand going into the catch basin. This has been taken care of. All the water lines in the park have been blown out for the winter.

Bagley Industrial Development Commission: Doug Lindgren. Painting is getting done in the airport house. Electrical and carpet should be done soon. LaRoque questioned on the fact of getting a renter in the house. Lindgren said that will be worked on when the repairs are about finished.

City Hall: Colleen Lindgren, Clerk. October receipts were gone over. Payments have been received for the airport project. Reimbursement for bulletproof vests was received.

Discussion was held on Ordinance #168 AN ORDINANCE AMENDING ORDINANCE NO. 114 RELATING TO THE SALE AND CONSUMPTION OF INTOXICATING LIQUOR. Motion was made by Edevold to pass Ordinance #168. Seconded by Michel. For: Edevold, Michel, Anderson. Against: LaRoque. Motion carried.

Motion was made by Edevold to accept the quote from Miller McDonald to do the City Audit services for 2010. Seconded by LaRoque, passed unanimously.

Clerk Lindgren informed the Council that the Well Head Protection team had approved to put in an application for a grant to seal off the City Well #1. Jensen and Lindgren put in the application and it has been approved in the amount of \$10,000. Motion was made by Anderson to accept the \$10,000 Source Water Protection Grant and to have the Mayor and Clerk sign the grant papers. Seconded by Michel, passed unanimously.

A training session on wastewater and/or water projects by Minnesota Rural Water Association will be held in Thief River Falls on November 18 from 8 am to 4 p.m. Motion was made by Anderson to approve to send up to four people to the training in TRF on November 18th. Seconded by Michel, passed unanimously.

Board Reports: None.

Motion was made by Edevold to remove the Bagley Hockey Utilities and Bagley Senior Center Utilities from the 2010 budget. Seconded by LaRoque, passed unanimously. Motion was made by Edevold to pay the outstanding bills excluding the Hockey and Senior Center utility bills. Seconded by Michel, passed unanimously.

Other business: Michel asked to discuss the official name of the City cemetery. In the Court House it had Bagley Village Cemetery and when the new part was added, it said Bagley City Cemetery. He would like to get this defined so that a sign could get made for the Cemetery. Members agreed that it should be "Bagley City Cemetery".

Glenda Coulter was present to address the Council on her house located south of the tracks. She stated that she has not had much response to move the house off the property. She would rather not leave it empty all winter and it would cost too much to fix it up. City was unable to offer her anything more for it.

Being there was no further business to come before the meeting, motion to adjourn was made by Edevold. Seconded by Anderson, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
NOVEMBER 17, 2010

The Bagley City Council met in special session on November 17, 2010 at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, Mark Edevold, David G. Anderson and Clerk Treasurer Colleen R. Lindgren.

Discussion was held on a proposed purchase of a street sweeper. Bill Masterson was contacted by the City of Bemidji that they would be trading in one of their street sweepers on a new one. Masterson was offered the opportunity to purchase the sweeper from the City of Bemidji for \$30,000. Pictures of the sweeper were passed around. It is like the present sweeper the city owns but includes two brooms and a rear view camera. Bagley's old sweeper could be kept for parts. The City has \$40,000 in the 2011 Proposed Budget. Masterson was told that Bemidji would not expect payment until January 2011. Motion was made by Anderson to approve the purchase of the 2002 Street Sweeper from the City of Bemidji for \$30,000, in January 2011. Seconded by Michel, passed unanimously.

Clerk handed out copies of the 2011 Proposed Budget and a listing of City Employees and present wages.

Mayor Sutherland closed the meeting at 6:15 p.m. for discussion on employee's salaries and wages.

Mayor Sutherland reopened the meeting at 7:45 p.m.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by LaRoque, passed unanimously.

John Sutherland, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

TRUTH IN TAXATION PROCEEDINGS
DECEMBER 14, 2010

The Bagley City Council held a Public Hearing on Truth In Taxation, at the Bagley City Council Chambers on December 14, 2010 at 5:30 p.m.

Present were Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, Mark Edevold, David G. Anderson, Clerk Treasurer Colleen R. Lindgren, Deputy Clerk Faye Jacobs, Chad Bonik, Bill Masterson, Mike Jensen, Ruby Bergquist, Sylvia Larson and Trisha Mathison.

