

CITY COUNCIL PROCEEDINGS
JANUARY 3, 2011

The Bagley City Council held their Annual Meeting on January 3, 2011 at 6 p.m. in the Bagley City Council Chambers.

City Clerk Colleen Lindgren gave the Oath Of Office to newly elected Council Members Chad Bonik and David G. Anderson.

City Clerk Colleen Lindgren gave the Oath Of Office to newly elected Mayor Mark Edevold.

Mayor Edevold called the meeting to order.

Present: Mayor Mark Edevold, Council Members Chad Bonik, David G. Anderson, Sidney Michel and Clerk Treasurer Colleen Lindgren.

Also present were John Sutherland, Andy Anderson, Ruby Bergquist and Sylvia Larson.

Motion was made by D. Anderson to pass Resolution #1-11 A RESOLUTION DECLARING A COUNCIL VACANCY. Seconded by Michel, passed unanimously.

Motion was made by Chad Bonik to appoint Andy Anderson to the City Council to fill the vacancy. Seconded by Michel, passed unanimously.

It was noted that a petition was given to the Council, to appoint LuWayne Loiland to the City Council.

City Clerk Lindgren gave the Oath Of Office to newly appointed Councilman Andy Anderson.

Motion was made by Michel to pass Resolution #2-11 OFFICIAL NEWSPAPER appointing the Farmers Publishing of Bagley as the official newspaper. Seconded by Bonik, passed unanimously.

Motion was made by D. Anderson to pass Resolution #3-11 OFFICIAL DEPOSITORY. Seconded by Michel, passed unanimously.

Motion was made by Michel to appoint Attorney Ed Rasmussen as City Attorney for 2011. Seconded by Bonik, passed unanimously.

Motion was made by D. Anderson to appoint the following to the Library Board for 2011: Terry Knutson, Mia Reynolds, Sarah Swagel, Melanie Nelson, and LaVida Wiens. Seconded by Bonik, passed unanimously.

Discussion was held concerning the Zoning Commission. Mayor Edevold would like to have two members of the Council on the Board. D. Anderson has been on the Board for a number of years and the Mayor would like to see Sid Michel put on the Board. Being Howard Moore no longer lives in the City, Mayor Edevold does not know if he is the appropriate person to have on the Zoning Commission. Motion was made by A. Anderson to fill the empty spot on the Zoning Board by appointing Councilman Sid Michel. Seconded by Bonik. A. Anderson amended his motion to appoint David G. Anderson, Kraig Fontaine, Richard Olson, and Sidney Michel to the Bagley Zoning and Planning Commission. Bonik seconded the amended motion. Ayes: A. Anderson, Bonik, and Edevold. Abstain: D. Anderson and Michel. Motion carried. One spot will be empty at this time and be filled at a later date. C. Lindgren will set up a meeting of the Board yet this month. Mayor Edevold stated that the Council appoints the Zoning Administrator. He would like the board to meet and then recommend to the Council someone to be the Administrator. He feels that the compensation area should be looked at closer also.

Motion was made by Michel to appoint Council Members Chad Bonik and David G. Anderson as Council Representatives to the Park Board. Seconded by A. Anderson. Ayes: Michel, A. Anderson, and Mayor Edevold. Abstain: D. Anderson, Bonik. Motion carried.

Motion was made by Bonik to appoint Amanda Brustad to the Park Board. Seconded by Michel, passed unanimously.

Motion was made by Michel to have the Clerk advertise in the newspaper for someone who would want to serve on the Park Board. Seconded by Bonik, passed unanimously.

Mayor Edevold appointed David G. Anderson as Vice Mayor for 2011.

Motion was made by Michel to appoint Colleen Lindgren as Cemetery Sexton. Seconded by Bonik, passed unanimously.

Clerk informed the Council that the Public Utilities Commission had made a motion to again appoint Mark Edevold to the Utilities Commission, with Council approval. John Sutherland questioned as to whether Edevold would still be Chairman of the Utilities Board. He feels it would be better for him not to be Chairman of both Boards. Edevold stated that it would be discussed with the Utilities Board and it would be their decision. Motion was made by Michel to appoint Mark Edevold to the Utilities Board. Seconded by A. Anderson, passed unanimously.

Motion was made by Michel to enter into agreement with the Clearwater County Attorneys Office for the representation of the City in all matters involving prosecution of gross misdemeanors, misdemeanors or ordinance violations within the jurisdiction of the City. Seconded by Bonik, passed unanimously.

Mayor Edevold stated that he has decided not to appoint individual Council Members as Heads over the departments. He believes that this sometimes creates confusion and that the Council as a whole should be over the departments. Decisions made should be made by the whole Council. He will be asking HRDC to come in and work with the Council on Economic Development. He will end up appointing some of the Council to different Committees as topics come up.

Councilman A. Anderson will be able to attend the Leadership Conference in Nisswa this weekend. Clerk has reserved rooms for all members.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by Bonik, passed unanimously.

Mark Edevold, Mayor

Attest:

Faye Jacobs, Deputy Clerk

Colleen R. Lindgren, CMC
Clerk Treasurer

CITY COUNCIL PROCEEDINGS
JANUARY 11, 2011

The Bagley City Council met in regular session on January 11, 2011 at 6 p.m. in the City Council Chambers. Present were Mayor Mark Edevold, Council Members Sidney Michel, Chad Bonik, Andy Anderson, David G. Anderson, Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Mike Jensen, Bill Masterson, Ken Moen, Amanda Brustad, Police Chief Darin Halvorson, Curt Meyer, Chris Arnold, and Howard Moore.

D. Anderson made the motion to approve the minutes of December 14, 2010 and January 4, 2011. Seconded by Michel, passed unanimously.

Widseth, Smith, Nolting Engineer Curt Meyer was present to update the Council on the Bagley Avenue Project. A review of the project was given so the new Council was informed on what was happening. The road from Hwy 92 to the Hospital is in need of total reconstruction and this is a State Aid project due to being a County Road within the City. Estimate for the project is \$197,000. Discussion was held on diagonal parking versus parallel parking, sidewalks on one side in areas and both sides in other areas. The County has told Meyer that the project may not get going in 2011 but may have to wait until 2012. County Engineer will know what year it will be done, after the County Board meets next Tuesday. Bonik asked if Clearwater Polk has been talked to about their construction plans in the area. Jensen and Bonik also talked about some service/water line concerns that the Elementary school has. Mayor Edevold stated that he would like to see sidewalks on both sides of the streets. Bonik stated that the side of the playground area would be a good spot for the diagonal parking. Mayor Edevold would like to see an option for sidewalks on the west side. Meyer will bring more to the Council as soon as he gets more from the County Engineer.

Chris Arnold was present to ask permission from the Council to again hold the Wine and Beer Tasting Fundraiser. Arnold went over what had happened during the 2010 fundraiser in which around \$5,000 was raised overall. D. Anderson said that he has spoken with Arnold about not only raising funds for the fireworks but for other community projects also. Event will be held at the Bagley American Legion Auditorium, date to be determined. Arnold stated that there are more food vendors who would like to participate. Motion was made by D. Anderson to allow Arnold to proceed with the planning of the 2011 Community Fund Raiser. Seconded by Michel, passed unanimously.

City Budget reports – Mayor Edevold stated that these would be discussed from now on earlier in the meeting before approval of bill payments. He feels there may need to be special meetings set up when the City has found out if there are any cuts to the Local Government Aid. Clerk stated that the budget reports are dated for December 31 but there will be one more report to close out the 2010 budgets. Bills being approved for payment tonight are December 2010 bills.

Motion was made by A. Anderson to approve payment of the City and Liquor Store outstanding bills. Seconded by D. Anderson, passed unanimously.

Department Reports: Liquor Store, Manager Ken Moen. Moen reported that the year is up \$8,000 over last year. Moen was told to start looking into prices on a new security system and water softener.

Police Dept.-Chief Darren Halverson. A sample ordinance on enacting and regarding administrative citations for violations of city code was handed out to the Council. He was unable to find a set model ordinance but there are a number of cities that have worked on this. Michel would like to see what issues other cities have run into on this code of violations. Halverson was asked to have City Attorney Rasmussen look at the sample. Information on Administrative Citations for Traffic Violations, which was produced by the State of Minnesota Auditor, was also handed out.

Halverson produced a handout on statistical trends of the Bagley Police Department for 2007-2010.

Fire Dept. – The 2010 Annual report was given to the Council.

Park Board – Amanda Brustad. The fences around the Frog Pond have been completed. The billing from Skime Fencing has been received in the amount of \$16,800. Motion was made by Bonik to pay Skime Fencing \$16,800 for the Frog Pond fencing. Seconded by Michel, passed unanimously.

Roads & Bridges – Bill Masterson. The City airport is closed at this time due to ice. Crews are pushing back snow and hauling snow from around the City.

Public Utilities – Mike Jensen. Jensen reported on activities of the Utilities crews. The Utilities Board is having Widseth Smith Nolting Engineering do some citywide reviews of water and sewer in the City.

Bagley Industrial Development Corporation – Clerk Lindgren reported that she and BIDD Member Mark Agnew went to the airport house to check on the repairs being done. The carpet is in, the painting is done and electrical work has been done. Lindgren explained to new Council Members why and what the BIDD Board is doing with the City Airport. Clerk asked what the Council would like to do about getting someone to rent the airport house and if they are looking for a caretaker or just a renter. Lindgren was told that the BIDD should discuss it and bring their suggestions back to the City Council.

City Hall – Clerk Colleen Lindgren. Lindgren reported that Councilman Anderson had handed in a request for reimbursement on mileage for going to the League conference in Nisswa and Councilman Michel would also get reimbursement. Motion was made by Michel to create a Fishing Pier designated fund account and to donate the mileage checks in the total amount of \$223.00, towards the Fishing Pier fund. Seconded by D. Anderson, passed unanimously.

Zoning – Mayor Edevold explained that the Zoning Administrator is appointed by the Council and serves at the pleasure of the City. Planning and Zoning is the greatest potential liability for the city, one of the highest risk areas. He would like to revisit the zoning on how it functions and what the Board should be doing. Mayor explained that the Council has appointed members to the Zoning Board but not the Administrator position. They have directed the Zoning Board to meet to review ordinances and come back to the Council with a recommendation on who the Zoning Administrator should be. Howard Moore questioned why he was not appointed back to the zoning board. Mayor Edevold voiced why he was not reappointed. Moore feels that the Council did not stand behind one of their earlier decisions. Councilman Michel stated that Moore should be attending Council Meeting to report to the Council what is going on in the Zoning Department. Moore stated that he was never told or asked to be at the meetings and that the way the Council fired him was done poorly. At this time Mayor Edevold declared a special meeting of the Council and Zoning Board to be held on January 19th at 6 p.m. Moore was invited to attend this meeting to discuss the matter. The Administrator position has not been filled at this time. A. Anderson stated that he would like to hear what the other Zoning members have to say on the matter.

Brustad informed the Council that the Park Board was notified that the County MIS Dept. suggests that the roads in the City Park be named. The Park Board has come up with the following names and are asking the Council for their approval: road to the City beach – Beach Road; the gravel road between the campers and tenting area – Frog Pond Circle; the south entrance between the upper and middle shelters – Picnic Road; and the road from the north entrance to Lomond Drive – Tad Pole Loop. Bonik asked if there would be any issues with the end of Frog Pond Circle with parking. Some feel there should be a no parking sign at the end. Motion was made by Michel to approve the above-mentioned names for the roads in the City Park. Seconded by Bonik, passed unanimously.

Motion was made by A. Anderson to approve the Clerk to advertise for gas at the pumps for City vehicles. Seconded by Michel, passed unanimously.

Motion was made by D. Anderson to approve the transfer of \$7,000 from the Economic Development budget to the BIDD checking. Seconded by Michel, passed unanimously.

Mayor reminded the Council that he has called a special meeting of the City Council with the Zoning Board on Jan 19th at 6 p.m.

Mayor told the Council that he will be inviting Headwaters Regional Development Commission to speak with the Council and all Boards under the City of Bagley. They will be speaking about Economic & Community Development and how they can help the City of Bagley such as they are doing in some of the surrounding cities.

Being there was no further business to come before the City Council, motion to adjourn was made by Michel. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
JANUARY 19, 2011

The Bagley City Council, along with the Bagley Zoning & Planning Commission, met in a joint special session on January 19th, 2011 in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members David G. Anderson, Chad Bonik, Sidney Michel, Andy Anderson, Zoning members Richard Olson, Kraig Fontain, and City Clerk Treasurer Colleen R. Lindgren.

Also present was Howard Moore.

Mayor Edevold opened the meeting at 6 p.m.

The BIDC wrote up an ad and gave it to the Council for their consideration, for the rental of the Airport House and advertising for a Caretaker/Groundskeeper. Two BIDC members and 2 Council Members would go through the applications and do the interviews. Motion was made by Michel to accept the ad and have the Clerk put it in the newspaper. Seconded by Bonik, passed unanimously.

Mayor Edevold discussed with the Zoning Board one what he feels the Board should be looking at for the coming year. Local Government Aid is going to be cut in June and the present prediction is \$94,000 on the first cut. Cities are going to be facing some bad times. The City at this time is in good financial shape but cuts may have to be done. On Feb 1 or 2 HRDC will be coming in to speak with City Boards about Community/Economic Development. He feels the Zoning Board serves two very important functions. Zoning of property is very important. Zoning is the leader in growth. He asked the Boards to start thinking of annexation around the City. There are also areas in the City where more housing can be done.

The Zoning and Planning Board is appointed by the City Council. The Board of Adjustment is the City Council. The Zoning Board was asked to look closely at the Zoning Ordinance and become more assertive in what is going on in the townships around the City. It should be found out what other communities have done on annexation.

Mayor explained that at this time the Zoning Administrator position is open. The City Council did appoint four members to the Zoning Board, but not Howard Moore who was the Administrator. He would like the Zoning Board to meet and bring recommendations back to the City Council for an Administrator. Howard Moore has expressed that he would still like to be a candidate for the position of Administrator. Mayor stated that D. Anderson has been on the Board for a while and now Councilman Michel is also on the Zoning Board, so one of them may want the position. Or another option would be to appoint one of the City employees to the position. He would like to group to think of how does the Board move forward and what is the next step. Clerk stated that the income on zoning fees for 2010 was approximately \$1,000. Total budget for 2010 was \$6,446 with actual expenses coming in at \$4,074.71. The fee rate schedule may need to be revisited. Moore explained that people feel that \$50 fee for putting up a fence may be high but when a large building comes in the fee is only \$200, which is low.

Bonik asked if the Zoning & Planning Commission does any inspections of new buildings. The City does not have a building inspector so the zoning is for land use permits only. Bonik stated that if there is poor workmanship it reflects onto the adjoining properties. He would like to see stricter enforcement on what and how construction is done in the City.

Motion to adjourn the City Council was made by A. Anderson. Seconded by Bonik, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
FEBRUARY 1, 2011

The Bagley City Council met in special session at 6 p.m. on February 1, 2011 in the Council Chambers.

Present were Mayor Mark Edevold, Council Members Sidney Michel, Andy Anderson, David G. Anderson, Chad Bonik, Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Present were members of various City Boards and Department Supervisors. They included Mark Agnew, Amanda Brustad, Todd Gabrelcik, Darin Halverson, Al Rasmussen, Arnold Volker, Doug Lindgren, Amy Tobkin, Helen Johnson, Ruth LaFontaine, Kay Peterson, Terri L. Knutson, Vicky Fletcher, Mike Jensen, Bill Masterson, Aaron Kaiser, Andy Simons, Chris Arnold. Also present were Tim Flathers and Cliff Tweedale from Headwaters Regional Development Commission.

Mayor Edevold informed all present why he asked them to come to the meeting and what would be discussed.

Cliff Tweedale and Tim Flathers discussed Community and Economic Development and answered questions asked. They would like to work with the City on improvement of the City.

Motion was made by Michel to adjourn the meeting at 8 PM. Seconded by A. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS

February 8, 2011

The Bagley City Council met in regular session on February 8, 2011 at 6 p.m. in the City Council Chambers.

Present: Mayor Mark Edevold, Councilmen Sidney Michel, David G. Anderson, Andy Anderson, Chad Bonik and Clerk Treasurer Colleen R. Lindgren.

Also present: Bill Masterson, Mike Jensen, Doug Lindgren, Jay Jones, Ken Moen, Chief Darin Halverson, Amanda Brustad, Wendy LaRoque, Howard Moore, Jackie Merschman, Karen Edevold, Al Rasmussen and Dany Ekre.

Motion was made by D. Anderson to approve the minutes of January 11 & 19 and February 1, 2011. Seconded by Michel, passed unanimously.

Librarian Karen Edevold informed the Council that due to the death of Steve Christensen, she is in need of someone to shovel snow at the Library. Motion was made by Michel to hire someone to do the shoveling and pay them up to \$25.00 per time. Seconded by D. Anderson, passed unanimously. Councilman Michel will work on finding someone to do the shoveling and negotiate a price.

Al Rasmussen was present to ask for a gambling permit to cover the Clearwater County Agriculture sale of calendars. Motion was made by D. Anderson to approve the Fair Board Gambling Permit. Seconded by Michel, passed unanimously.

Jay Jones was present to give the Council an update on the sculpture he is making. A contract for his services and the ownership of the sculpture was given to the Council. The contract states that the sculpture will belong to the City when finished and a copy of this contract will be given to the Region 2 Arts Council. Motion was made by D. Anderson to have Clerk Lindgren and Wendy LaRoque as Project Supervisor, sign the contract with Jay Jones. Seconded by Michel, passed unanimously.

Wendy LaRoque was present to discuss the beautification project. She suggested dropping the number of flower baskets from 55 baskets to 40 baskets. 2010 budget went over by \$954.21 after figuring in donations and the wages for watering. The Boy Scouts are willing to plant the Street Planters again this summer. Another suggestion was instead of using the Street Crew to water the flowers; she would like to see a part-time worker hired, in hopes that this could save some money for the City. Discussion was held on a letter received from Clearbrook Life Center Grow It Greenhouse on potting flowers and a quote from Francis Floral for \$60.00 per basket. LaRoque would like to keep the business in the City being they are done for the City. Francis Floral would like to know as soon as possible if they are to do the baskets. D. Anderson made the motion to hire Francis Floral to construct 40 hanging flower baskets for the City. Seconded by Bonik, passed unanimously.

Clerk opened the bids for fuel at the pumps. One bid was received from Bagley Coop Ass'n. Ethanol/unleaded .05 cents per gallon above cost. Diesel Fuel No. 2 .05 center per gallon about cost. Card Troll Island self-fueling. Motion was made by Michel to accept the fuel bid of Bagley Coop Ass'n. Seconded by A. Anderson, passed unanimously.

City Budget reports – Mayor Edevold would like to see each department's budget broken down into each category of their budget. Clerk stated that due to illness in her office, all the year-end reports are not done yet. All reports and designation of funds will be done at the March Council Meeting.

D. Anderson made the motion to approve the payment of the City bills and Liquor Store bills as presented. Seconded by Michel, passed unanimously.