Mayor Sutherland opened the Public Hearing at 5:30 p.m.

Clerk Lindgren went over the 2011 Proposed Budget and Revenue. 2011 Proposed budget is up around \$130,000, over 2010. Levy would go up 9.37% if approved.

Resident Ruby Bergquist asked why everything is going up. She stated that she feels wages should be frozen. There are a lot of people out of work and don't have any work so how can the City raise taxes? Edevold stated that the Council spent many hours trying to figure out what they would be facing in 2011. There is a lot not in the budget, which the Council would have liked to have seen in the budget. Bergquist asked if the City pays the entire family health insurance premium. Edevold stated that the City pays an amount towards it but not all. Clerk Lindgren replied that she is on a family policy and she personally pays over \$500 per month.

Sylvia Larson asked how much the wages were going up. Mayor Sutherland stated that as far as the employees it would be around 2%. Wage increases were not given last year. Bergquist stated that the wages should have been frozen in 2011 also.

LaRoque addressed the area of money being spent on projects in the City. She stated that there are certain equipment needs that have to be taken care of and equipment that needs to be replaced. Things have been put off for a number of years and now need to be dealt with. There are also roads and infrastructure, which need to be dealt with. There are some designated funds to cover some of the projects but these funds do not cover everything.

Council Members are not sure what will happen to Local Government Aid. The City is told an amount that they "should" receive but it can still be cut in the spring.

Michel stated that it is a real ugly situation and the reality is that taxes will probably be raised again next year. If the State keeps cutting, the City may have to raise taxes in order to get projects done that have been set to the side. Clerk Lindgren explained that there are funds set aside, which are designated for projects, so that when a project comes up the City does not need to levy for the whole project.

Questions were asked and answered about the Bond projects listed in the budget. Most of the bonding funds come from Special Assessments put on the taxpayers who benefit from the project. Edevold explained how Tax Increment Financing is figured and how it worked for the Cornerstone Assisted Living facility.

S. Larson asked how the 2% was agreed on for raises. Edevold stated that it was an amount put out there and for some of the employees it equals to around 25 cents and the idea that the Council gave nothing last year. Clerk Lindgren had information from some of the surrounding cities that ranged from 4% down to zero.

R. Bergquist asked about how PERA works. Clerk Lindgren explained that the employee pays in 6% of their payroll and the City pays 6½%.

Lindgren also explained what County Road Aid is.

Mayor Sutherland closed the Truth In Taxation Hearing at 6:55 p.m.

CITY COUNCIL PROCEEDINGS
DECEMBER 14, 2010

The Bagley City Council met in regular session on December 14th at 6 p.m. in the City Council Chambers.

Present: Mayor John Sutherland, Council Members Sidney Michel, Wendy LaRoque, Mark Edevold, David G. Anderson, Clerk Colleen Lindgren, Deputy Clerk Faye Jacobs, Police Chief Darin Halverson, Fire Chief John Gerbracht, Amanda Brustad, Dan Hecht, Tyler Sorenson, Ruby Bergquist, Sylvia Larson, Chad Bonik, Mike Jensen, Bill Masterson, Doug Lindgren, Ken Moen and County Auditor Allen Paulson.

Motion was made by Edevold to approve the November 9 & 17th minutes. Seconded by Michel, passed unanimously.

Dan Hecht was present to speak with the Council about Snow Mobile trails in and around the City. The Snow Mobile Club has made a trail, with landowner permission, around the City and on the east end of the City. Hecht brought maps to show the Council the route. Most of the work is done and signs have been put up. Discussion was held on where to cross Hwy. 2. The State wants the trail to go on Getchell Ave. Hecht has gotten permission slips signed from all Landowners except for the City. Members agreed to try having the route on Getchell Ave. to see how it goes. If there are problems, the route will be addressed again by the Council. There will also be a small section of one of the City owned lots in the Kastner Division that the trail goes over. Motion was made by Edevold to have Mayor Sutherland sign the Clearwater Trailblazers Snowmobile Club Trail Permit and to allow signs to be put on the City signposts. Seconded by Michel, passed unanimously.