A letter was received from Michael Ferry, Mn/DOT concerning the cities earlier request for funds on a Arrival/Departure/Maintenance building. They require that the City inform them by February 28th whether or not the City is planning on constructing this building. The City has put \$20,000 in the 2011 budget. Cost sharing is State 80% and City 20%. Plans

must be in place and a formal letter of agreement must be given to Mn/DOT. Mayor Edevold questioned as to the fact if the Council wanted to do the project being the City may be cut LGA. D. Anderson stated that he feels the \$20,000 could be used elsewhere in the City. He feels that it could be put on the agenda to be built at a latter date. Michel stated that it could be 10 years down the road and the money may not be available then. Clerk was asked to check into the area of how many people use the airport. A. Anderson would like to hear more facts on the use of a building. How does Fosston do with their airport, how much fuel is sold and how many people use it. Bonik would like to see the project go ahead due to the money being there now. There may not be another time to get the 80% funding for the building. D. Anderson stated that he has a problem explaining to people all the money being put into the airport. Motion was made by Bonik to hold a special meeting on February 23rd at 6 p.m. to discuss the project after more information is received. Seconded by Michel, passed unanimously.

Department Reports: Police Department-Chief Halverson. On February 22nd at 6 p.m. Chief Halverson will be meeting with a committee to set up the Neighborhood Watch team. Michel made the motion to have the Chief check with the State to see if the City can put up a speed sign and what restrictions there would be. Seconded by Bonik, passed unanimously.

Liquor Store-Manager Ken Moen. Moen has gotten two quotes for a water softener. 1) ECOWATER Systems - \$1,165.00. 2) Merschman Sales & Service - \$1,473.88. One has a listing of what the quote included on warranties and the other did not. Motion was made by A. Anderson to table the purchase until more information can be gotten and it will be discussed at the Feb. 23rd meeting. Seconded by Michel, passed unanimously.

Moen handed in a letter stating that he plans on retiring on May 15, 2011. D. Anderson made the motion to table the resignation letter until the March City Council meeting. Seconded by A. Anderson, passed unanimously.

Park Department-Doug Lindgren. Lindgren stated that Tonya Netland has agreed to be a member of the Park & Recreation Board. He asked that the Council appoint her to the board. D. Anderson made the motion to appoint Tonya Netland to the Park Board. Seconded by Bonik, passed unanimously.

The Park Board has set the date for the Twins Grant Ceremony for June 11, 2011.

Zoning-Sid Michel. Orton's will be holding off on their application until the end of March or April. One complaint on garbage is being taken care of.

Roads & Bridges-Masterson. Snow removal is still being done.

BIDC-D. Lindgren. Five applications have been received for the position at the Airport House. Two members of the BIDC, Kaiser and Rasmussen, will be going over the aps and along with two members of the Council if appointed. Motion was made by D. Anderson to appoint Andy Anderson and Bill Masterson to the hiring committee and give them the authority to chose who should have the position and be renter of the airport house. Seconded by Michel, passed unanimously. Clerk will set up a time for the group to meet and go over the applications.

Public Utilities-Mike Jensen. Jensen reported on activities of the Utilities Employees.

City Hall-Clerk Colleen Lindgren. Lindgren stated that she has been asked by the Northwest Service Cooperative to be a member of their consulting board for health insurance issues. There are four meetings per year, which are usually held in Erskine. D. Anderson made the motion to allow Lindgren to be a member of the NWSC Board. Seconded by A. Anderson, passed unanimously.

Safety & Loss Control Workshop will be held in Mahnomen on March 29th. Registration cost is \$20.00 per person. Motion was made by Bonik to send up to five people to the workshop. Seconded by Michel. Discussion held on whom to send. Bonik feels someone from the Park Dept. needs to go. Park Attendants will be asked to attend. Bonik amended his motion to send up to six people to the workshop. Seconded by Michel, passed unanimously.

A free pipeline safety emergency response program will be held in Bemidji on February 28th at 6 p.m. All Council and employees are invited to attend. D. Anderson and A. Anderson will be going. Pre-registration is required.

Clerk Lindgren asked permission to attend the 2011 MN Clerks & Finance Officers Conference to be held in St. Cloud on March 15-18th. Approximate cost is \$825, which includes registration, meals, room and mileage. A. Anderson made a motion to allow Lindgren to attend the MCFOA conference in St. Cloud on March 15-18th. Seconded by Michel, passed unanimously.

Greater MN Cities Day at the Capital will be held on February 9. Registration cost is \$65.00. Mayor Edevold will be in the Cities at this time and asked that he be reimbursed for his registration. Michel made the motion to reimburse Mayor Edevold his registration fee of \$65.00 for the event. Seconded by A. Anderson, passed unanimously.

D. Anderson moved to pass Resolution #4-11 A RESOLUTION APPOINTING THE COMMISSIONER TO THE BAGLEY HOUSING AND REDEVELOPMENT AUTHORITY, thus appointing Lyn Schroeder to the Board. Seconded by Michel, passed unanimously.

A letter from the Clearwater County First Responders, asking for donations was received. Clerk stated that cities cannot donate funds. Mayor Edevold suggested that the letter be given to Chris Arnold in case there is something that can be done at the wine tasting event.

Pound Master Dan Ekre was present to speak with the Council about a problem he is having with the pound. People are asking him to remove dogs at their homes and Ekre knows that some of them belong to the people who call. Ekre wants to know what policy the Council wants him to follow. Council members stated that Ekre is to make his best judgment call on what to do with the animal.

The Fire Contract with Townships states that a meeting needs to be held with the City. Mayor Edevold, Fire Chief John Gerbracht, and Clerk Lindgren are required to attend. Mayor Edevold would like one Council Member to also attend. Motion was made by A. Anderson to set the Contract meeting for February 28 at 6 p.m. in City Hall and to have Councilman Bonik attend the meeting also. Seconded by Michel, passed unanimously.

Mayor Edevold received a letter from HRDC saying that they have a vacancy on their board and would like a recommendation of a Council Member or Mayor who would want to serve on their board. Motion was made by Michel that the Clerk send a letter to HRDC recommending the appointment of Mayor Edevold to their board. Seconded by Bonik, passed unanimously.

Mayor Edevold went over some areas he would like to see some change in. He strongly urged Council Members that if they want something brought up such as on the operation of the City, they should add it in here. As for meeting minutes, he feels they are lengthy and too long. He would like to see a focus on the actions taken and not all the discussion put in the minutes. There is also the area of what it cost to publish the minutes. Clerk informed the Council that the minutes have been put on the City Web site for people to read. Clerk also keeps a folder from each meeting and the minutes are recorded. Residents present disagreed that the minutes be cut down due to the fact that it helps the public know what is going on and who is for or against the project discussed. Mayor Edevold said that more places are going to the shorter form of minutes and the City could probably save a lot of money on the advertising and staff time. A. Anderson feels that it is important that the public know what has been talked about. Clerk was instructed to shorten up the minutes in the future.

Clerk Lindgren was instructed to research the area of getting a scanner for the City and Public Utilities office. This would help in sending out material to the Council and Commission.

Mayor Edevold would like to see each department head do a report for their department each month.

A new Policy & Procedure Manual is needed for the City employees. This will be worked on soon.

Mayor Edevold would like to see each Council Member have their own email address through the City. This would make it easier for citizens and it would not be involved with their personal emails. Chris Arnold will be asked to set this up.

Wendy LaRoque has been working on the City web page and would like the Council to let her know how they like it and give her input on it. Amanda Brustad will be putting a page on the web site for the Fire Department.

Being there was no further business to come before the Council, Michel made the motion to adjourn. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
FEBRUARY 23, 2011

The Bagley City Council met in special session on February 23rd at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members David G. Anderson, Andy Anderson, Sidney Michel, and Deputy Clerk Faye Jacobs.

Councilman Chad Bonik and City Clerk Colleen Lindgren were absent.

Also present were Bill Masterson, Mike Jensen, and Mark Agnew.

Mayor Edevold called the meeting to order at 6 p.m.

Three quotes were received for a water softener to be put in the Municipal Liquor Store. Merschman Sales & Service - \$1,473.88; EcoWater Systems - \$1,165.00; Rick Vorderbruggen Plumbing - \$1,050.00. Motion was made by Michel to approve the quote of Rick Vorderbruggen Plumbing for \$1,050.00. Seconded by D. Anderson, passed unanimously.

Interviews were done for the position of the Airport house renter/Groundskeeper-Caretaker. Andy Anderson, Bill Masterson and Al Rasmussen did interviews. Decision was to hire Derek Hanson for the position. Motion was made by A. Anderson for enter into agreement with Derek Hanson to be caretaker over the City Airport house. Seconded by Michel, passed unanimously.

Mayor Edevold stated that at the last Council meeting a letter has been received from the State Aeronautics Dept. that there are monies set aside for an Arrival Departure Building for the City Airport. The State would pay 80% of the costs and the City 20%. Mayor is looking at a 24X24 building for around \$90,000 to \$95,000. A well and septic system would need to be put in also.

Discussion was held on the role of the BIDC with the airport.

Michel stated that the fueling system would be a whole different project than the building. Mayor said the Council must let the state know by February 28th if the City is going to go ahead with the building. Michel stated that he had spoken with the City Clerk in Fosston and he feels that it is a good idea for the City to work with the State on the funding. Jacobs stated that she had spoken to Dennis Huwe who has a hanger bay at the airport. Huwe stated that the prices are going up in Bemidji and he feels that it would be a good idea to put up a building but did not think the fuel was needed at this time. Fire Chief John Gerbracht had called and felt the same as Dennis Huwe.

Michel said that the Fosston City Clerk stated that they cannot justify building any more hanger bays due to the lease cost being low. As for the fuel, they don't sell enough to build the system on their own, you would need a grant to build it. The building does not need to be that big but it has a pilot's lounge, & bathroom. The front door is opened with a frequency code. The weather station can be put in there along with computers. A holding tank for the sewage could be put in. There are no definite plans for a building. Michel suggested a 24X24 with a single car garage attached for the lawn mower. Masterson also would like to see the cold storage area added.

Michel said that Fosston's Arrival Departure building is real basic with used furniture and the first entrance is open all the time. The Fosston Clerk said that the helicopter can no longer drop at the hospital and it may happen in Bagley at some point. Masterson thought that a spot for a helicopter needs to be 100 feet by 100 feet. Michel feels it will be very beneficial to the City to have the building if anything should happen to the landing pad at the Hospital. A. Anderson asked about some discussion on radio equipment, which was held earlier. Mayor stated that Clerk Lindgren had said that there is some radio or whether equipment that is funded 100%.

Mayor Edevold mentioned that the City has no clue what the LGA payments will end up being. The bill for an LGA cut of \$105,000 was vetoed but it is still unknown what the City will be cut.

Andy Anderson stated that the City is now paying for a porta potty at the airport so that would be a dollar amount to go towards the funding.

Mark Agnew asked if volunteer individuals could work on the building. Mayor Edevold stated that there may be an insurance liability. He also would like to see the building built on a slab. A cold storage area/garage with firewall would need to be put in. No hangers would be attached to the building. Building could be put on a slab.

Michel stated that there is 80% cost sharing. D. Anderson talked on the area of how much the airport is used and what has happened in the last five years.

Member A. Anderson asked if the City share of approximately \$20,000 would be a loan. Members advised Anderson that the funds have been put into the 2011 budget. It has already been budgeted for.

Discussion was held on the amount the airport is used and on the surrounding airports.

Motion was made by Michel to proceed with the construction of the Airport Arrival Departure Building for the City Airport pending funding. Seconded by A. Anderson. Discussion: D. Anderson stated that if anybody else had a project to do and wanted it done with 80% being paid, you would be an idiot to pass it up. For: Michel, A. Anderson. Against: D. Anderson. Motion carried.

Motion to adjourn was made by Michel. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
MARCH 8, 2011

The Bagley City Council met in regular session on March 8th, 2011 at 6 p.m. in the Council Chambers.

Present: Mayor Mark Edevold, Councilmen Sidney Michel, Chad Bonik, David G. Anderson, Andy Anderson, Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Chris Arnold, Bill Masterson, Mike Jensen, Amanda Brustad, Trisha Mathison, Darin Halverson, Mike Flarety, and Doug Lindgren.

Motion was made by D. Anderson to approve the minutes of February 8th and 23rd. Seconded by Michel, passed unanimously.

Chris Arnold was present to speak with the Council about email addresses for Council Members. Clerk Lindgren will set the passwords and go through the web page with the addresses. Arnold will look into full archiving and meet with Lindgren to set up the addresses.

Arnold reported that there would be 21 vendors for the Wine & Beer tasting event.

Discussion held on the Arrival Departure Building for the City Airport. Clerk reported that she had spoken to Mike Ferry from the State Aeronautics Dept. There is \$84,000 set aside to construct the AD Building and he informed her that the State has put an additional \$16,000 into the funding for the access drive to the building and a parking area. The City still needs to match the project with 20%. The State Aeronautics Dept. wants the building plans as soon as possible. Mayor Edevold said that he has done a rough draft of some plans for a 20X20 with a 20X20 garage attached. It would have 10-foot ceilings with the furnace hanging from the ceiling. Michel stated that at the Fosston Airport the bathrooms were open to the public but the room with the computer equipment was locked with a special code to get into it. He feels that the 20X20 garage might be too small. Clerk stated that in the Airport Layout Plan, it is recommended that the building be 1000 square feet. Michel asked if the BIDC shouldn't be the ones to get the plan together instead of the Council. Discussion was held on the heating and cooling of the building. Bonik asked about future expansion of the building and if it would be built to allow this. Building must be handicap accessible. Mayor Edevold would like to hold a special meeting on Saturday March 12th to work on the project. Michel agreed on having a meeting along with the Industrial Group. Mayor asked if there was a Councilmember who would want to work on it or have a special meeting of the Council with the BIDC. Clerk was asked to make a copy of the ALP so the Council will have it for the meeting. A special meeting will be held on March 12th at 10 a.m. in the City Council Chambers.

Mike Flarity was present to ask the Council for a Dance Permit. Dance would be held at the Agape Center, with a Police Officer present, on March 12th. Chief Halverson stated that an off-duty Officer could be asked. Clerk stated that cost for a permit is \$35.00 per year. Dance is being held to raise funds to send Bagley School Choir students to New York City to participate in a play and site see certain areas of the City. Motion was made by Michel to approve a one-year dance permit to the Agape Center for a fee of \$35.00. Seconded by A. Anderson, passed unanimously. Betty Kvande from the Agape Center also wanted to thank the City for removing snow from area around the back of their building.

Clerk went over the 2010 Budgets Reports. All reports were Un-audited and all departments were under budget except for the park budget which went over due to repairs being done in the park.

Clerk presented her recommendations for the transferring and designation of the 2010 budget funds. List will be kept on file in the City Clerk's Office. The transfer of funds will reflect on the 2010 Designated Funds, as listed by the City Clerk. Motion was made by D. Anderson to approve the Clerks list of transferring of 2010 budget amounts with the following changes: Zoning will be changed to put \$1,371.29 into the Economic Development designated fund; \$500 into the Frog Pond Lights designated fund, \$400 into the Cemetery Sign designated fund and \$100 into the Fishing Pier designated fund. Seconded by Michel, passed unanimously.

Motion was made by D. Anderson to approve the Designation of the 2010 funds with the before mentioned changes. Seconded by Michel, passed unanimously.

Discussion was held on the January & February 2011 budget reports. Clerk explained the new format of the reports.

Motion was made by D. Anderson to approve payment of the City and Liquor Store outstanding bills as presented. Seconded by Bonik, passed unanimously.

Department Reports: Police Chief Darin Halverson. Chief handed out quotes on speed signs and he informed the Council that permits from DOT are needed to put these signs up. Motion was made by A. Anderson to approve Halverson to spend up to \$5,000 for the purchase of two speed signs. Seconded by Michel, passed unanimously.

Chief Halverson asked permission to send Sergeant Larry Peterson to a M16 Rifle Armor School on April 4th & 5th. Peterson is the firearm-training officer. Cost of class is \$350 with Motel at \$150. Motion was made by Bonik to approve sending Peterson to the Firearm Training at a cost of \$500.00. Seconded by Michel, passed unanimously.

Motion was made by Michel to approve the Chief to order Body Armor for the three Officers. Total cost is about \$3,500 but the State pays ½ of the cost, the Federal Government puts in about half of what is left, so the City share will be approximately \$500.00. Motion was seconded by D. Anderson, passed unanimously.

Liquor Store – Clerk Lindgren reported on the February Profit & Loss. There were two expenses that brought the Profit down; otherwise it was a good month for February.

Motion was made by D. Anderson to regretfully accept Ken Moen's resignation for May 15th 2011. Seconded by Michel. Discussion: Mayor Edevold said that Moen's years of service were greatly appreciated and that he hopes he enjoys his retirement. Motion carried.

Due to the Liquor Store Managers retirement, there are a number of issues that need to be discussed. This will be done at the end of the meeting.

Fire Department: Clerk received an application for a Gambling Permit for the Fire Dept.'s Firemen's Ball which will be held on April 30th. Motion was made by D. Anderson to approve the permit. Seconded by Michel, passed unanimously.

Park Board – D. Lindgren. Lindgren asked permission to purchase iron to build fire rings for City Park. Members of the Board have approved to spend up to \$500. and are now asking the Council to also approve it. Lindgren and his employees will build the rings and the cost would be for materials only. Motion was made by Michel to approve the purchase of iron up to \$500 for fire rings. Seconded by Bonik, passed unanimously.

Park Board Member Amanda Brustad talked about player benches for the Frog Pond. Cost for the benches is right around \$1,000 each and two are needed. Bagley American Legion has approved to donate funds for one bench and First National Bank the other. Motion was made by Bonik to approve the ordering of the benches pending the receipt of the donation funds. Seconded by Michel, passed unanimously.

Brustad gave an update of the Twins Grant celebration, which will be held on June 11th. An all day event is being planned.

Park Board Member Troy Jesness has found some lighting, which may work for the Frog Pond. Councilman Bonik has the paperwork and he feels that he needs to get more information on the lights before making a recommendation. He would like to discuss it more with the Park Board.

Councilman D. Anderson has been contacted by Jason Van't Hull on being able to sell Firewood bundles at the City Park. Matter will be given to the Park board to discuss.

Zoning – Councilman Michel. Michel stated that a meeting is needed for the Commission to appoint a new member. Clerk will get hold of Temporary Chairman Richard Olson to set up a meeting.

Roads & Bridges – Masterson. Sample policies were handed out for the Council to look at before the next meeting. Quotes on three different used street sweepers were shown to the Council. They

all are the same kind of machine but one has a lot less hours. Masterson would like permission to be able to find a sweeper to purchase. Motion was made by Bonik to give Masterson permission to purchase a used sweeper up to the amount of \$40,000. Seconded by Michel, passed unanimously.

Masterson asked permission to hire Al Spring as a summer worker. Motion was made by Bonik to allow Masterson to hire Al Spring, for as much as he is needed. Seconded by Michel, passed unanimously. Masterson stated that for watering flowers, Spring could start watering later in the mornings instead of so early. Mayor said that the City should try to get the watering done without overtime.

Masterson also asked if the Council would consider building their own salt shed. It would save time and money in the street department, plus it would save the boxes on the dump trucks due to not having to leave the salt in the trucks like they do now. Masterson was asked to figure out calculations on what it would cost and what it would save for the City.

BIDC – D. Lindgren. Lindgren reported that the Airport house has been rented out. A small section of the sewer had frozen but that has been thawed.