Department Reports: Liquor Store-Ken Moen. Moen reported that the computer system is up in full swing. November P&L was good. Profit is up over \$7,000 to this point. Water softener may need to be replaced in the spring.

Tyler Sorenson, President of the Bagley Softball Association presented a check to the City Council in the amount of \$1,500. The Softball Association would like these funds designated to lights for the Frog Pond ball fields. Edevold stated that upgrades have been done at both fields and the softball association raised funds at the South Fields by using the Snack Shack. The Softball Association was thanked for the funds and they will be so designated for lights at the Frog Pond.

Police Department-Chief Darin Halverson. Halverson handed out the results of the recent Law Enforcement Survey, which was done. There were 71 surveys returned. He will be setting up a meeting the first part of the year with the people who have expressed an interest on being on a committee. He is going to put an article in the newspaper on the results of the survey. Halverson stated that he had been talked to about putting on Administration Citations for people that are breaking a law or ordinances. This would also free up the County some if the City were to take this on. Members were in favor of having Chief Halvorson look into this further.

Fire Department-John Gerbracht. Gerbracht brought before the Council the list of newly elected Fire Department Officers for their approval. Chief-John Gerbracht, First Assistant Chief-Tony Marty, Second Assistant Chief-Rick Viktora, Training Officer-John Gerbracht, Secretary-Dan Hecht. Motion was made by Anderson to approve the Officers as listed. Seconded by Michel, passed unanimously.

Roads & Bridges-Bill Masterson. Repairs had to be done on the Beacon at the airport. The Street Sweeper deal fell through; Bemidji is not selling their sweeper at this time. The County brought in their blade and cleaned off Getchell Avenue. Masterson asked permission to attend a Work-Zone Traffic Control Seminar in Thief River Falls on January 26, 2011. Cost would be \$34.95 for the training. Motion was made by Anderson to approve Masterson to attend the LTAP seminar in Thief River Falls on January 26, 2011. Seconded by Edevold, passed unanimously.

Parks & Recreation-Doug Lindgren. Lindgren asked that \$8,600 be transferred into the Park Budget from the Park Designated funds, to cover costs of the Cities portion of the Twins Grant

Project. Motion was made by Edevold to transfer \$8,600 from the park-designated funds to the 2010 Park Capital Outlay Budget. Seconded by Michel, passed unanimously. Amanda Brustad's position is opening up on the Park Board, but she would like to stay on the board. Chad Bonik's position will also open up due to his being elected to the City Council. Board members will bring names to the January 3rd Council Meeting for the Council's consideration.

Public Utilities-Mike Jensen. The Bagley Avenue Project is on line to be discussed at the January 2011 Council meeting. Edevold stated that the utility wholesale electrical rates will be going up 22%. The City electrical rates will go up 15%; gas margin was raised to offset the electrical rates. Water and sewer will go up 20 cents, which will put it in the black for 2011. Cable TV will go up \$2.00 per month. Overall increases will be 9 to 10% on all city customers.

BIDC-Doug Lindgren. Painting has been finished in the airport house. Mark Agnew, Bill Masterson and Gary Coyer ripped up the carpet. Everhart Electric will be coming in next week.

City Hall-Colleen Lindgren, Clerk. Monthly receipts and budgets were gone over. Clerk received a letter from a couple in St. Louis Park concerning cemetery lots in the newer section of the cemetery. They would like to return the lots to the City being they are going to be buried in Fort Snelling. Motion was made by LaRoque to reimburse the family for the lots. Seconded by Michel, passed unanimously. Lindgren and LaRoque have been working on the City Web page. A policy will be given to any business that wants to have a link to the City web page. Lindgren presently has three businesses that want a link.

D. Lindgren reported that Amanda Brustad has t-shirts and sweatshirts with the Frog Pond design on them, for sale. Brustad stated that there is also a new web site called bagleyfrogpond.com, which her relative Ken Brustad is constructing. On this site you can share photos and memories of the Frog Pond and the order form for the shirts is on the site.

Motion was made by Edevold to approve the 2011 Wage increases as proposed in the 2011 City Budget. Seconded by Anderson. For: Edevold, Anderson. Against: Michel & LaRoque. Mayor Sutherland voted for. Motion carried.