Public Utilities – Mike Jensen. March & April are big training months and the crews have been working on a couple water leaks.

City Hall – Clerk Colleen Lindgren. Lindgren read a note from Lorraine Jelle who donated \$110.00 for two flower baskets. The advertisement for the City flowers asking for donations will be in the local paper next week.

Motion was made by D. Anderson to approve the renewal of the 3.2 Beer License for the Bowl Inn and LaVine's Turn Around pending all insurance papers have been received. Seconded by Michel, passed unanimously.

A letter was received from the Farmers Publishing Co. concerning the cost of publication of the City Council minutes. Mayor stated that the concerns were not just if the City were going to publish the minutes, but also saving money and the length of the minutes. Editor Tom Burford did suggest that the type size of the minutes be reduced and calculated how much this could save the City. Motion was made by Michel to approve going to a 8-point type rather than a 9-point and accept their offer of \$4.40 per inch. Seconded by D. Anderson. Discussion: Mayor Edevold wanted the record to reflect that the City Council very much appreciates the effort they have given in the advertising and to help save money for the City. Motion carried.

A League of MN Legislative Conference will be held in St. Paul on March 24. Michel made the motion to send up to two people to the conference on March 24, from the Council or the Public Utilities Commission, approving mileage and expenses. Seconded by D. Anderson. Motion carried. D. Anderson said he was not able to attend. Mayor Edevold said that he would go down the seniority list of the members, so he asked if Councilman Michel would be able to go and on down the line. Michel stated that he would like to see Utilities Member Doug Lindgren go. D. Anderson asked that if the Utilities sends someone, couldn't they pay for that persons way.

Discussion was held on the 6th Annual Administrative Professional Day Forum, which is put on by the Northwest Service Cooperative. It is being held at Fireside Grill & Patio and the cost is \$50.00. Motion was made by D. Anderson to extend the meeting to 8:15 p.m. Seconded by Michel, passed unanimously. Motion was made by Michel to send two people to the Administrative Professional Day Forum. Seconded by A. Anderson, passed unanimously.

Michel stated that last years Park Attendants Wayne & Rhonda Netland have said they would like to be Attendants again this summer. Motion was made by Michel to accept them as Park Attendants for 2011 along with their longevity wage increase with a start date of May 1st. Seconded by D. Anderson, passed unanimously.

Discussion was held on the Liquor Store Manager position. There are 3 issues to decide. 1) A physical audit will need to be done. 2) A job description along with compensation and benefits needs to be written up and job advertised. Starting date will need to be decided. 3) Liquor store in general needs to be discussed. This will be added onto the meeting of March 12th. Goal is to be hiring sometime in April or first of May.

After discussion, it was decided to begin the meeting on March 12th at 9:30 a.m. instead of 10 a.m.

Being there was no further business to come before the Council motion to adjourn was made by Michel. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
MARCH 12, 2011

The Bagley City Council met in special session on March 12 at 9:30 a.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Councilmen Sidney Michel, Chad Bonik, David G. Anderson, City Clerk Colleen Lindgren, BIDC Members Doug Lindgren, Al Rasmussen and Mike Jensen. Councilman Andy Anderson was absent. Also present: LuWayne Loiland.

Discussion was held on the construction of an Arrival Departure building for the Municipal Airport. Mayor Edevold handed out drawings for a 24X24 building. Michel stated that he feels that maybe a 24X24 would be better than a 20X20. He thinks there would only be about a 15% cost difference. A number of different plans were handed out. Bonik liked the 24X24 best.

Clerk explained that she had spoken to Mike Ferrie from the State Aeronautics Dept. He did say that a 20X20 building would be OK. If you went bigger, it would be good for future expansion. Building must be ADA. Plans for wiring and heating must be given to him for his approval before it can go out for bids. No locked offices inside the building will be allowed under the grant, due to being open to the public.

Michel feels that a 20X20 garage may be a bit small for the tractor mower, if needed. Floating slab was talked about. If the 24X24 were used, an entryway would not be needed. Discussion was held on the size of the building and garage, the size of the bathroom and what exactly to do with the mechanics room. A welder plug-in should be put in the garage area.

Members were in agreement with a 20X24 office area with a 24X28 garage. Bathroom to be 7X7 and mechanical room 7X13. It was decided to do the following: Sewer-put in 1500 gallon holding tank with alarm; windows-double hung Marvin/single on one side and double on the other; Siding-vinyl; roof-shingles; front-gable end; foundation-cement; water/well-4 inch; insulation-6 inch batting. Talk was held on a road to the building, gravel parking lot and a sidewalk along the building. Discussion was held on the location of the building so the State would accept it. Consensus is that it would be located north of the pavement next to the road coming into the paved lot.

Discussion was held on the Liquor Store building and Manager position. Mayor Edevold stated that he would like to talk about the building first. He asked if the Council wants to pursue building or utilize an existing building in the city. Michel would like to see what a new manager can do with the profit margin of the store. Bonik stated that if the City needs the Liquor Store to keep the city afloat, we need a new Liquor Store building. Michel said that the Liquor Store needs more profit coming in to build a new building. The City has no idea for sure what is going to happen to LGA. Profit of the Liquor Store did go up in the past year. Mayor Edevold asked if the Council wants to wait to make an investment until we lose all LGA or do something now. Michel stated that the land needs to be purchased first and then to build in 2011 or 2012, he would be against it. Discussion was held on different parcels of property in the City. Jim Otterkill has contacted the Mayor about his property located on the west end of time.

D. Anderson stated that he would like to put money into something that would make the city money, instead of putting a bunch of money into something the City may never see a profit from. The Municipal Beverage Association could be contacted about how to layout a store on the inside. Mayor Edevold asked if the Council would like to take steps now or wait until fall to work on this. D. Anderson would like to take the steps now. Michel suggested selling it all to a private sector.

Mayor asked if the Council would consider having an analysis for the Liquor Store done by HRDC or someone else. D. Anderson thought it might be a good idea. D. Anderson made the motion to have HRDC do some kind of study or feasibility study for the Liquor Store pending them telling the City what it cost. D. Anderson withdrew his motion and suggested that HRDC be asked for a cost on doing a feasibility study.

Mayor Edevold closed the meeting at 11:35 a.m. for personal discussion.

Meeting was reopened at 12:20 p.m.

The Liquor Store Manager advertisement will go into the newspapers for the next two weeks. Applications and resumes will be due at City Hall on April 1st. Mayor Edevold appointed D. Anderson and Michel to do the initial reviewing of the applications if there are more than 30 applications. A special meeting of the Council will be called for the April 5th at 6 p.m. to review the final applications and set up interviews. Michel and D. Anderson will meet at 1 p.m. on April 4th in the City Clerks Office.

Motion was made by Michel to adjourn. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
APRIL 5, 2011

The Bagley City Council met in special session on April 5, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Chad Bonik, David G. Anderson, Andy Anderson, Sidney Michel, and Clerk Treasurer Colleen R. Lindgren.

Also present were County Auditor Allen Paulson and County Treasurer Charlene Olson.

Mayor Edevold closed the meeting for Real Estate action discussion.

Mayor Edevold reopened the meeting at 6:45 p.m.

Discussion was held on the applications received for the Liquor Store Manager position. Michel and D. Anderson have gone through the applications. After doing so they felt that there were six that should be interviewed. Council went over the applications and agreed with the six applications.

The whole Council will do the interviewing of all six. Interviews will be held on April 13th and 14th at 5:30 p.m. in City Hall. Clerk will set up the interviews and ask the Police Chief to do the Criminal Checks. A list of questions was compiled and a point system will be used.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
APRIL 12, 2011

The Bagley City Council met in regular session on April 12, 2011 at 6 p.m. in the City Council Chambers.

Present: Mayor Mark Edevold, Council Members Chad Bonik, David G. Anderson, Sidney Michel, Andy Anderson, Clerk Treasurer Colleen R. Lindgren and Deputy Clerk Faye Jacobs.

Also present: Street Superintendent Bill Masterson, Chris Arnold, Fire Chief John Gerbracht, Police Chief Darin Halverson, Al Rasmussen, Cassandra Johnson Blackbird, Mark Hoilman, Doug Lindgren, Robert Larson, Malotte Backer, and Trisha Mathison.

D. Anderson made a motion to approve the minutes of March 8, March 12 & April 5th. Seconded by Michel, passed unanimously.

Mark Hoilman, Tri-Valley Bus Transit, was present to update the Council on the bus service/public transportation for the City. They have been in the City for 3 years now and average 1,200 to 1,500 rides per year. They are working on collaborating with the other transits, Clearwater Co. and Mahanomen, who serve in this area. Every Wednesday their bus comes through Bagley, stops to pick up people either for medical appointments or shopping to go to Bemidji. The bus does run through out the County. Hoilman thanked the City for their contributions.

Chris Arnold was present to update the Council on the Fireworks Fundraiser. There are 10 Liquor Vendors and 11 Food Vendors that will be attending. Tickets are being sold now for the event. There will also be wine glasses and shot glasses being sold with the name of the event on them. Anheizer Busch has asked if they could put their "Horse" statute in front of the Liquor Store as a way to advertise the Fundraiser. They have their own vandalization insurance. Council Members thought it would be a good advertiser and agreed to the statute.

Al Rasmussen was present on behalf of the Wee-Care Learning Center. The Center is asking for a deferment of the special assessments put on the Center, going back to 2008. They are behind by approximately \$9,000 in assessments. 2009 was paid but not 2008. They are working with SBA on their mortgage and the Board has been restructured. They would like a deferment for 2008, 2010, 2011, 2012 and 2013. The deferment would stop interest and penalties. A. Anderson was supportive of the deferment but feels the legal issue of deferment should be looked into. Michel agreed that it should be looked into further before a decision is made. Mayor Edevold asked for a balance sheet on the Center, which Rasmussen said he would be able to do. Matter was tabled until the next regular Council meeting.

Rasmussen also invited the Council to tour Team Industries on April 20th at 9 am, along with Clearwater County Commissioners. Members are asked to let the City Clerk know if they are able to attend.

Cassandra Johnson Blackbird was present to speak about SEXUAL ASSAULT AWARENESS MONTH. Motion was made by D. Anderson to approve the Mayor to sign a Proclamation proclaiming April 2011 as Sexual Assault Awareness Month. Seconded by Michel, passed unanimously.

City Budget reports for March were gone over.

Discussion on bills to be paid was heard. Councilman Chad Bonik stated that he would donate his mileage check in the amount of \$45.00 to the Fishing Pier Designated Fund. D. Anderson made the motion to pay the outstanding City and liquor store bills with the acceptance of Chad Boniks mileage check in the amount of \$45.00. Seconded by Bonik, passed unanimously.

Mayor Edevold signed the FIREFIGHTERS DAY PROCLAMATION proclaiming Saturday April 30th as Firefighters Day in the City of Bagley.

Department Reports: Police Chief Darin Halverson. Chief Halverson has had a request for a Stop Sign on Patricia and Jodell Street. D. Anderson asked that a sign over by the elementary school also be checked out. Street Superintendent will take care of this. Chief asked permission to put on Auction a 1995 Jeep Cherokee, which the department seized. Auction will be done on May 7th at the Fairgrounds. Motion was made by Michel to approve Halverson to put the 1995 Jeep Cherokee up for auction. Seconded by D. Anderson, passed unanimously.

Chief Halverson stated that the Police Officers Union Contract would be up the end of July. Presently Officers are working 160 hours in a 28-day cycle and for a small city it can be changed to 171 hours in a 28-day cycle before any overtime is charged. Cost to implement this change would be approximately \$8,500 in wages. Michel asked for firmer numbers on expenses. Clerk stated that she has spoken to the Union representative and a letter opening negotiations should be received after April 15th. She stated that the Council should appoint someone to do the negotiations now, instead of waiting until the May meeting. Motion was made by Michel to appoint Mayor Edevold and Councilman D. Anderson to do the negotiations. Seconded by A. Anderson. For: Michel, A. Anderson, and Bonik. Abstain: D. Anderson & Mayor Edevold. Motion carried.

D. Anderson made the motion to send Ryan Riley to Basic Sexual Assault Investigators-One Day Training in Bemidji on April 14, 2011, at a cost of \$25.00. Seconded by Michel, passed unanimously.

Bonik asked Chief Halverson to check into the area by the Elementary School where students are picked up after school. He feels it is a very dangerous situation. Chief Halverson will speak with the school and report back to the Council at the next regular Council meeting.

Malotte Backer was present on behalf of the Bagley Art in the Park committee. She thanked the Council for all their support over the past years. Art In the Park is scheduled to be held on July 9th. The committee is asking assistance from the City by providing two picnic shelters, road barriers, and permission to hang a banner by the City Welcome sign on the east end of town and on the wooden fence by Hwy. 2 & 92. Clerk stated that First National Bank owns the fence and they should be spoken to on that. Motion was made by Bonik to work with the Art In the Park on their request. Seconded by Michel, passed unanimously.

Tentative date set for the unveiling of the art sculpture is June 10th at 7 p.m. Mayor, Council Members, and the Regional Arts Council will be invited along with the public.

Department Reports: Liquor Store. The MN Municipal Beverage Association Annual Conference will be held on May 22-24, 2011 in Alexandria, MN. Cost is \$395. Clerk asked the Council if they would send the new Liquor Store Manager, being this would be good training for them. Motion was made by D. Anderson to send one person to the MMBA Annual Conference in Alexandria on May 22-24th. Seconded by Michel, passed unanimously.

Clerk stated that interviews for the Manager position have been set up for Wed. April 13th beginning at 5:30 p.m. Council meeting is still scheduled for Thursday April 14th at 5:30 p.m.

Fire Department: Chief John Gerbracht. Gerbracht stated that the Fire Dept. has a Truck Committee in place, which have been looking for a replacement for Unit #7 the Jaws Of Life Truck. They are looking at a used 2005 truck in Park Rapids for \$17,000 and another in southern MN, also for \$17,000. They would like a 4 wheel drive flatbed which they can put tool boxes on the sides. Chief Gerbracht asked permission to purchase a truck in the amount of up to \$20,000 to replace Unit #7. Any thing over the \$17,000 for the truck would be for equipment to go on the truck. Clerk stated that there is \$35,000 in the Fire Truck account. D. Anderson made the motion for the Bagley Fire Dept. to spend up to \$20,000 on a Jaws Of Life 4 Wheel Drive pickup. Seconded by Michel, passed unanimously.

Michel made the motion to authorize the Fire Department to spend up to \$5,000 more to help equip the truck. Seconded by A. Anderson, passed unanimously.

Park Board – D. Lindgren, Chairman. The benches for the Frog Pond have been ordered and should be here in 5 to 6 weeks. Fire Rings are being made. The Twins Celebration will be held on June 11th; Amanda Brustad is working on that. A date for City Park clean up has not been set

yet. Michel stated that he has had some people talk to him about garbage cans that have doggy-due bags connected to them. Lindgren will bring this up at the next park board meeting.

Zoning – S. Michel. There is a Public Hearing scheduled for April 20th on a variance for Willberg's Auto Center. The Zoning Board has asked that the Council appoint Bill Masterson onto the Zoning & Planning Commission, on a temporary basis. Masterson stated that he cannot make any night meetings due to other commitments. Motion was made by D. Anderson to appoint Masterson to the Bagley Zoning & Planning Committee. Seconded by A. Anderson, passed unanimously.

The Zoning & Planning Commission also recommended appointing Sid Michel as Zoning Administrator. Motion was made by D. Anderson to appoint Sid Michel as Zoning Administrator. A. Anderson questioned the fact that Howard Moore had come to the Council about his not being appointed as Administrator and that the Council had said they would hear the recommendations of the Zoning Board. It was explained that this is by recommendation of the Zoning Commission. Bonik seconded the motion. For: D. Anderson, Bonik, A. Anderson, and Edevold. Michel abstained. Motion carried.

Roads & Bridges: Bill Masterson. The three overhead doors in the shop needed new safety eyes, which Overhead Door replaced for a cost of \$960.00. Masterson & Jensen have looked at two days in May to hold the City Wide Clean Up.

There is an issue with the crack sealing which was done at the City airport last fall. It is not bonding to the asphalt like it should. Pictures were shown to the Council. Engineer Mike Karvakko has been informed and will be coming to inspect the problem. The sealing should be under warranty and the construction company has been contacted. Mayor suggested that a letter and pictures be sent to the construction company and Karvakko Engineering so it is on record that the City knows this is happening. Masterson said that the under drains appear to be doing the job they were put in to do.

Masterson brought information on street sweepers. Environmental Services has one that cost just under \$40,000. It has 2,500 hours, new brooms & dirt shoes, and a one-year warranty. McQueen has basically the same machine, one year newer but 1,000 hours more on it. Bob Larson, McQueen Equipment was present to explain their machine. Masterson would like to go with the machine that has less hours. Both companies would deliver their machine. Masterson also stated that 1000 hours would equate to about five years of use. Mayor stated that there has been a standing motion made to authorize Masterson to pick the machine he feels would be best, at a cost up to \$40,000.

City Hall-Clerk Colleen Lindgren. Masterson, Coyer, Bonik and Lindgren attended the Safety & Loss Control Workshop in Mahanomen on March 29th. It was learned that the city must have a policy on Sign Retroreflectivity in place by January 2012. This policy is to tell how and when the City will have all the signs in the city up to compliance.

Councilman Michel had quotes and drawings for a Cemetery sign. Evenaire put in a quote, which includes a 12-gauge plate with 2" square tubing for a cost of \$775.00. This would be only primed so would need painting. Cost to upgrade it to 3" square tubing would be an additional \$125.00. Gary Gessll put in a quote with a little heavier metal, painted and uses aluminum letters for a cost of \$3,100. Sign would be 4'X8' in size. Plans are not to have lights on it at this time. Motion was made by Michel to accept the quote of Evenaire with the upgrade to 3" tubing, at a price of \$900.00, and painting, cement & labor of approximately \$600, for a total of \$1,500.00. Seconded by D. Anderson, passed unanimously.

Motion was made by Bonik to designate May as Tree & Branch Pickup in the City of Bagley and authorize the City Street Dept to do the pickup. Seconded by Michel, passed unanimously.

City Wide Clean Up was discussed. Masterson would like to do this at either the end of May or early June. Motion was made by Michel for Masterson to set the dates of City Wide Clean Up with Lindgren and coincide the work with the Public Utilities, for May, and to advertise as needed. Seconded by Bonik, passed unanimously.

Clerk stated Leonard Shereck has contacted her, asking that the special assessments be dropped from two lots he recently acquired. There were two old houses on the lots, which he had demolished, and he capped the sewer and water going into the lots. The lots are connected

to the lot, which his home is on. Special Assessments left to pay are \$276.25 on each lot. Councilmember's feel that the City Attorney should be contacted on this to see what the legality of dropping or deferring the assessments would be. Mayor asked if it has been platted so that the area is all one lot. This is unknown at the time. Clerk will discuss with the City Attorney the legalities of what can be done, if anything.

Michel made the motion to approve Deputy Clerk Faye Jacobs attending a Microsoft Excel Basics training in Bemidji on May 17. Seconded by Bonik, passed unanimously.

A dues statement from the Coalition Of Greater Minnesota in the amount of \$1,223 was received. This statement was for dues that were to be paid in September of 2010. Clerk explained that she had just gotten the statement from the Coalition and they wondered why it had not been paid. Clerk was asked to check into the payment further and bring to the May meeting.

D. Anderson made the motion to pass Resolution #5-11 NORTHERN MUNICIPAL POWER AGENCY DIRECTOR. Seconded by A. Anderson, passed unanimously.

D. Anderson made the motion to pass Resolution #6-11 NORTHERN MUNICIPAL POWER AGENCY ADVISOR. Seconded by Michel, passed unanimously.

D. Anderson made the motion to pass Resolution #7-11 ACCEPTANCE OF DONATION. Seconded by Michel, passed unanimously.

D. Anderson made the motion to pass Resolution #7-11 ACCEPTANCE OF DONATIONS. Seconded by A. Anderson, passed unanimously.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS

April 14, 2011

The Bagley City Council met in special session on April 14, 2011 at 5:30 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Sid Michel, David G. Anderson, Andy Anderson, Chad Bonik, and Clerk Treasurer Colleen R. Lindgren.

Meeting was closed for discussion on the Liquor Store position.

Mayor Edevold reopened the meeting at 5:52 p.m.

Motion was made by A. Anderson to hire Christopher Arnold as the new Liquor Store Manager, effective May 16th 2011, with authorization of additional shifts for training prior to that date. Starting wage to be \$30,000 per year as advertised with a six-month probationary period. Seconded by D. Anderson, passed unanimously. Mayor Edevold and Councilman D. Anderson will meet with Arnold to discuss his being hired.

D. Anderson made the motion to advertise for part-time help at the Bagley Municipal Liquor Store. Position will be primarily for night and weekend hours. Seconded by Michel, passed unanimously.

D. Anderson made the motion to approve the 2011 Township Fire Contracts. Seconded by Bonik, passed unanimously.

Discussion was held on the Arrival Departure Building. Mayor Edevold stated that he is still drawing on the plans for the building.

Kastner Division was discussed. Motion was made by A. Anderson to have the Clerk speak with the City Attorney to have a letter written to Kastner stating that the City is interested in having the lots turned over to the City. Seconded by Michel, passed unanimously. A meeting will not be set up at this time with Mr. Kastner.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by Michel, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS

April 14, 2011

The Bagley City Council met in special session on April 14, 2011 at 5:30 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Sid Michel, David G. Anderson, Andy Anderson, Chad Bonik, and Clerk Treasurer Colleen R. Lindgren.

Meeting was closed for discussion on the Liquor Store position.

Mayor Edevold reopened the meeting at 5:52 p.m.

Motion was made by A. Anderson to hire Christopher Arnold as the new Liquor Store Manager, effective May 16th 2011, with authorization of additional shifts for training prior to that date. Starting wage to be \$30,000 per year as advertised with a six-month probationary period. Seconded by D. Anderson, passed unanimously. Mayor Edevold and Councilman D. Anderson will meet with Arnold to discuss his being hired.

D. Anderson made the motion to advertise for part-time help at the Bagley Municipal Liquor Store. Position will be primarily for night and weekend hours. Seconded by Michel, passed unanimously.

D. Anderson made the motion to approve the 2011 Township Fire Contracts. Seconded by Bonik, passed unanimously.

Discussion was held on the Arrival Departure Building. Mayor Edevold stated that he is still drawing on the plans for the building.

Kastner Division was discussed. Motion was made by A. Anderson to have the Clerk speak with the City Attorney to have a letter written to Kastner stating that the City is interested in having the lots turned over to the City. Seconded by Michel, passed unanimously. A meeting will not be set up at this time with Mr. Kastner.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by Michel, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
MAY 10, 2011

The Bagley City Council met in regular session on May 10, 2011 at 6 p.m. in the City Council Chambers.

Present: Mayor Mark Edevold, Council Members David G. Anderson, Chad Bonik, Sidney Michel, Andy Anderson, City Clerk Treasurer Colleen Lindgren and Deputy Clerk Faye Jacobs.

Also present: Mike Jensen, Bill Masterson, Mike Karvakko, Trisha Mathison, Chris Arnold, Donna Schroeder, Matthew Dyrdaahl, Chuck Kinler, Wendy Lundin, Kenny Moen, Chief Darin Halverson, Amanda Brustad, Duane Hayes, Doug Lindgren and James Martin.

Motion was made by D. Anderson to approve the minutes from April 12th & 14th. Seconded by Michel, passed unanimously.

Chuck Kinler was present on behalf of the American Legion asking for temporary beer licenses for 3 different occasions. June 11th (5 p.m.-midnight) for the Twins Grant Ceremony; July 4th (2 p.m. to 1 a.m.) and July 9 & 10th (noon to 12 a.m.) for the Legion Softball Tournaments. Motion was made by Bonik to approve the three temporary licenses for the Bagley American Legion. Seconded by Michel, passed unanimously.

Matthew Dyrdaahl, Land Use Planner with HRDC, was present to speak with the Council about the Active Living-Statewide Health Improvement Program (SHIP). Dyrdaahl brought a draft resolution for the Council to look at and there is no cost to the City to be involved with the program. Active living incorporates physical activity in people's lives. Active Living is involved in the whole state and he is looking to bring it into Bagley also. The State has invested money in health and wellness of people in the state and his program would bring it to Clearwater and Beltrami County also. Donna Schroeder explained that there is \$1000 available for the Bagley community. A map was handed out with a bicycle/walking route showing a safe route between the two schools and going to the softball fields on the south end of the City. The whole route is about 4 ½ miles long. Funds could be used for painting cross walks, signs, and bicycle racks. The present walking route in the City Park is part of the route. DOT will need to be contacted to do any cross walks in the City. Schroeder was encouraged to firm up the map route, get information from DOT and costs of park and bicycle racks. Duane Hayes, also working on the project, stated that they wanted to bring this to the Council to see what they think and if they would want to work on the project also. Council was also told that the funds have to be designated before the end of June 2011. Mayor Edevold set a special meeting for May 31st at 6 p.m. to work on this project. Motion was made by D. Anderson to pass Resolution #13-11 CITY OF BAGLEY ACTIVE LIVING RESOLUTION. Seconded by Michel, passed unanimously.

Wendy LaRoque Lundin was present on behalf of the Art Sculpture grant, which was received. The unveiling event will take place on June 10th at 7 p.m. in the parking lot by the stoplights. Mayor and Council Members were invited to attend. Region 2 Arts Council members will be attending and Jay Jones will do advertising.

Mike Karvakko, Karvakko Engineering, was present to update the Council on the crack-sealing problem at the City airport. Fahrner Asphalt has inspected the cracks and is aware of the problem. They will redo the cracks, which have come apart since they did the work. They are offering to come to the airport with 2000 lbs of sealer to redo the cracks. They do not feel it will take the full 2000 lbs so they are willing to donate what ever is left and fill any new cracks that have formed. If they run out of the crack sealer, they are asking \$2.00 per pound to fill any additional cracks that have formed. There are approximately 1000 to 1500 feet to do. There is \$5,000 on the City ALP that has been designated for crack sealing this year. Clerk stated that the City has \$20,000 in the airport repairs & maintenance and the crack sealing is included in this. The crack sealing can be reimbursed from the state by 80%. Karvakko is willing to do all the paper work for this project.

Karvakko has spoken to Mike Ferry of aeronautics. Ferry said that the Airport Layout Plan (ALP) should be a top priority. This is usually done every five years and the last time the City's was updated was in 2004. There was only \$5,000 put in the budget for this but the state has put in new regulations so the cost for the ALP will be more around \$8,000 to \$10,000. City would be less likely to get funded for the AD building when it is not on the ALP because they like to see things done in an orderly fashion. Discussion was held on the airport arrival/departure building. Bids must be in hand by the end of May. Clerk explained that a co-worker of Mike Ferry's had told her that the money was

no longer available, but this morning Mike Ferry had emailed and asked how it was going on the AD building. Karvakko explained how the State funding works. Mayor Edevold stated that he had started the plans for the building but ran out of time to finish them. Karvakko stated that he would have time to finish the plans. Michel stated that the building location might need to be moved due to recent drainage done in the area. Karvakko stated that is where the ALP comes into place. If the State knows the ALP is coming they will work with the City on the construction of the AD building.

Auto Parking at the airport was also discussed. There is around \$15,000 in state funds allocated for this if the city wants to proceed. Mayor Edevold recommended that Karvakko work on the project. Karvakko stated that a rough figure on all the projects is around \$112,000. Clerk stated that the city has approximately \$43,000 in funds for the airport. Motion was made by A. Anderson to approve Karvakko Engineering to pursue moving forward on the crack sealing, ALP, AD Building and the auto parking. Seconded by Michel. For: A. Anderson, Michel, Bonik, and Edevold. Against: D. Anderson. Motion carried.

Mayor Edevold signed a Proclamation for National Nursing Home Week for May 8-14, 2011.

Motion was made by D. Anderson to raise the park cleaners wages from \$7.50 per hour to \$8.00 per hour and to hire Joan Gray as the primary weekly cleaner and to hire Michelle Sorenson as the weekend/fill in cleaner and Sorenson to also fill in for the Park Attendants when needed. Seconded by Michel, passed unanimously.

City Budgets were reviewed.

Motion was made by Bonik to pay the outstanding City & Liquor Store bills as listed. Seconded by D. Anderson, passed unanimously.

Department reports: Liquor Store Manager Ken Moen. Sales are up a little over 2010. Quotes from Kent Reeve Safes, Bagley Merc and Marks Hardware have been received for a safe. The Security system should be replaced also. Moen gave the Council papers on the safe and system. Moen thanked the City Council and it was a pleasure to work for the City. Mayor Edevold asked that the minutes reflect that the City appreciates all the time and effort Kenny Moen put into his position at the Bagley Liquor Store for the last 20 years, and the Council wishes him the best in his retirement.

Discussion was held on a safe for the Liquor Store. Motion was made by Michel to approve an expenditure of up to \$1,200 for the purchase of a safe for the Liquor Store. Seconded by Bonik, passed unanimously.

Council informed Arnold to bring security system information to the Council at their next regular Council meeting.

Police Department-Chief Darin Halverson. Chief stated that he has spoken to the Elementary School about the area where parents pick up their children. The school is receptive to using the parking lot in the back of the school for picking up kids, beginning this fall.

Chief also brought to the Council some numbers on the extended workweek for the Officers. There would be 429 hours less overtime if the hours were extended. This would also be about a \$7,600 savings. Mayor Edevold stated that this would be brought up during Union negotiations. Clerk was instructed to email the Union Rep. and let him know that the City would like the Extended workweek to be a part of the negotiations and the City is looking at it favorably. Clerk was asked to attend the Union Negotiations on May 17 at 5 p.m., along with Mayor Edevold and Councilman D. Anderson.

The U. S. Justice Department's Cops Grant is again available to apply for. The Grant pays a Police Officers wages and benefits for three years and the City would pay for the fourth year. Motion was made by D. Anderson to authorize Chief Halverson to submit an application for the Cops Grant. Seconded by Bonik. Discussion: Michel asked how this would effect the union negotiations if a fourth officer is gotten. His concern is on the hours and overtime. If a fourth officer is gotten the extended work hours may not be needed. Mayor Edevold asked for a vote. For: D. Anderson, Bonik, A. Anderson, and Edevold. Against: Michel. Motion carried.

Fire Department: Clerk informed the Council that the Firemen have passed a Cooperative Fire Protection Agreement with the MN Dept. of Natural Resources. This is an agreement that the Council

must finalize. Motion was made by D. Anderson to approve the Cooperative Fire Protection Agreement with the MN Dept. of Natural Resources. Seconded by Michel, passed unanimously.

Park Board – Doug Lindgren. Lindgren reported that three of the shelters need electrical work done in them. Specs have been written up and he asked that the Council advertise for quotes. Motion was made by D. Anderson to advertise for quotes for the needed electrical work in the three park picnic shelters. Seconded by Michel, passed unanimously.

Chief Halverson has been asked to attend the next park board meeting to explain rules and disciplinary action that the Park Attendant can take if and when they catch someone doing damage or something potentially dangerous in the City Park. Discussion was held on using cameras in the park. Park cleanup is on May 21st. The next Board meeting will be held on May 24th in the park and members will be doing a walk through in the park to see what is needed. Twins Grant Celebration is on June 11th in the park. An agent of the League of MN Cities Ins. Trust did a walk through of the park and found some safety issues. The supports on the upper shelter need to be replaced due to places rotting.

Jim Martin was present to speak with the Council about a Purple Martin restoration project. This is a project sponsored by the Mille Lacs Band of Ojibwa and the DNR. The Mille Lacs Band constructs the houses and they have been put around the state to restore the Purple Martin bird. Mr. Martin asked permission to put one of these houses in the Bagley City Park and a letter from the Council requesting a house. There is no cost to the City. Motion was made by Michel to allow Jim Martin to locate a Purple Martin house at the Bagley City Park and to have the Clerk write a letter to the Mille Lacs Band of Ojibwa confirming this. Seconded by Bonik, passed unanimously.

Zoning – Sidney Michel. Michel asked for approval of two variances. One for Willberg's Auto Shop and one for Gerald Illies. The Zoning Commission has approved both. Both are issues of building closer to the property line than allowed by City Ordinance. Motion was made by Bonik to approve the variance application for Willberg's Auto Shop. Seconded by A. Anderson. For: Bonik, A. Anderson, Edevold. Abstain: Michel & D. Anderson. Motion carried. Motion was made by Bonik to approve the variance application for Gerald Illies. Seconded by A. Anderson. For: Bonik, A. Anderson, Edevold. Abstain: Michel & D. Anderson. Motion carried.

Michel asked permission to work with HRDC on the roads & road right of ways. There are many roads that are wider on the plats than are constructed and this makes it hard for anyone to build without a variance. Motion was made by Bonik for the Zoning Board to explore the area of easement changes and discuss such with the HRDC Board. Seconded by A. Anderson. For: Bonik, A. Anderson, D. Anderson, Edevold. Abstain: Michel. Motion carried.

Roads & Bridges-Bill Masterson. Masterson stated that the doors on the Parks newer bathhouse need repair. Last year Lee Peterson had put in a quote of \$1,100 to sand, putty and paint the doors and he would still honor that quote. Motion was made by Michel to approve the repair of the bathhouse doors by Lee Peterson in the amount of \$1,100. Seconded by D. Anderson, passed unanimously. The windows on the old bathhouse have been repaired. Masterson reported that the floor paint has bubbled some and need to be repaired but Peterson will be fixing this without cost. The side broom quit on the sweeper and a mechanic will be here tomorrow. City park has had locates done in it for utility lines.

BIDC – D. Lindgren. A floor heater needed to be replaced in the airport house and the freezer needed repair. All else is going well.

Public Utilities – Mike Jensen. The speed signs did not come with all the right hardware but they have been ordered. Posts were ordered and may cost up to \$450.00. State requirements have been met. The Utilities workers have started the electric meter replacement.

City Council and Public Utilities Commission will hold a special meeting on June 22nd at 6 p.m. to meet with the Auditor on the 2010 Audit reports.

Motion was made by D. Anderson to approve the resignation of Richard Olson from the Zoning Board. Seconded by Bonik, passed unanimously. Zoning Board is asked to bring possible new member names to the next Council meeting.

A letter was received from MN Rural Water Finance Authority, to update the Council on any funding that is available.

Discussion was held on the Special assessment request of Leonard Shereck. City Attorney Rasmussen had been contacted and his findings were that the assessments went with the property. A letter will be written to Shereck that the assessments will not be dropped and also a thank you for cleaning up the area by demolishing the houses on the property.

Motion was made by D. Anderson to approve Resolution #9-11 ACCEPTANCE OF DONATIONS. Seconded by Michel, passed unanimously. This is for donations to the flower planters and hanging pots.

Motion was made by D. Anderson to approve Resolution #10-11 ACCEPTANCE OF DONATION. Seconded by Bonik, passed unanimously. This is for a \$25.00 donation to DARE from Parkview Club.

Motion was made by D. Anderson to approve Resolution #11-11 ACCEPTANCE OF DONATION. Seconded by A. Anderson, passed unanimously. This is for a \$100 donation to the Fire Works fund from Holst Township.

Motion was made by D. Anderson to approve Resolution #12-11 ACCEPTANCE OF DONATION. Seconded by Michel, passed unanimously. This is a \$1,000 donation for Police Dept. tasers from Enbridge.

Clerk brought before the Council an Offer to purchase land from Nic Thompson, Thompson Investment GP LLC. Thompson would like to purchase some lots from the City in the Kastner Addition, which are located straight south of Kubiaks Foods. Matter was tabled at this time so the Council could discuss the matter in a closed meeting following the regular Council meeting.

Motion was made by Michel to pay dues in the amount of \$1,223 to the Coalition of Greater Minnesota Cities. Seconded by D. Anderson, passed unanimously.

Motion was made by Michel to extend the meeting by 15 minutes. Seconded by Bonik, passed unanimously.

Mayor Edevold closed the City Council for discussion on land issues.

Mayor Edevold opened the meeting at 8:15 p.m.

Clerk was instructed to write a letter to Nic Thompson stating that the Council appreciated his interest but they do not wish to sell the lots at this time. The Council would like to see the other lots in the City sold first, such as the lots owned by Cliff Kastner, Duane Lewis and Steve Olson who have areas that have been developed for housing.

Being there was no further business to come before the Council, Michel made the motion to adjourn. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
MAY 18, 2011

The Bagley City Council met in special session on May 18, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members David G. Anderson, Andy Anderson, and Clerk Treasurer Colleen R. Lindgren. Members Sidney Michel and Chad Bonik were absent.

Also present was Chris Arnold, Liquor Store Manager

Meeting is being held to discuss the hiring of new part-time Liquor Store employees.

Councilman A. Anderson reported that he and D. Anderson had met and gone through the applications. They feel that George Hargreaves, Robert Edevold and Rueben Netland were the three most qualified for the position. Question is on how many people would be hired for the position and how many hours they would be working.

Mayor Edevold asked Arnold his opinion on the position. Arnold stated that if two people were hired, this would eliminate the insurance benefits. Clerk stated that when checking into the hours they can work it was found that they could work up to 25 hours per week. A backup person to fill in for sick leave time, vacation time and holidays would be good.

Motion was made by D. Anderson to hire Robert Edevold and George Hargreaves as part-time Liquor Store employees, for up to 25 hours per week with no benefits. Seconded by A. Anderson, passed unanimously.

Motion was made by D. Anderson to hire Rueben Netland for a call in/fill in position at the Bagley Liquor Store, with no benefits. Seconded by A. Anderson, passed unanimously.

Motion was made by A. Anderson to set wages at \$9.00 per hour for the newly hired part time and call in help at the Bagley Liquor Store, with the understanding that a pay scale will be worked on for this position. Seconded by D. Anderson, passed unanimously.

Motion was made by A. Anderson to drop the 200-hour wage scale that had previously been set up for liquor store call-in help. Seconded by D. Anderson, passed unanimously.

Arnold reported that the new safe has been gotten at the Bagley Mercantile. Justin Friborg will be constructing a stand for it.

Arnold was told to get prices on shirts and hats for employees, and bring back to the Council at their next regular meeting.

Discussion was held on pricing issues for Liquor and beer.

Prices on store shelves are also being looked in to.