Discussion was held on the proposed wages for Mayor and Council. Presently the Mayor gets \$2,000 per year and Council \$1,500 per year. Proposed increase is Mayor - \$2,500 and Council \$2,000 per year. Motion was made by Anderson to approve the Mayor and Council pay increase for 2011. Seconded by Edevold. For: Anderson & Edevold. Against: Michel & LaRoque. Mayor Sutherland voted against. Motion failed.

Discussion held on the 2011 Budget. Clerk stated that the change on the Mayor and Council wages could either be completely dropped or put into another area. Motion was made by Edevold to approve the 2011 Budget by changing the pay increase for Mayor and Council and putting the \$2,500 change into the City Hall Supply and Material budget. Seconded by Michel, passed unanimously. Budget as follows:

- City Hall - \$205,583.
- City Wide Improvement - \$252,342.
- Roads & Bridges - \$361,092.
- Fire Department - \$60,700.
- Police Department - \$273,303.
- Animal Pound - \$8,750.
- Park & Recreation - \$53,086.
- Cemetery - \$4,710.
- Community Service Program - \$2,400.
- Zoning Commission - \$6,446.
- Economic Development - \$10,000.
- Airport - \$52,448.
- Firemen's Relief State transfer - \$15,750.
- Firemen's Relief City transfer - \$7,010.
- Special Assessment for Fire Truck - \$10,000
- 2011 Total Expenses: \$1,323,620.00
- 2011 Total Proposed Revenue: \$1,323,620

Motion was made by Anderson to certify the 2011 Levy to the County Auditor in the amount of \$537,890. Seconded by Edevold, passed unanimously.

Motion was made by Edevold to approve the 2011 Dance Permit for the Bagley American Legion. Seconded by Michel, passed unanimously.

Motion was made by Anderson to approve the 2011 Club Permit for the Bagley American Legion. Seconded by LaRoque, passed unanimously.

Motion was made by Edevold to approve the 2011 Liquor License for Main Street Tavern. Seconded by Michel, passed unanimously.

Motion was made by Edevold to approve the 2011 Liquor License for Great Northern Bar & Grill, pending certificate of insurance is received. Seconded by Michel, passed unanimously.

Motion was made by Anderson to approve the 2011 Pawn Brokers License for Bagley Motor Sports. Seconded by LaRoque, passed unanimously.

Motion was made by Anderson to approve the 2011 Sunday Liquor License for the Bagley American Legion. Seconded by Edevold, passed unanimously.

Discussion was held on the 2011 Leadership Conference to be held in Nisswa on January 7 & 8. Motion was made by Edevold to send up to 5 members to the conference in Nisswa. Seconded by Michel, passed unanimously.

Motion was made by Edevold to set the regular City Council Meetings on the second Tuesday of each month at 6 p.m. January 3rd at 6 p.m. to be set for the swearing in of new members and November to be held on the third Tuesday due to elections held in the City. Seconded by Michel, passed unanimously.

Board Reports: Wendy LaRoque thanked the Board for allowing her to serve on the City Council. She said it was a real learning experience and that it was an honor to serve the community. Members thanked LaRoque for serving.

County Auditor Allen Paulson was present to speak with the Council on a vacancy of an alley in 1969. This alley is 12 ½ feet by 275 feet in length and it is located on the south side of the County Hospital. There is now being a Title Search done on this property due to the proposed sale of the Hospital. The County would like to have the paper work completed with a Quick Claim deed. Motion was made by Edevold to approve the signing of the Quick Claim Deed with the wording added that the City retains the right for any utility easements as may be on the property. Seconded by Michel, passed unanimously.

Motion was made by Anderson to approve the payment of the City bills, including one to Deputy Register Mary Sorenson for \$30.00 on a Vehicle Title. Seconded by Edevold, passed unanimously.

Motion was made by Anderson to pay the outstanding Liquor Store bills. Seconded by LaRoque, passed unanimously.

Mayor Sutherland thanked the Council for the great experience he has had as Mayor and being on the Council before being Mayor.

Being there was no further business to come before the Council, motion to adjourn was made by Edevold. Seconded by Michel, passed unanimously.

John Sutherland, Mayor

ATTEST:

Faye Jacobs, Deputy Clerk

Colleen R. Lindgren, CMC
City Clerk Treasurer