Being there was no further business to come before the Council, A. Anderson made the motion to adjourn. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
MAY 31, 2011

The Bagley City Council met in special session on May 31, 2011 at 6 p.m. in the City Council Chambers.

Present: Mayor Mark Edevold, Council Members Sidney Michel, David G. Anderson, Chad Bonik and Clerk Treasurer Colleen R. Lindgren. Member Andy Anderson was absent.

Also present were Donna Schroeder, Duane Hayes, Josh Larson, and Doug Lindgren.

Discussion was on the construction of bike trails and or bike racks for the City of Bagley. This is in conjunction with the "Active Living State Wide Health Improvement" program.

County Commissioner Duane Hayes showed a picture of a bike rack, which they would like to pursue under this program. Clerk reported that Street Superintendent Masterson has spoken to the DOT about having bike racks put on the sidewalks. The City must maintain a four-foot sidewalk in order for wheel chairs to use it.

Discussion was held on the bike trails, which could also be constructed under this program. There were some changes proposed on the map that was given to the Council at the last meeting. Bagley Ave. is a County road, which will be under construction in 2012 so the group did not feel that a trail should be painted on this at this time. Discussion was held on different areas in the city that they feel should have cross walks. Council will be looking into this further.

More discussion was held on the bike racks. Doug Lindgren would be able to construct the racks out of 2 inch tubing at five-foot lengths. They could be bolted down in the sidewalks. Mayor Edevold suggested boring a hole to put them in and they could be taken out in the winter for snow removal. Lindgren would spray them with the same material that is sprayed in truck bed liners. Council felt that areas which would be good for the racks would be the City lot next to City Hall, a short one in front of the library and one behind it, the Frog Pond, the beach area and the playground area in the park.

The \$1,000 in the grant program must be spent by June 30, 2011. Mayor Edevold asked if the Council would consider matching the \$1,000. Motion was made by Bonik to match the \$1,000 grant with the City putting in \$1,000 also towards the project. Seconded by Michel, passed unanimously.

Motion was made by Bonik to accept the \$1,000 grant from the State Wide Health Improvement Program, Clearwater County, to acquire bike racks to be constructed for the City of Bagley. Seconded by Michel, passed unanimously.

Motion was made by Michel to authorize Doug Lindgren to produce up to 12 bike racks. Seconded by Bonik, passed unanimously.

Council Members and Program members will look at the bike trail as an ongoing project.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by Bonik, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, CMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
JUNE 2, 2011

The Bagley City Council met in special session on June 2, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Sidney Michel, David G. Anderson, Chad Bonik and Clerk Treasurer Colleen R. Lindgren. Member Andy Anderson was absent.

Also present were Mike Karvakko and Dennis Huwe.

Karvakko went over the bids, which were opened the day before, for the construction of an Airport Arrival Departure Building. Three bids were received. They were as follows:

Contractor	Base Bid	Alternate A	Alternate B	Alternate C
Universal Builders	\$112,504.22	(\$4,020.00)	(\$1,302.00)	(\$13,341.00)
Gordon Construction	\$147,523.86	(\$4,020.00)	(\$10,480.00)	(\$15,277.00)
Gustafson & Goudge	\$154,000.00	(\$7,800.00)	(\$4,500.00)	(\$20,000.00)

Karvakko has reviewed the bids and discussed award of the project with Universal Builders LLC, through which they have stated their confidence in their bid and are looking forward to commencing work on the project. Therefore Karvakko Engineering recommends that this project be awarded to Universal Builders LLC for the base bid amount of \$112,504.22.

If approved, the State Aeronautics would pay up to 80% of the project, \$107,523, and the Local City share would be \$26,881.

Discussion was held on the location of the building.

Pilot Dennis Huwe was present and stated that he is happy to see the City moving forward on the building. He stated that Will Lugger would like to see a grass runway due to the kind of plane he flies. Huwe invited the Mayor and Council to give him a call and he would be happy to take them for a plane ride over the airport and the area. Huwe has three young people looking at becoming pilots and knows of a number of people that are using the Bagley airport. Discussion was held on potential hanger bay users and buildings.

Motion was made by D. Anderson to approve the low bid of Universal Builders in the amount of \$112,504.22. Seconded by Michel. For: D. Anderson, Michel, and Edevold. Bonik abstained. Motion carried.

Mayor Edevold closed the meeting at 6:30 p.m. for personal issues.

Meeting was reopened at 6:40 p.m.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by Michel, passed unanimously.

Mayor Mark Edevold

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
JUNE 14, 2011

The Bagley City Council met in regular session on June 14, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Andy Anderson, Chad Bonik, Sidney Michel, David G. Anderson, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Mike Jensen, Bill Masterson, Chris Arnold, Searah Hartman, and Doug Lindgren.

Motion was made by D. Anderson to approve the minutes of May 10, 18, & 31 and June 2 meetings. Seconded by Bonik, passed unanimously.

Quotes were opened for the upgrading of electricity in the Park picnic shelters. One quote was received from Bonik Electric in the amount of \$1,551.00. Motion was made by Michel to accept the quote of Bonik Electric in the amount of \$1,551 to update the electrical in all three shelters at the City Park. Seconded by A. Anderson. For: Michel, A. Anderson, and D. Anderson. Bonik abstained. Motion carried.

City Budget reports were gone over. Mayor Edevold commented that if the legislative budgets stand as is the City may have a \$70,000 cut for this year. It is still unknown at this time and budgets will have to reflect this when being done this fall.

Discussion was held on the outstanding bills. Michel questioned the billing for Karvakko Engineering. He feels that a breakdown should be gotten and that the Council did not approve a set amount for the Engineering. Mayor stated that the project as a whole was accepted and the letter to the state would have the amounts written on it. Motion was made by Michel to approve the payment of the City and Liquor Store outstanding bills, withholding the bill of Karvakko Engineering so that the Clerk can get a breakdown of the billing. Seconded by D. Anderson, passed unanimously.

Mayor Edevold spoke on a matter that had come before the Public Utilities Board. One of the employees was caught using a company vehicle for personal use. Employee was given a written reprimand. All city employees were reminded that City vehicles are for business use only and NOT to be used for personal use.

Department reports: Liquor Store-Chris Arnold. Arnold would like to put more shelving up in the Liquor Store. Layout plans were given to the Council along with quotes on new and used shelving for the front of the Liquor Store. Friborg Construction would be willing to build shelves in the back room for more storage. Quotes did not include shipping & tax. Michel would like to see Arnold get a quote from a second contractor on the shelves for the back room. After discussion, Michel made the motion to approve up to \$4,500 be spent on shelving for the front and the back of the store. Seconded by D. Anderson, passed unanimously.

Arnold asked for permission to have the hours the store is open, painted on the front door of the Liquor Store. Quotes and designs were gotten from Moose Creek Graphics. Cost for the painting would be between \$75-\$100. Motion was made by Michel to approve payment of up to \$125 to Moose Creek Graphics to paint the hours and sign on the Bagley Liquor Store door. Seconded by Bonik, passed unanimously.

Arnold also brought before the Council prices on the rental or purchase of uniforms for the employees. A logo was shown and prices were gotten from AmeriPride in Bemidji. Motion was made by Bonik to rent up to 6 shirts for Arnold and Larson, 4 shirts for Edevold and Hargreaves, and purchase a few shirts for those that are fill in help. Shirts are to be all the same color and to come from AmeriPride in Bemidji. Seconded by D. Anderson, passed unanimously.

Motion was made by Michel to do radio advertising on channel 103 at a cost of \$200 per month on a three-month trial. This will cover 125 ads at 30 seconds per ad. Seconded by A. Anderson, passed unanimously.

Arnold stated that the Till System Company has said that they will upgrade the liquor store till to Version 6 so that texting and emailing can be done from the till. This is so the Liquor Store can send out messages to customers on any sales coming up in the store. Michel agreed that many people in Bemidji are doing this and it brings in a lot of customers to stores. Arnold stated that the upgrade is completely free to the Liquor Store.

Park Board – D. Lindgren. A report on the MN Twins Grant Celebration was given. It was a huge success and Bob Jasper from the Twins Grant Committee complemented all the upgrades and work done on the ball field and Frog Pond area. He was impressed with what was done with the grant funds.

The Park Board met at the Park and found a number of things that need to be done. They also had a work session and did some painting in the park. They worked with the Police Dept. on some issues with the vandalism in the park. There are a few things the Park Attendant can do and one is to take pictures of the ones they catch doing the vandalism.

REA (Clearwater Polk Electric) is going to be doing some building and they have offered to the Park Board all the fill from the hill where a house is being demolished. There is around 3,200 yards of fill. There is a challenge on where the fill will be going. Lindgren is working with Bruce Bjerke from Clearwater Polk, on the project. Lindgren & Amanda Brustad met with Joel Stenseng, from the County Environmental Office, about the City Park. There are a lot of low spots in the Park, where fill could be used. Stenseng stated that fill could be put in the low spots, and even use drain tile. The Frog Pond is all together different. Discussion was held on where to stock pile the fill and how to haul it.

Rafts are going to be put in the lake soon.

Lindgren reported that he has 10 of the bike racks partially done. Racks are to be painted in different colors. Mayor would like to see the first 10 done, get them in and then decide where they are to be put. Masterson will go around with Lindgren to see where the racks should be located.

At this time Mayor Edevold asked that the minutes reflect that Amanda Brustad deserves a tremendous amount of credit for all the work, which she put into the MN Twins Grant celebration. It was a very successful event and the turnout was great. Also on Friday night the Sculpture unveiling also had a tremendous turn out. Malotte Backer should also get recognition in the minutes for her help with the writing of the grant. All expenses for the sculpture and all advertising were paid for by the grant so there was no cost to the City. Motion was made by Michel to have a letter of appreciation be put into the Bagley newspaper for all those that volunteered and gave towards these celebrations. Seconded by A. Anderson, passed unanimously.

Michel mentioned that the Frog Pond fields have been used a lot and the shelter by the fields has also been used a lot.

Zoning-Sidney Michel. There have been a lot of complaints on long grass in the City. Letters are being sent out and people contacted. One more land use permit has been approved and a Public Hearing for a Variance will be held on June 29th. Mayor Edevold stated that an issue that will need to be addressed is vacant buildings in the city. He would like a map made up of these properties and data gathered up on them. He also has the Utilities Dept. working on this.

Roads & Bridges-Bill Masterson. Masterson stated that summer worker Al Spring has not had a raise in pay for three years and he feels that he deserves a raise of \$1.00 per hour. There are days he will bring in his own equipment to work in the park and split wood. D. Anderson feels that he sees no reason why he should not get a raise. Masterson feels it should be backdated to the date when he started work. Motion was made by D. Anderson to approve giving Al Spring a \$1.00 an hour raise and retro it back to May 15th, 2011. Seconded by Michel, passed unanimously.

Cold mix is available now so they will start filling potholes soon.

The Park Board had asked Masterson to get prices on bark and sand, which is needed under the playground equipment in the City Park. One playground area needs up to 8 yards of bark under it, with cost at \$29.00 per yard. Sand costs \$10.50 per yard if the City hauls it. Masterson stated that up to 10 yards of sand is needed under the other playground equipment. Clerk informed the Council that the League Insurance Agent had inspected the park and it is from his inspection that the City has been told these issues need to be corrected. Motion was made by D. Anderson to allow Masterson to spend up to \$500.00 for sand and bark, as needed, in the City Park. Seconded by Bonik, passed unanimously.

D. Lindgren reported that he had asked Masterson to look into what it would take to put drain tile in the park, as Stenseng had stated that they could do this. Masterson had figured that it would cost about \$11,500 for the drain tile, sand, rock and black dirt. So the fill from the REA house would help with this project, if it were to be done. Park Board will be asked to look into it further and bring ideas and costs back to the Council.

BIDC - D. Lindgren – Some of the shingles have come off the house at the airport and Mark Agnew has said that he will fix that. Mayor Edevold reported that on the Arrival Departure building, the Utilities Dept. will work with Clearwater Polk to get the lines in. He also spoke with Dennis Huwe and Mr. Huwe has been in contact with the EAA Chapter (Experimental Aircraft Association) and they are very interested in the building. They and Huwe would be willing to help with a grand opening when the building is finished. Huwe has found a source for Revolving Loan Funds to construct T-Hanger bays at airports. Clerk informed the Council that she has spoken to Huwe and he stated that the Border Patrol and Enbridge have been using the airport. Bob Jaspers, Twins Rep., flew into the airport also and stated it was a great little airport.

D. Lindgren informed the Council that Jaspers had told some of the Park Board members about a few grants that can be applied for, to help with other projects. The MN Twins Grants can be applied for, every few years.

Public Utilities-M. Jensen. Meter upgrades have been done. Sales are up a little. Cable TV problems are being solved. Speed limit signposts are on the way. The Public Utilities Commission will purchase the posts for the signs. Jensen will order signs. Mayor Edevold said that the Commission reviewed their budgets the night before and they may not have to look at a rate increase for a while.

An Hours Of Work And Overtime agreement with the City Police Officers was discussed. Motion was made by D. Anderson to approve the letter of understanding between the City of Bagley and the Teamsters Union 346. Seconded by A. Anderson, passed unanimously.

The proposed Police Dept. Union Contract was discussed. Contract would be for August 1, 2011 to July 31, 2014. Members were given a copy of the contract with changes highlighted. Motion was made by Bonik to approve the Union Contract between the Bagley Police Officers Teamsters Union 346 and the City of Bagley. Seconded by Michel, passed unanimously.

A letter was received from Tim Flathers at the Headwaters Regional Development Commission regarding a Small Cities Development Program. The City could put in a pre-application for a Small Cities Grant, which HRDC would help with. Clerk explained that the City had one of these grants before and it helped homeowners and business owners with repairs and updates to their homes and business's. There is no cost to put in a pre-application. If the pre-application results in an invitation for a full application, the HRDC will complete the application for a fee of \$2,500. Council agreed that this might be a way to get rid of abandoned buildings in the City and upgrade housing. Motion was made by D. Anderson to have HRDC proceed with the pre-application at no cost to the City. Seconded by A. Anderson, passed unanimously.

Chris Arnold asked permission to keep the Liquor Store open on July 4th from noon to 8 p.m. Motion to do so was made by D. Anderson. Seconded by Bonik, passed unanimously.

Arnold also reported that Dram Shop Insurance training will be held at the Fireside on June 17th, and he asked to send all the employees. Motion was made by A. Anderson to send the Liquor Store Employees to the Dram Shop Insurance training on June 17th at Fireside, with wages paid. Seconded by Michel, passed unanimously.

Other Business – Michel brought up the fact that the old street department shop and property should be sold. The money could then be used for a salt shed or something the Street Dept. needs. Michel said there is 9 acres with the building. He would like to see it go up on bids. Mayor suggested seeing if there is any grant funds that could be used to tear the building down. He feels the property is worth more without the building. Michel feels it keeps getting postponed and needs to be addressed. Matter was tabled at this time.

D. Lindgren stated that there are a number of trees at the airport that need to be taken care of. There is some timber on the outskirts of the airport that could be logged off. It will go to waste if not taken care of. Clerk was instructed to contact Bruce Cox at the Clearwater County Land Dept., to give the City some ideas on the management of the trees and bring information back to the next Council meeting.

Being there was no further business to come before the Council motion to adjourn was made by A. Anderson. Seconded by Michel, passed unanimously.

Mark Edevold, Mayor

Attest:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
JUNE 22, 2011

The Bagley City Council met in special session on June 22, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Andy Anderson, Sidney Michel, Chad Bonik, David G. Anderson, Clerk Treasurer Colleen R. Lindgren, Deputy Clerk Faye Jacobs.

Also present were Vicki Fletcher, Auditor Sandy Nelson, Mike Jensen, Doug Lindgren, Andy Simmons, and Mike Karvakko.

Mayor Edevold called upon Auditor Sandy Nelson. The 2010 City Audit was reviewed. There were no items that were in non-compliance with State Statutes. Over all there were no findings that were in question.

As for the Liquor Store Auditor Nelson feels that the new till system should be much better and should bring up the profit percentage.

Auditor Nelson went through the Public Utilities 2010 audit. There were no major findings on this audit.

Both Audits will be on file at the Bagley City Hall and the Bagley Public Utilities offices for review by anyone who wishes to look at them.

Motion was made by A. Anderson to approve the 2010 City Audit as given. Seconded by Michel, passed unanimously.

Motion was made by D. Anderson to pass Resolution #14-2011 AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION. Seconded by Michel, passed unanimously.

Motion was made by A. Anderson to approve the Mayor and City Clerk to sign the Grant Agreement with the State of Minnesota Aeronautics Dept., for construction of an Arrival Departure Building to be constructed at the Bagley Municipal Airport. Seconded by D. Anderson, passed unanimously. Project costs will not exceed \$134,404.22. State share to be \$107,523.37 and the City share to be \$26,880.85.

Karvakko suggested that the Clerk fax and overnight mail the agreement to the State due to the proposed State Shut Down.

Mike Karvakko was present to discuss the billing, which he had put in for his services to the City. A breakdown was provided. Motion was made by Michel to approve payment of \$16,500 to Karvakko Engineering for their services on the airport project. Seconded by Bonik, passed unanimously.

Discussion was held on the construction of the arrival departure building. Karvakko will do the contracts, set up a pre-conference meeting and issue an amendment with change order #1. Notice to proceed will not be issued until these items are finished. Mayor asked that Karvakko set up the pre-construction meeting for a night meeting so Council Members can attend. Karvakko will contact the Clerk when this is set.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by Michel, passed unanimously.

Mayor Mark Edevold

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
JULY 12, 2011

The Bagley City Council met in regular session on July 12, 2011 at 6 p.m. in the City Council Chambers. Present were Mayor Mark Edevold, Council Members Sidney Michel, Chad Bonik, Andy Anderson, City Clerk Colleen Lindgren and Deputy Clerk Faye Jacobs. Councilman David G. Anderson was absent.

Also present were Adam Broden, Street Superintendent Bill Masterson, Karen Edevold, Shirley Gunderson, Crystal & Tony Schmitz, Liquor Store Manager Chris Arnold, Utilities Manager Mike Jensen, Ceara Hartman, Jay Jones, JoAnn & Jim Luing, Nancy Colligan, Amanda Brustad, Elaine Prestemon, Lillian Sauer, Ruby Bergquist, Police Chief Darin Halvorson, Lou Christensen, Terry Widman, Greg Lentz, Loren Francis, and Catherine Sederquist.

Motion was made by Bonik to approve the minutes of June 14 & June 22 as read. Seconded by A. Anderson, passed unanimously.

Mayor Edevold opened the meeting stating that he will be having a limited discussion on the Art Sculpture project. Crystal Schmitz was called upon to speak about where the sculpture is located and her concerns. Schmitz gave a handout to the Council and guests; about what has taken place in the City within the 12 years that she has vested in downtown Bagley. She does appreciate the sculpture but questions the location of it. The handout covered the forming of the Bagley Beautification Board and what has happened in the City since the forming of the Board. Schmitz also handed to the Council a petition, which asked if the people who signed it would like the City Council to consider a more appropriate location for the sculpture. There are a total of 172 signatures on the petition. Schmitz feels that the location did not do the artist justice and that putting it where it is located, there is too much behind it. It has ruined a nice looking planter and lot.

Mayor Edevold stated he has been thinking on this for a long time. Everyone should understand his personal commitment to the project is that the City of Bagley needs people to step up to the plate to do things in the City. Project was brought to the Council last year with the idea that there was money available and the Council was asked if they were interested. Council said yes and to come back to them with a plan. The concept was brought to the Council at public meetings and the artist was picked and brought plans to the Council, in which they said to keep moving forward. At three different times information was brought to the Council as to the looks, location, and what it would depict. He feels the Council got what they expected and it was put where they expected. They approved the project and the location. He suggested that if people want to do some good for the City they should contact the Legislatures because the City is going to be losing part of their funds. Mayor does not feel this should be such a big issue.

Mayor asked if there was a motion to do something with the art sculpture on the corner. Mayor asked a second time for a motion. Bonik asked about the possibility of getting a motion made, before he was on the Council the location had been made and he did not know the way it was decided to put the sculpture on the corner. Does it have to stay there and what would the City need to do to move it? Mayor stated that a location would need to be found, money to fund it and someone to do it. Bonik again asked if it would be appropriate to make a motion that if a place is found, and there is money to do it, move it.

Michel stated that he is not opposed to moving the sculpture but does not feel that it would get done this fall, being the crews are very busy. It possibly could be done in the spring. He does not feel that a decision can be made today because they have already made one mistake. He would like to have Schmitz and a group come forward with a recommendation.

Bonik made the comment that if Schmitz is so inclined, to table it until next spring to look at moving it. Find a location, find a means, bring to the Council after the first of the year, and then move forward. Mayor suggested that a committee be formed so everybody has a say in the matter. Wendy LaRoque Lundin was Project Coordinator for the Sculpture.

Motion was made by Bonik for the Council to create a Sculpture Relocation Committee to come to the Council after the first of the year, with the ways and means of moving the sculpture. He would also like to appoint Schmitz to head the Committee. Michel volunteered to be on the committee and seconded the motion.

Mayor Edevold opened up the motion for discussion. A. Anderson stated that he would like to hear from the Artist Jay Jones. Jones reported that from the beginning he was aware of the location. He explained that he had Bagley in his mind with the rich heritage behind his sculpture. He also had the flowers in mind with being able to see them through the sculpture. Jones apologized if he hurt people's feelings but it is abstract art. The art was built around the flowerbed. Jones will be placing a plaque on the back of the sculpture explaining the sculpture. He stated that he has had a lot of good comments on the piece. It was not his intent to take away but to supplement the corner.

Mayor Edevold reminded the people present that the motion before the Council is voting on whether or not to form a committee to discuss the location, make a recommendation and bring it back to the Council.

Karen Edevold spoke on behalf of the Sculpture. She reinforced the fact that the location was chosen at the beginning of the process in July 2010 and it was put on the front page of the Bagley Paper at two different times. Edevold appreciates the sculpture and design and thinks it should remain where it is.

Ruby Bergquist said that she gives credit to the people who did go ahead and do this, and she appreciates the sculpture but has a problem with where it is located. Loc Christianson agreed that it is too busy of an area.

Jim Luing likes the location, and feels the flowers add to the sculpture. Adam Broden stated that he is a Veteran and he does not find it disrespectful to the memorial. More comments were heard from people who are for the sculpture location and from those who are against the location.

Councilman Michel stated that he hopes interest continues with things happening in the City, and he called for a vote of the motion. Mayor Edevold called for the vote on the motion of whether or not to form a committee to look into the location/relocation of the sculpture, sometime next year with Councilman Michel being on the Board. For: Bonik, Michel. Against: A. Anderson. Mayor Edevold stated that a Mayor does have voting privileges in a Statutory City and he is casting a vote of no. Therefore a majority of the vote not being received, the motion fails. Mayor stated that the issue is done for the time but Schmitz may come back to the Council with more detail and locations and ask the Council to form a Committee and have discussion on arts in general. Crystal Schmitz stated that at this time she would resign from all her downtown work. The Council can find someone to do all the planting, weeding, watering, and repair work that she has done over the years. She has given way too many hours to this. She feels that the Council is not listening to the 175 names on the petitions and so she is done. Mayor Edevold asked if that was official and she stated yes. He asked that the minutes reflect that Crystal Schmitz has officially resigned from the Beautification Committee.

Adam Broden was present to speak with the Council about the Cities Revolving Loan Funds. He is in need of a new roof and brick replacement on his building, which he owns in the City. Al Rasmussen had told him that the City has Revolving Loan Funds. He stated that he had put in an application for funds but was denied, and is wondering why. Clerk stated that she had gotten the application from Tiffany Fettig at HRDC, who in turn had gotten the application from Al Rasmussen. Fettig did not feel that the application fit the City loan funds criteria. There was no proof that he had gone to a bank for funding first, because the City RLF's are for gap financing. Clerk & Mayor discussed what was in the ap and that was relayed to Al Rasmussen. Broden stated that he does employ people and he feels that his operation is no different from his competitor whose business is not on the main drag, but qualified for the very same fund.

Mayor Edevold stated that the City contracts with HRDC and feels maybe that it was not given to them correctly. He did not make the connection with the old city hall building. But it is GAP financing to fill the hole from borrowing with a bank. He feels that all the information was not given to the Council on the application. Clerk stated that the competitor's application did show how many jobs he was creating and employing; this is one of the criteria for the funding. This is what HRDC looks at on an application.

Michel stated that he feels Broden himself should meet with Fettig at HRDC. Bonik agreed that he should see what the failure was. Also he should be checking with banks and if they deny him, have the letters for Fettig to see that he did apply to banks. Clerk was instructed to call Fettig also and state that the Council would look favorably at the application. Application will be revisited at the next Council meeting.

City monthly budget reports were gone over.

Motion was made by Michel to approve payment of the outstanding bills. Seconded by Bonik, passed unanimously.

Department Reports: Liquor Store-Manager Chris Arnold. Monthly sales are 15% over what they were during June of last year. Senior Citizens have been asking for a discount day. Council said this should be something the Manager figures out. Arnold asked Council's thoughts on shelving, Council told him to order what is needed with the dollar amount he was told he could use.

Police Department-Chief Darin Halverson. By the end of 2012 the Police Dept. will have to switch to Narrow Band Radio's. The Sheriff's Dept. applied for a grant, and they had enough money to purchase 3 for the Police Dept. The City share would be \$3,000. Radios originally cost up to \$5,000 each. Motion was made by Bonik to approve the Radio purchase in the amount of \$3,000. Seconded by Michel, passed unanimously.

Fire Department-the truck has been ordered and will arrive the end of this week.

Park Board-Amanda Brustad. The Park Board had been asked by vendors if they could set up their stands in the City Park on July 4th. They were told that it had to be approved by the City Council and it was too late for them to come in this year. Board discussed the idea of opening up the park for vendors on the three major holidays during the summer. Memorial Day, July 4th and Labor Day. They feel that this might bring more people into the park and the city on these days, if there are some activities to do. Michel would like to see it done on per basis use. Mayor would like to see the Park Board draft up a policy on who would be let in, what kind of items they would have, and a general location of where they would be able to set up, and a price of what they would be charged to set up in the park.

Mayor Edevold spoke on the use of the rafts at the beach. He feels that they need to find a solution on the kind of rafts to have. Discussion will be held at the next Park Board meeting.

Zoning Board-Sid Michel. Zoning Commission held a Public Hearing on June 29 to discuss a Variance application put in by Pete & Amy Merschman. Variance is needed so that they can build closer to the street than allowed by ordinance. Motion was made by Bonik to approve the Variance for Pete & Amy Merschman. Seconded by A. Anderson, passed unanimously.

The Zoning Commission would like to recommend that Jacki Merschman be appointed to the Board. Motion was made by Bonik to appoint Jacki Merschman to the Zoning Board as of this date. Seconded by A. Anderson, passed unanimously.

Roads & Bridges-Bill Masterson. Stumps in the Park still need to be ground out. Clearwater Nursery will be able to do the work, which \$500 was put in the budget to do this. Masterson would like to spend \$1000 to purchase gravel to stockpile for future needs on roads in the City and the park roads. Motion was made by Michel to approve the purchase of up to \$1,000 worth of gravel. Seconded by Bonik, passed unanimously.

Masterson asked if he could take all the old bushes out from around the cold storage building where the Library Foundation would like to build a new library. He would also like to put a gable end door on the building so he could store trucks in it. The City does own the lot but the Library Foundation has a lease on the property. Mayor Edevold would also like to see the sign taken down announcing the future home of the library, which is also located on the property. Clerk was instructed to speak with the Library Foundation on these matters so they know what is being discussed for the property.

Public Utilities-Mike Jensen. PU is hoping to tar Oak Ave. soon. The sewer line has sagged in a couple places and may need to be taken care of. The parts for the speed signs have come in but the final permit cannot be gotten until after the State Shut Down is over.

City Hall-Clerk Colleen Lindgren. Clerk received a letter from a group that will be putting the new playground equipment in at the Elementary School. They would appreciate any help they can get to help put in the equipment. Motion was made by Bonik to allow any City employees to help with the project, on regular time, and to use city equipment if necessary, as approved by Department Heads. Seconded by Michel, passed unanimously.

Discussion was held on setting dates for working on the City budget. Clerk stated that Sept. 15th is the last day to have the proposed levy into the County Auditor. Mayor Edevold stated that he would like to see the City Council hold two meetings per month, and this has been discussed over the years. The first meeting would be the Official regular meeting and the second would be a work meeting. He would like to have a bus tour on the first meeting so that all members could be shown what the City has and to walk around the areas.

Michel stated that he is not opposed to having two meetings per month through the end of the year and then be revisited. A. Anderson stated that he would have a work conflict through the summer with some of his night shifts. If he could leave by 7:30 p.m., it would work for him. Michel would like to see the tour taken yet in July.

Motion was made by Bonik to set a regularly scheduled meeting for the first Tuesday of each month and the regular business meeting on the seconded Tuesday. Amanda Brustad questioned as to the Council getting paid for these being special meetings. A. Anderson said that he took it as being a regular meeting so it would come under their regular pay. Mayor Edevold stated that he feels these should be treated as special meetings and compensated as special meetings. There would be special meetings set up anyway for budget talks. Bonik added to the motion that this would be done through the end of 2011. Seconded by Michel, passed unanimously.

Motion was made by A. Anderson to set the bus tour up for Monday July 25th at 5:30 p.m. and to rent the public bus for the tour. Seconded by Michel, passed unanimously.

Motion was made by Michel to have the Clerk sign the Liability Coverage Waiver Form for the City insurance. Seconded by Bonik, passed unanimously.

Motion was made by Bonik to approve the 2011 Bagley High School Homecoming Parade Permit application. Seconded by A. Anderson, passed unanimously.

Clerk stated that seven applications have been received for a part-time street department position. Bill Masterson stated that he does not need any extra help at this time. Jensen reported that he and Clerk Lindgren had looked at the aps and there were some that qualified. Motion was made by Michel to allow Lindgren and Masterson to hire out of the pool of applications, if so needed, and to pay the summer wage as set. Seconded by A. Anderson, passed unanimously.

Motion was made by Michel to approve Resolution #15-11 AMERICAN LEGION POST #16 BINGO PERMIT. Seconded by Bonik, passed unanimously.

Motion was made by Michel to approve Resolution #16-11 and #17-11 ACCEPTANCE OF FUNDS. Seconded by Bonik, passed unanimously.

The 2011 CGMC Summer Conference will be held on August 3-5 in Grand Rapids. All members declined to go.

Other business – Michel brought up the fact that the lady with the Sno-Cone trailer was set up in the park during Art-In-The-Park. Clerk stated that she had spoken to Park Attendant Wayne Netland and he said that the Art-In-The-Park Board members had come to him and said that she would be setting up her stand during the event. A permit was not given out from her office. The lady had asked Lindgren on July 1st to set up her trailer over the 4th and Lindgren had told her it had to go before the Council so it was too late. No one from the Council or City gave her permission to have the stand in the City Park the night of the 9th. Members from Art In The Park will be asked what they had approved.

Being there was no further business to come before the Council, motion to adjourn was made by A. Anderson. Seconded by Bonik, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

SPECIAL CITY COUNCIL MEETING

July 25, 2011

The Bagley City Council met in special session on July 25, 2011 at 5:30 p.m. The City Council and other Board members took a tour of some of the cities facilities and areas in the city. Members met in City Hall after the tour.

Present: Mayor Mark Edevold, Council Members David G. Anderson, Chad Bonik, Sidney Michel, City Clerk Colleen Lindgren, and Deputy Clerk Faye Jacobs. Councilman Andy Anderson was absent.

Also present were Tom Burford, Jacki Merschman, Amanda Brustad, Doug Lindgren, Bill Masterson, and Mike Jensen.

Mayor Edevold stated that the tour was to identify what needs to be done in the City. At this time Local Government Aid for 2011 is being cut by \$107,000. He would like all department heads to start thinking what can be cut in 2011, out of their budgets. The August 2nd Council meeting will be spent discussing proposed cuts.

Discussion was held on the potential income for the City Park and the Liquor Store. J. Merschman asked if the REA is still going ahead with their project so that the fill can be utilized in the City. Mayor stated that there are lots of 70-year old sewer & water lines that need replacing. These lines were predicted to last 40 years.

Mayor Edevold said that the Public Utilities are doing better and there are some cash reserves in that fund that the City may need to tap.

Session was closed at 7:40 p.m.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs, Deputy Clerk

SPECIAL CITY COUNCIL MEETING

July 25, 2011

The Bagley City Council met in special session on July 25, 2011 at 5:30 p.m. The City Council and other Board members took a tour of some of the cities facilities and areas in the city. Members met in City Hall after the tour.

Present: Mayor Mark Edevold, Council Members David G. Anderson, Chad Bonik, Sidney Michel, City Clerk Colleen Lindgren, and Deputy Clerk Faye Jacobs. Councilman Andy Anderson was absent.

Also present were Tom Burford, Jacki Merschman, Amanda Brustad, Doug Lindgren, Bill Masterson, and Mike Jensen.

Mayor Edevold stated that the tour was to identify what needs to be done in the City. At this time Local Government Aid for 2011 is being cut by \$107,000. He would like all department heads to start thinking what can be cut in 2011, out of their budgets. The August 2nd Council meeting will be spent discussing proposed cuts.

Discussion was held on the potential income for the City Park and the Liquor Store. J. Merschman asked if the REA is still going ahead with their project so that the fill can be utilized in the City. Mayor stated that there are lots of 70-year old sewer & water lines that need replacing. These lines were predicted to last 40 years.

Mayor Edevold said that the Public Utilities is doing better and there is some cash reserves in that fund that the City may need to tap.

Session was closed at 7:40 p.m.

CITY COUNCIL PROCEEDINGS
AUGUST 2, 2011

The Bagley City Council met in special session on August 2, 2011 at 6 p.m. in the City Council Chambers.

Present: Mayor Mark Edevold, Council Members Sidney Michel, Chad Bonik, Andy Anderson, David G. Anderson, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Street Superintendent Bill Masterson and Police Chief Darin Halverson.

Clerk brought before the board a Vending Offer from Coca-Cola Bottling Company and Five Star Vending Company of Bemidji, to have coke machines in the City Park. These two companies will pay for the electrical hookups and provide free maintenance for all machines. They also would be responsible for any vandalism to the equipment placed in the areas agreed upon. The agreement would be for a 10-year proposal. Commission rate is 10% after the first \$100.00 but Coca-Cola and Five Star are willing to offer 20% after the fist \$100.00. Motion was made by Bonik to approve the 10-year agreement proposal with Coca-Cola Bottling Co. and Five Star Vending Co. of Bemidji. Seconded by D. Anderson, passed unanimously.

Discussion was held on material testing to be done on the Arrival Departure building project. Three quotes were received. Northern Technologies, Inc - \$1,100; Terracon - \$1,405; American Engineering Testing, Inc - \$1,850. Motion was made by D. Anderson to accept the quote of Northern Technologies in the amount of \$1,100. Seconded by A. Anderson, passed unanimously.

Mayor Edevold explained the spreadsheets he had compiled and how they worked.

Designated funds and restricted funds were discussed.

The FAA at this time is shut down. The Clerk was asked to speak with Engineer Mike Karvacko to see if the City will still be receiving their funds.

The overtime for City employees was looked into. Jacobs was instructed to add on the City share of PERA, FICA and Medicare.

The spreadsheets will be done closer and emailed to all Board Members.

Clerk was asked to figure up the total wages for City Hall, which includes Council Members and the Housing Board.

Mayor asked the Council what they would like to target for cuts. Councilman Michel stated that cuts would affect everything in the City. He would be willing to do some cuts to the Janitorial services such as the employees doing a little part of the cleaning or the Public Utilities could pick up the costs for the rest of the year. He feels that the 2012 taxes will have to be raised to cover what is cut in 2011. He also suggested borrowing against the designated funds and selling the old Street Dept. building and land.

Discussion was held on overtime. Street Superintendent Masterson stated that his department does put in some overtime when there is snow plowing, sanding and spraying for mosquitoes. Members were asked if the City should keep spraying for mosquitoes or quit. Mayor stated that the Council could say absolutely no more overtime.

City flowers were discussed. Questions were asked on why water them two times a day? Would people rather see no flowers or raise taxes to cover them? There were not enough donations this year to cover the costs of the flowers.

Mayor Edevold also brought up the idea of asking the Softball Association to contribute towards the expenses of the ball field and Frog Pond.

Council members went through each department budget and suggested the following cuts for 2011: City Hall: supplies-\$4,000; advertising-\$2,000; repairs-\$3,000; Capital outlay-\$2,000;

misc-\$1,500; City Wide Improvement-\$1,500; Contracted Cleaning Services-\$2,725. Roads & Bridges: Clean up days-\$4,000. Police Department: supply & materials-\$1,000; Legal-\$1,000. Economic Development: Grants & Surveys-\$2,000. Airport: Repairs & maintenance-\$10,000.

Discussion was held on the City Park. Michel feels that all the wages from the Street Crew, when they are working in the park, should be charged to the Park. He suggested getting Rice Hulls from the Clearbrook Wild Rice Co. to put around the trees and fences, which would create less cutting of grass. Discussion was held on the fill, which Clearwater Polk has offered to the Park Board. Mayor Edevold again mentioned asking the Softball Association to perhaps pay back the City for the upgrades to the City Park and Ball Fields. A. Anderson feels that the Park Attendant should be doing more cleaning of the bathhouses. He feels it is redundant to pay cleaners and Park Attendants. The Park budget seems to revolve around the dirt from Clearwater Polk.

The City present gets \$15,000 from the Liquor Store profits. This year there may be \$30,000 in funds to transfer. Michel stated that the City might have to take part of the Liquor Store building savings account.

It was suggested that the Clerk figure up a designated fund for the dollars that go towards the employee's sick leave and vacation accumulations.

Motion was made by Michel to extend the Council meeting by 15 minutes. Seconded by D. Anderson. For: Michel, D. Anderson, and Bonik. Opposed: A. Anderson. Motion carried.

Michel stated that the Street Superintendent should cut down some of his time on spraying for mosquitoes.

More discussion was held on the Liquor Store designated funds, overtime, and decreases of the dedicated funds.

Motion was made by Michel to extend the meeting another 15 minutes. Seconded by D. Anderson. For: Michel, D. Anderson, and Bonik. Opposed: A. Anderson. Motion carried.

Discussion was held on the Airport Arrival Departure Building, crack sealing, and overall plan at the airport and funding.

Mayor Edevold would like to cut the Department Reports at the next regular Council meeting so that the Council can work more on the 2011 Budget. Clerk stated that the next regular meeting is the meeting when all the City Reports and business needs to be taken care of. Mayor would like to have Revenue projections at the next meeting.

Michel would still like to see about the sale of the old City Garage and property. Clerk stated that if the City wishes to sell it, the property must be put out on bids.

Motion was made by Michel to adjourn the meeting at 8:30 p.m. Seconded by Bonik, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
AUGUST 9, 2011

The Bagley City Council met in regular session on August 9, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Chad Bonik, Sidney Michel, David G. Anderson, Andy Anderson, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Mike Karvakko, Chris Arnold, Jacki Merschman, Mike Jenson, Bill Masterson, Chief Darin Halverson, Doug Lindgren, and Cierra Hartman.

Motion was made by Michel to approve the minutes of July 12th and July 25th. Seconded by A. Anderson. For: Michel, A. Anderson, and Bonik. Abstain: D. Anderson. Motion carried.

Mike Karvakko, Karvakko Engineering was present to discuss a letter received from Fahrner Asphalt Sealers concerning crack sealing at the Bagley Airport. Fahrner will be onsite yet this fall to correct work completed last year. They would also be able to fill any additional cracking that is happening at the airport. The estimated amount to fix the additional cracks is \$2,500 (80% eligible for State funding). Engineering costs would be \$600, which is also eligible for 80% funding from the state. Work would be completed by October 15, 2011 if the Council approves. Motion was made by A. Anderson to approve the work to be done by Fahrner in the amount of \$2,500 and to hire Karvakko Engineering for the amount of \$600. to oversee the project. Seconded by Michel, passed unanimously.

Karvakko also discussed the Airport Layout Plan. It was last done in 1996 by SEH and updated in 2004 by SEH. An ALP is needed for future planning & building on the City Airport. The State would like to see a new plan done due to them approving the Arrival Departure Building and changes that have been done at the airport. The plan is 80% funded by the state also. It takes 3 to 4 months to complete a plan. Timeline is to have a draft to the state by the end of the year. It takes 12 to 24 months to get approved. No federal dollars are involved. Karvakko would charge \$10,000 to do the Plan with 80% paid by the State Aeronautics. There are still reserved funds in the Airport Dept. to pay for such expenses. Motion was made by Michel to go forward with the Airport Layout Plan, having Karvakko Engineering do the work. Seconded by A. Anderson, passed unanimously.

Councilman Michel gave information to Council members concerning the area of the Mayor's voting privileges. This stems from the motions made at the last regular Council meeting concerning the Art Sculpture and forming a committee to study the location of the sculpture. Michel has contacted both the League of MN Cities and the Attorney Generals office concerning this. He was told that once a Mayor votes on a motion he should continue voting on all motions that come before the Council. There is a statute covering such voting privileges. Michel read the information pertaining to such. Mayor should not vote to support his personal convictions. The League has made it known that since the Mayor has voted on this project he should keep voting on all motions. One other problem that Michel sees is that when a petition was brought to the Council to appoint LuWayne Loiland to the open seat on the Council, Mayor Edevold said that Loiland ran for the Mayor seat and not Council so someone could be appointed to the Council. This is an issue that Michel has asked the League on and then he contacted the Attorney Generals Office to get their position on the issue. At this time they have not returned his call with an answer. He is just trying to lay the groundwork for the Mayors to come that there are items they can go by. Also in the packets he handed out some material on by-laws for cities. He feels if the city had by-laws it would help the Council Members and he wants everyone to be informed. Being the Mayor voted on the issue of the Sculpture Committee and it ended with a tie vote, the matter could be brought back before the Council for another vote. Michel stated that the newspaper will be publishing some of this material in their next issue.

Motion was made by D. Anderson to pay the outstanding City and Liquor Store bills. Seconded by Michel, passed unanimously.

Department Reports: Liquor Store-Arnold. Motion was made by Bonik to approve the Liquor Store being open on Labor Day, Monday Sept. 5th, from 8 a.m. to 10 p.m. Seconded by D. Anderson, passed unanimously. Arnold asked that he and one employee be able to attend a Wine

Buying Show in Minneapolis during September. A. Anderson asked what it would cost. Arnold stated that it would be mileage, meals and room for one night, but exact cost is not known. Michel questioned paying an extra employee to attend. Motion was made by Michel to send only Arnold to the Wine Buying Show. Seconded by Bonik, passed unanimously. Arnold questioned the lighting in the Liquor Store and D. Anderson told him to bring back prices to the Council.

Fire Dept.-Chief Gerbracht asked that the Fire Dept. be allowed to spend up to \$5,000 more on the newest vehicle for the Fire Dept. They are in need of toolboxes on the back of the truck to haul equipment. Motion was made by A. Anderson to approve spending up to \$5,000 as needed, for the Fire Dept. to equip the new vehicle. Seconded by D. Anderson, passed unanimously.

Park Board-Doug Lindgren. Lindgren reported that Al Spring, who is the Street Dept's summer worker, has repaired the rock wall at the entrance to the Park. Lindgren stated that Spring did a very good job on the repairs.

Street Department-Bill Masterson. The sidewalk on Sand Lake Ave. needs to be repaired due to it being a safety issue. He would like to mud jack it instead of replacing it. The sidewalk has dropped from 1 to 1 ¼ inches. Lundmark Construction put in a quote to mud jack the sidewalk. It would be 4,200 square feet for a cost of \$6,260. D. Anderson stated that being it is a safety issue the City has no other choice. D. Anderson made the motion to hire Lundmark Construction to repair the sidewalk for a cost of \$6,260. Seconded by Bonik, passed unanimously.

Masterson also asked the Council for permission to do some crack sealing on some of the city streets. He has gotten quotes from Bargain, Inc. and Pitch Black Seal coating. Streets needing sealing are Patricia Lane, Amber Court, Jodell Street, Park Avenue and Denise Ave. Bargain, Inc. quoted \$8,987.50 and Pitch Black Seal coating quoted \$7,468.00. D. Anderson asked if this is something that could be put off until next year. Masterson stated that it could and he picked out streets that he is sure the Public Utilities will not be tearing up. Bonik stated that the City may end up paying more if they wait until 2012 and more damage could happen within a year. A. Anderson asked if this project could be addressed further, later in the meeting when the Council discusses the budget. Members agreed.

Public Utilities-Mike Jensen. The Well Head Protection team has met and looked at quotes to seal the old City Well. Theim Well Drilling came in with price of \$7,900 but it may be less due to the fact that they will be working in the area on another project. The cost of the sealing is covered under a grant, which the City has already been approved to get. Motion was made by Michel to approve the quote of Theim Well Drilling in the amount up to \$7,900 to seal the old city well. Seconded by A. Anderson, passed unanimously.

City Hall-Clerk Colleen Lindgren. Lindgren read two letters of thank you and praising Park Attendants Wayne & Rhonda Netland. The Firemen's Relief Annual Report is on file at City Hall. A letter from the Minnesota Dept. of Health on the quality of water in the City was received and so noted. Lead and Copper levels are fine in the system. The Health Insurance renewal meeting will be held in Erskine on August 25th. Clerk Lindgren and Utilities Office Manager V. Fletcher will be attending.

Motion was made by D. Anderson to pass Resolution #18-11 ACCEPTANCE OF DONATION, accepting \$3,800 from the Bagley Area Chamber for the Wine, Beer, & Food tasting event. Funds to go towards the July 4th Fireworks event. Seconded by Bonik, passed unanimously.

At this time the Council again worked on the 2011 Budget cuts. Mayor went over all the cuts and changes that the Council has proposed on the 2011 budget. Comparisons were shown on Audited numbers from the City Auditor. A graph on reductions in LGA was shown. Discussion was held on all the budgets. Mayor put all the Capital Outlay in one area instead of putting it in each dept. It is thought that an additional \$10,000 may be available from the Liquor Store. Mayor also discussed the funds that the Softball Association has. The City has put in over \$13,000 for ball fields, and he would like to ask the Association to put some of their funds towards these costs. D. Lindgren stated that he is hesitant to ask them for funds because this is just their 2nd summer and he does not want to discourage them. Merschman agreed.

At 8 p.m. D. Anderson made the motion to extend the meeting by 15 minutes. Seconded by A. Anderson, passed unanimously.

Budgets of all the departments were worked on and changes were made to each department. Bonik feels that the amended budgets should be on file and the small dollar amount that the city is still short, should just be kept on the books till the end of the year. Michel agreed to go with the budget as agreed.

At 8:15 p.m. A. Anderson made a motion to extend the meeting by another 15 minutes. Seconded by Michel, passed unanimously.

Discussion was again held on the crack sealing of city streets. Motion was made by A. Anderson to approve the quote from Pitch Black Cracksealing in the amount of \$7,468. Seconded by Bonik, passed unanimously.

Masterson asked the Council for permission to attend a Mosquito Control class in Alexandria on October 21st. He needs to have this certification in order to spray for mosquitoes. Cost to be mileage and \$110.00 registration. Motion was made by D. Anderson to send Masterson to be certified for mosquito spraying. Seconded by Bonik, passed unanimously.

Mayor Edevold said that he would clean up the budget so it is easy for all the members to see and get it emailed to the Clerk and then to the Council.

Discussion was held on setting a special meeting to start the work on the 2012 Budget. Motion was made by D. Anderson to hold a meeting on September 1st at 6 p.m. in the City Council Chambers. Seconded by A. Anderson, passed unanimously.

Being there was no further business to come before the Council, motion to adjourn the meeting at 8:20 p.m. was made by Michel. Seconded by A. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
SEPTEMBER 1, 2011

The Bagley City Council met in special session on August 1, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Andy Anderson, Sidney Michel, Chad Bonik, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Street Superintendent Bill Masterson and Police Chief Darin Halverson.

Council Members went over the proposed changes on the 2011 Budget. Decreases were made in each of the departments along with a couple increases. Total decrease is in the amount of \$16,637. Income for 2011 was also refigured. Motion was made by Michel to approve the restructured 2011 City Budget. Seconded by A. Anderson, passed unanimously. (Budget sheet to be included in the minutes).

Council Members next worked on the 2012 City Proposed Budget. The City is being cut by \$107,000 Local Government Aid, so each department budget was worked on extensively. Radios were added to the Police Dept. budget. Crack filling at the airport was discussed on whether or not to do in 2012. City Wide Cleanup will be kept in the Street Dept. budget. \$10,000 will be kept in the Police Budget to keep as future funds for a new squad car.

At 8 p.m., Michel made the motion to extend the Council meeting by 30 minutes. Seconded by A. Anderson, passed unanimously.

Discussion was held on the Airport and whether or not to put in a tractor and mower in the budget.

Discussion was held on the Police/Fire Dept. building. Repairs and painting are needed on the building. The bottom of the siding is rotting out, either wanes coating or re-tin were in question. Members need to take a closer look at the building.

Clean-Up days was discussed, on whether or not to have it. Members stated that the actual amount of all wages and truck use should be added into the total.

Next work night for the 2012 Budget will be held on September 6th at 6 p.m. in the Council Chambers.

Michel made the motion to adjourn. Seconded by Bonik, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, Clerk Treasurer

Faye Jacobs, Deputy Clerk

CITY COUNCIL PROCEEDINGS
SEPTEMBER 6, 2011

The Bagley City Council met in special session on September 6, 2011 at 6 p.m. in the Bagley City Council Chambers.

Present were Mayor Mark Edevold, Council Members Andy Anderson, David G. Anderson, Sidney Michel, Chad Bonik, City Clerk Treasurer Colleen R. Lindgren, Deputy Clerk Faye Jacobs and Police Chief Darin Halverson.

Meeting was called to work on the 2012 Budget for the City of Bagley.

Michel would like to see an increase in the levy of fewer than 25%. The Council can always go back through the budget after the proposed budget is done.

Discussion was held on the janitorial cleaning of City Hall. Prices will be checking into with other cleaning companies. It may be that the Public Utilities would take over paying half of the cleaning bill each month. Members discussed on whether or not to have the hanging flower baskets in 2012. Michel feels that the bulk of the flowers have to go, such as the hanging baskets and the round planters on the sidewalks. It was decided to keep \$1,500 in the budget for the larger flower planters and to ask the businesses if they would want to sponsor a round planter. They would have to purchase the flowers, plant them and keep them watered. Donations will again be asked for. Mayor Edevold discussed the Historical Structure funds. It was decided to keep \$2,000 in the budget to build up funds for work to be done on things such as the old water tower and the old jail. Tamera Edevold is looking into grant funds also.

Street Department – Michel would like to see the expense of mowing the city park put under the park budget. Extra funds need to be put in the budget for reflective signs for the City, maximum amount of \$4,000 to \$5,000. Masterson said that the Stop and Speed signs need to be replaced by 2014 and the Street signs by 2017. \$4,000 is needed in the supply budget for road salt. The City Wide Cleanup was cut from \$6,000 to \$2,000.

Park Dept. – Michel feels that a survey should be done so the house near the park does not get flooded when fill is put into the area near it. No cuts were made.

Police Dept. – Chief Halverson would like to put \$5,000 into the budget for refurbished laptops for the three squad cars. Michel stated that if the laptops were purchased the Officers could be doing more reports from their vehicles. Halverson said that in five years the state will have it so the Officers can issue a ticket from their car so the State will require that Departments have wi-fi.

Fire Dept. – Clerk reported that the Fire Chief has asked for funds to be put in the budget for 25 sets of new turnout gear. Cost is \$1,500 per person for a total of \$37,500. Also three 12X12 overhead doors in the about of \$1,650 are needed.

Zoning – no changes were made to the budget. D. Anderson suggested that the permit fees be raised.

Economic Development - \$8,000 will be kept in the budget to transfer to the BIDC for land taxes. Phone costs will be put under the City Hall budget.

Animal Pound – Michel would like to see funds put in so that water could be put in at the pound.

Cemetery – Designated funds will be used to pay for the road construction and the staking out of lots in the cemetery.

Airport – May need to add funds to the phone budget for Internet service at the Arrival Departure building. This would be used if the State allowed a weather station to be put in. Revolving Loan Fund payback will go with the bonds and loans payment schedule, not the airport budget.

Capital Outlay – Michel suggested dropping the speed sign amount. D. Anderson suggested waiting to see if the signs work and just put \$5,000 in the budget for one sign to be put up at the

entrance into the City by the High School. Bonik thinks the City should look closer into the Administrative fines area.

Fire Dept. doors were discussed. Mayor Edevold and Michel have looked at the Fire Dept. doors and they feel they need to be serviced. \$3,000 will be put in the budget to service the doors and put in weather stripping. Both feel that the building is worth investing in. Repairs from budget will be cut from \$8,000 to \$3,000. Turn out gear was discussed. Total cost is \$37,500. After discussion it was decided to put \$10,000 in the budget for fire equipment.

Park & Recreation – D. Anderson stated that he feels the wi-fi and cable could be taken out of the budget. Not needed in a park. A. Anderson agreed. Members could not see that the relocation of the playground equipment would get done in the next year so this was dropped from \$10,000 to \$2,000 to start building up a fund for this in the future. Members feel that the amount of \$7,500 put in for water & electricity for sites A&B should be dropped to \$3,000. Tree amount of \$3,000 will be kept in. The Tennis Court is also in need of resurfacing repairs. The Park Board asked that \$5,000 be put in the budget for this. Council dropped this amount to \$1,000. \$5,000 will be kept in for new ropes and buoys at the beach. Beach expansion was dropped to zero. Park Board also asked that \$10,000 be put in the budget to do ditching and put in tile. Council dropped this amount to \$2,500 in hopes that over four years the work can be done. If there is extra dirt from the Clearwater Polk/park project, it could be stock piled at the City Garage or Industrial Park lots.

Airport – Capital Outlay was cut by \$20,000. Equipment for the airport, such as a tractor mower and crack sealing, will be looked into for 2012.

Discussion was held on the Police/Fire Dept. The building may need a new heating and air exchange system, insulation, addition to the police dept. for a garage.

Michel brought up the fact of getting rid of the old Street Dept. garage and property. Should the City sell it as is or demo it and bring the materials to the landfill? No decision was made at this time.

Members decided to get rid of the \$40,000 in the budget suggested for the street/sidewalk in front and around the Police/Fire Hall. They will keep \$20,000 in a building repair fund.

D. Anderson made a motion to extend the meeting by 15 minutes. Seconded by A. Anderson, passed unanimously.

Discussion was held on what, if anything, to do about wage increases. Mayor Edevold would like to put an overall 2% or 3% increase in. It may be used or it may not. Michel stated that he does not want to see anyone leave. Mayor suggested putting in an even amount of \$15,000 in the City Hall budget to be looked into further towards the end of the year. With all the figures put in, this would be approximately a 18% increase in the City levy.

D. Anderson made the motion to extend the meeting by 5 more minutes. Seconded by A. Anderson, passed unanimously.

Discussion was held on water for the dog pound, salt shed, and the 2012 Street projects.

Michel made the motion to extend the meeting to 8:30 p.m. Seconded by Bonik, passed unanimously.

Discussion was held on asking the Public Utilities for \$48,000 as a transfer to the City instead of the \$20,500 that has been asked for in previous years. Mayor stated that the City Council can take funds from the Public Utilities. This will be discussed with the Utilities Commission.

Motion to adjourn was made by Michel. Seconded by A. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
SEPTEMBER 13, 2011

The Bagley City Council met in regular session on September 13, 2011 at 6 p.m. in the City Council Chambers.

Present: Mayor Mark Edevold, Council Members David G. Anderson, Sidney Michel, Chad Bonik, Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs. Councilman Andy Anderson was absent.

Also present were Bill Masterson, Mike Jensen, Chris Arnold, Amanda Brustad, Doug Lindgren, Desirae Rendahl, and Ciera Hartman.

Motion was made by Michel to approve the minutes of August 2nd and 9th. Seconded by Bonik, passed unanimously.

League of MN Cities Regional meeting will be held in Bemidji on September 28. Cost is \$40 per person and the deadline is September 23rd. Motion was made by Bonik to approve sending 3 people to the meeting. Seconded by Michel. Discussion: Mayor asked if there would be anything for any of the department heads to attend. Mike Jensen may want to go. Bonik amended his motion to sending 4 people to the meeting. Seconded by Michel, passed unanimously.

City Monthly budget reports were reviewed.

Motion was made by D. Anderson to approve payment of the outstanding bills. Seconded by Bonik, passed unanimously.

Department reports: Liquor Store-Chris Arnold. Minnesota Municipal Beverage Association will be holding a Regional Meeting in Bemidji on September 28th. Arnold asked that he and two employees be able to attend. Cost is \$15.00 per person. Motion was made by D. Anderson to approve sending up to three employees to the meeting. Seconded by Michel, passed unanimously.

Three quotes for security cameras for the liquor store were gotten. Management Information Solutions - \$6,796.00; Garden Valley Telephone Co - \$6,215.00; and Matt Arnold - \$2,899.24. After discussion, motion was made by D. Anderson to accept the quote of Matt Arnold in the amount of \$2,899.24. Seconded by Bonik, passed unanimously.

Arnold brought before the Council three quotes for doing repairs on the lighting in the Liquor Store. Being Bonik Electric has put in a quote, Councilman Chad Bonik abstained from speaking on the project. Discussion was held on refurbishing the lights, costs and savings. Quotes were as follows: Voltin Electric-\$2,181.06; Everhart Electric-\$2,088; and Bonik Electric-\$1,456.50. Motion was made by Michel to accept the quote of Bonik Electric in the amount of \$1,456.50. Seconded by D. Anderson. For: Michel, D. Anderson, and Mayor Edevold. Against: none. Bonik abstained.

Arnold told the Council that he has checked into renting shirts for employees. It would cost \$1,250 per year to rent from AmericaPride but you could purchase \$500 worth of shirts and have the employees wash them. Michel is for purchasing shirts because it could save up to \$700 per year. Arnold was told to check around from other companies and bring prices back to the Council at the next regular meeting.

The large outdoor sign and pole at the Liquor Store is rusty and needs painting. Arnold will have someone inspect them and bring results back to the Council.

Fire Department-Chief Gerbracht has been notified of a training being held in Gonvick on October 15th for a cost of \$100 per person or \$1,000 max per department. Training would be put on by Anoka College with a fire simulator trailer. Chief Gerbracht would like to send 10 of his firemen to the training. Motion was made by D. Anderson to approve the training for 10 firemen. Seconded by Michel, passed unanimously.

Park Board-D. Lindgren. Clearwater Polk Electric is still getting some quotes for the removal of dirt by their building, which the park department will be receiving. Park Board is still looking at getting the dirt to fill in areas in the park. Councilman Michel asked if the board would consider getting rice hulls from the Clearbrook Rice Plant, to put around the trees so there would be less time spent on grass trimming. Sentence to Serve could maybe help with the labor of putting them down. Fabric would need to be put down under the hulls and that would be an additional cost. Park Board will discuss this at their next meeting. Michel stated that a semi load of hulls would cost about \$200.

Roads & Bridges-Masterson. Oak Avenue is getting paved this week. Lindgren Construction will be in later to put down black dirt in some areas. The sidewalk mud jacking on Sand Lake Ave. has been completed. There is a problem with the big mower. He thinks the motor has blown up. A mechanic will check it into.

Public Utilities-Mike Jensen. A report was given on the activities of the utilities workers.

Clerk reported that the League of Minnesota Cities is now going to be offering training over the Internet. This would be training for employees and Council Members. Cost and training programs have not been determined yet.

Motion was made by Bonik to approve Resolution #19-11 CITY OF BAGLEY BOARD OF ADJUSTMENT. This is for a variance for Kevin Smith/Desirae Rendahl. Seconded by D. Anderson, passed unanimously.

Motion was made by D. Anderson to approve Resolution #20-11 CITY OF BAGLEY BOARD OF ADJUSTMENT. This is for a variance for St. Joseph's Catholic Church. Seconded by Bonik, passed unanimously.

Discussion was held on the 2012 Proposed Budget. Clerk stated that she did figure up wages and benefits closer to what is on the proposal. Additional funds were put into the City Hall wages budget, for all departments, and these will need to be broken down further in December when the budget is completed. The Street Dept. summer wages will be looked at closer. Total proposed expenses for 2012 are \$1,373,798. Mayor Edevold discussed the area of the amount of funds, which get transferred to the City from the Public Utilities. Traditionally the Utilities transfer \$20,500 to the City. The Utilities Board questioned the how's and whys of transferring the funds. He stated that the other two Utilities Commissioners were adamant that no additional funds be transferred to the City. He promised the other commissioners that he would ask that the additional funds not be transferred. These are in the amount of \$28,050. The transfer will be reduced to \$20,500 and the \$28,050 should be added onto the levy.

Doug Lindgren, member of the Utilities Commission explained why he and Commissioner Andy Simmons were against the transfer. It seems to come out as a hidden tax and what they would be doing is raising the amount to help out the City but then they would need to raise utility prices to cover their costs. He feels that the City should raise the tax as needed. Mayor Edevold explained on the cuts in LGA. Michel stated that the discussion needs to be upfront before anything is done. Mayor Edevold recommended that the amount be lowered back to the original amount of \$20,500. Mayor asked if the Council wants to find the \$28,050 in the proposed budget and cut it or have the difference added to the City levy. Motion was made by D. Anderson to accept the proposed budget for 2012 with the subtraction of the \$28,050 from the Public Utilities. Seconded by Bonik, passed unanimously.

Motion was made by Bonik to have the City Clerk Certify to the County Auditor a levy in the amount of \$666,087. Seconded by Michel, passed unanimously.

Mayor Edevold stated that the final Budget and Levy meeting will be held on December 13th 2011 at 6 p.m. in the City Council Chambers.

Motion was made by Michel to transfer \$15,000 from the Liquor Store Checking to City Checking. Seconded by Bonik, passed unanimously.

Motion was made by D. Anderson to write a letter of support to the Tri-Valley Bus. Seconded by Bonik, passed unanimously.

A letter was received from Karvakko Engineering on the activities at the Bagley Airport. Notice to proceed was given to the contractor to begin the Arrival/Departure building. Cracksealing was been done by Fahrner Asphalt to correct the warranty cracks and to do other sealing on the runway and taxiway. Airport Layout Plan: information is being gathered. Karvakko would like to meet with the Council in early October to discuss their vision of the airport. The Capital Improvement Plan is due to the State by September 30th. Clerk will work with Karvakko on this. A special City Council meeting is set for October 4th at 6 p.m. and Karvakko will be invited to attend this meeting. This special meeting will be devoted to Airport projects.

Motion was made by D. Anderson to approve Resolution #21-11 AUTHORIZATION TO EXECUTE MNDOT GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION. Seconded by Michel, passed unanimously.

Motion was made by Bonik to transfer \$28,301 from the Fire Dept. truck savings account to the City Checking account. Seconded by D. Anderson, passed unanimously.

A letter was received from the Farmers Independent thanking the City for their patronage, accompanied with a check in the amount of \$208.71.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by Michel, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
OCTOBER 4, 2011

The Bagley City Council met in special session on October 4, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Andy Anderson, David G. Anderson, Sidney Michel, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs. Councilman Chad Bonik was absent.

Also present were Bill Masterson, Mike Karvacko, Dennis Huwe, Police Chief Darin Halverson, Jeff Francis, and Doug Lindgren.

Police Chief Halverson informed the Council that the City has been approved to receive a COPS Grant for 1 officer position under the 2011 COPA Hiring Program. The estimated amount of federal funds to be awarded over the three-year grant period is \$175,740. Bagley was 1 of 7 in Minnesota to be awarded the grant. The packet for the grant was received but it had the past Mayor's name on it and not the present, so this needs to be corrected. D. Anderson asked if the grant were accepted, would it throw off the budget due to more expenses such as vehicle gas. Halverson stated it would some but not a lot. A. Anderson asked if the grant covers other equipment. The Chief thinks that the grant does cover uniforms. Clerk stated that past grants covered all wages and benefits. Michel asked the Chief if he was able to come up with a dollar amount on what the grant would save on overtime in the next three years, to know what it would finance in the fourth year of the grant in which the City maintains the officer. Halverson would like to keep the part-time help for call outs. He figures with the fourth officer he should be able to save between \$13,000 and \$15,000 for the fourth year. If \$5,000 was put in the budgets for the next 3 years it should about cover it. Mayor asked what the Council would like to do. Michel stated that he would like to see the numbers written down on overtime and what it will cost. Halverson would like to start advertising as soon as he can so that an Officer could be hired by the first of the year. Matter was tabled until the regular Council Meeting on October 11th.

Mayor Edevold called upon Jeff Francis. Francis currently rents the City property at the airport. The city property is connected to the Francis property. Francis has rented the city property for the past 10 years, paying \$1,000 per year and he constructed the fence going around the property. Clerk stated that she had checked with City Attorney Rasmussen. Rasmussen did not find any requirements that the city must bid out the lease of the property. Francis said that his property is somewhat tied to the City property in location. He would like to keep leasing the property. He feels that the property would need to be surveyed if it were to be bid and the fencing would need to be redone. There was a land swap a few years ago but the county does not have it in the plat book. He would be willing to pay \$1,500 per year for the next 10 years if he were to get the lease. The price could be adjusted if more work is done at the airport. Motion was made by D. Anderson to have a lease agreement written up by Attorney Rasmussen, with it written in that the price is adjusted if the City should need to change the lines if the Airport is expanded. Seconded by Michel, passed unanimously.

Mike Karvacko, Karvacko Engineering, was present to work with the Council on the Airport Layout Plan. An ALP is needed for the City to get any State and Federal funding. To qualify for funds from the state and federal, an ALP is needed every 5 to 10 years. At this time the State wants one due to the updating going on at the City Airport. The last ALP was done in 2004. State also requires more details in an ALP than it used to. Present length of the runway is 3,800 and does not need to be extended. Karvacko asked what the Council would like to see in the future at the airport. Dennis Huwe stated that he has heard one of the local pilots state that a turf runway, parallel to the present runway, would be good to have. This could be added into the ALP. Councilman Michel asked if the funds could cover a survey of the property. Karvacko will check into this. Doing an ALP at this time does not lock the Council into doing what ever is put on the plan. More hangers with a new road coming in will be added to the plan plus a fuel station and a Helipad. Huwe stated that he would like to see a Courtesy Car at the airport. The present Airport Zoning Ordinance was discussed. Karvacko will do an update and of the plan and send a draft to the Council in late October or early November.

Karvakko next discussed the Cities Capital Improvement Plan (CIP) for the airport. This plan is to cover years 2013 to 2017. The plan goes from July 1st to June 30th of each year. Crack sealing, road repair, and mowing equipment were put on the CIP plan. Councilman Michel asked if security cameras and fencing could be added. Karvakko will also check on this.

Karvakko informed the Council that there will be a meeting at the Bemidji DOT office on December 9th, to discuss airports and what will be happening in the future with funding for airports.

Crack sealing will be finished at the airport on October 10th.

Street Superintendent Masterson reported that the slab has been poured for the Arrival Departure Building. Karvakko reported that Lewis assured him that the building would be constructed by October 31st.

Street Superintendent Masterson reported that he has spoken to Crookston Welding about the snow blower. He has gotten prices for the "flights" to be repaired on the snow blower but it takes up to one month to get everything completed. Cost is approximately \$2,500 to repair the flights and cost for new ones is \$8,000. The company would pick it up and bring it back when repaired. Masterson is confident that it should hold together for another year. Motion was made by Michel to approve Masterson to get the blower repaired. Seconded by A. Anderson, passed unanimously.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by D. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
OCTOBER 11, 2011

The Bagley City Council met in regular session on October 11, 2011 at 6 p.m. in the City Council Chambers. Present were Mayor Mark Edevold, Council Members Sidney Michel, Chad Bonik, City Clerk Treasurer Colleen R. Lindgren and Deputy Clerk Faye Jacobs. Councilmen Andy Anderson and David G. Anderson were absent.

Also present were Bill Masterson, Mike Jensen, Mr. & Mrs. Lowell Hagen, Police Chief Darin Halverson, Doug Lindgren, Chris Arnold and Ciera Hartman.

Motion was made by Michel to accept the minutes of September 1st, 6th, & 13th and also October 4th. Seconded by Bonik, passed unanimously.

Mr. & Mrs. Lowell Hagen was present to talk about speeders on 6th & LaBudde. They would like to see speed signs and watch for children signs. The School bus stops by their home for kids and people just don't watch. Street Superintendent talked with the County Highway Dept. on speed signs, because this road is a County Road. They do not want to put any speed signs up. Hagen's also said that they would also like to request signs for the kids. People do not stop for the stop signs or the kids. Clerk was instructed to write a letter to the County Board requesting signage be put up for speeding and for Children At Play or School Loading area. Hagen requested the Street Dept. push the snow into his yard this winter so that the children have some place to stand while waiting for the bus. Bonik suggested that a sign saying "School Loading Zone" be requested for the corner. Mayor also asked that the Police Dept. try to patrol the area more often.

Hagen's also complained about the dogs barking in the area and asked if anything can be done. Chief Halverson stated that they have stopped at the place with the dogs and the dogs are inside when they have gotten there. Hagen's also have a large amount of cats in their yard. Council noted this fact and will be speaking to the people in the area.

A letter was received from the Bagley Softball Association, to inform the Council on the funds they had raised this past summer. Along with it was a check in the amount of \$3,000 as a donation towards a future PERMANENT Building, to include bathrooms, for the Softball Complex. Motion was made by Bonik to accept the funds and to designate them for a PERMANENT BUILDING at the softball complex. Seconded by Michel, passed unanimously.

City Budget reports were gone over and the receipts for September.

6:17 p.m. – Councilman David G. Anderson joined the meeting.

Motion was made by Bonik to approve payment of the Liquor Store and City outstanding bills. Seconded by Michel, passed unanimously.

Department reports: Liquor Store Manager Chris Arnold. Arnold reported attending the Trade Shows in Mpls. The liquor sign pole does have some rust on it but should last for another year. He would like to replace it next year. Arnold has looked into message boards and at this time they are priced at \$1,899. and two would be needed. Members were asked to keep their eyes open in case they ever see one for sale. Beer prices are going up. Arnold will be doing more large purchases in order to get the discounts.

Police Department- Chief Darin Halverson. The Cops Award Grant is in the mail with the signature lines corrected. Halverson handed out a projected cost savings in overtime/callouts/part-time for the next three years. He figures that the City should be able to save around \$3,500 per year, which could be put aside for the 4th year. Motion was made by D. Anderson to accept the Cops Grant in the amount of \$175,740. and to have the Mayor sign the agreement, when it arrives with the corrected signature line. Seconded by Bonik, passed unanimously. Chief Halverson asked permission to advertise for the position. D. Anderson made a motion to authorize the Chief to start advertising for a Police Office, pending grant papers are received. D. Anderson amended the motion to include a Committee of Chad Bonik and David G. Anderson to do the interviewing. Seconded by Michel, passed unanimously.

Fire Dept.- Bonik reported that the toolboxes for the new fire truck arrived today and should be ready for use in a few days. The grant has been sent in for Turn-Out Gear. Clerk reported that the Fire Chief has asked to send four Firemen to the Northern Region Firefighters Association Fall Meeting in Mentor on November 1st. Cost is \$12.00 per person. Motion was made by D. Anderson to send four members of the Bagley Fire Department to the Northern Region Firefighters Fall Meeting. Seconded by Michel, passed unanimously.

Park Department-Doug Lindgren, Chairman. Lindgren reported that some funds are still coming in for camping in the City Park. Nothing is happening in the park on the fill, which will be received from Clearwater Polk when they tear down the house next to their building. Project will still be done this fall. The Park Board would like to have the remainder of their Capital Outlay funds designated, \$3,913.57, to be used towards this project. This is in case the project does not get done until 2012. Michel feels that the City is committed to taking the dirt for the park so he made the motion to designate the Capital Outlay money for the dirt work to be done in the park. Seconded by D. Anderson, passed unanimously.

The Purple Martin House in the City Park is in the wrong area due to it being located on the sliding hill at the hospital. Jackie Merschman has worked with the Purple Martin Society and Jim Martin to get it moved. Street Superintendent Bill Masterson was asked to work on finding a new place in the park for the house.

Clerk brought to the Council an application to put drain tile in the park behind the Frog Pond area to drain the water from the softball field. Park Board member Amanda Brustad has been working on this with Mike Stenseng at the County Environmental Office. This is the first step in getting the Frog Pond area drained. Motion was made by D. Anderson to file the application for drain tile at the Frog Pond. Seconded by Michel, passed unanimously.

Jared Mistic was present to discuss an alley, which goes behind his home. He presented a petition to the Council on which adjacent landowners signed. They would all like to see the alley vacated. He has people that walk through his yard to get to property located behind his home. He did not realize it was a platted alley. Mayor Edevold said that he would accept the Petition and turn it over to the Zoning Board, and have the Utilities Dept. and Street Dept. look at it also. Mistic was told that it would be discussed further at the November City Council meeting. Clerk will notify Mistic if anything further is needed or is done with the petition.

Zoning – Michel reported that a number of clean-up notices have been sent out. The Street Dept. has cleaned up a couple of the yards and bills are being sent out to the owners.

Roads & Bridges-Bill Masterson, Superintendent. The snow blower is torn apart and will be sent off soon for repairs. The airport building is going up and the crack sealing was finished today. Masterson asked about the cleaning of the ditch in the City Park. He feels it should be done this fall or it will be very wet next year. A quote was gotten from Joe Beer for \$1,400 to clean the ditch from the road in the park to Hwy 92. You can clean out the ditch but not dig it any deeper. Motion was made by Michel to authorize Masterson to spend up to \$1,800 to get the ditch cleaned out and to find a contractor to do such. Seconded by Bonik, passed unanimously.

Public Utilities-Mike Jensen. The last of the underground work is being done. There were a couple power outages that were taken care of quickly.

City Hall-Clerk Colleen Lindgren. Two quotes have been gotten for a copier/scanner/fax machine for the City Hall. Machine would be able to copy up to 11X17.

North Country Business - \$4,135 plus tax. Marco - \$4,088 plus tax.

The present copier at City Hall could be donated out or moved to another department. Marco would move it at the time of delivery to another location at no cost to the City. Motion was made by Michel to approve the purchase of the machine from Marco for \$4,088 plus tax along with the service contract of \$39.50 per month. Seconded by Bonik, passed unanimously. Public Utilities will be asked to pay half the cost of the machine.

Clerk reminded the Council that their meeting in November will be on the third Tuesday due to elections held in the City.

A letter was received from Clearwater Co. Land & Forestry on three parcels of property that were put up for sale in 2009. At that time the Council asked the County not to sell the lots due to the location near the City wells. Now they want to know if the City wants to purchase the lots at a total cost of \$2,796.25, which includes \$296.25 in closing costs. Councilman Michel feels that there will not be any building happening in the area. Councilman D. Anderson would like to purchase the lots so there is no further building that goes on in the area. Motion was made by D. Anderson to purchase the three tax forfeited properties from the County in the amount of \$2,796.25. Seconded by Bonik. For: D. Anderson, Bonik, and Edevold. Against: Michel. Motion carried.

Discussion was held on the Airport CIP. This is a list of equipment and projects the City would like to see done at the airport for the next five years. Karvakko Engineering put this together after the last Council meeting. Michel asked if the Street Dept. could do the crack sealing instead of hiring it out. A cooker for the mix would need to be purchased. Masterson was asked to look into this further. Motion was made by D. Anderson to adopt the proposed ALP and send it into the State. Seconded by Michel, passed unanimously.

A donation of \$200 was received from the "Twin Cities BHS Reunion-60's Generation". City Park Board would like to use these funds for a sign to be put at the Frog Pond. Motion was made by D. Anderson to approve Resolution #22-11 ACCEPTANCE OF DONATION. Seconded by Michel, passed unanimously.

Motion was made by Michel to approve Resolution #23-11 AUTHORIZATION TO EXECUTE MN DEPT. OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT MAINTENANCE AND OPERATION. Seconded by Bonik, passed unanimously. Mayor Edevold stated that he would like to look at the state copy of what is paid, wondering if they should be paying depreciation on the city equipment.

Upcoming meetings were discussed.

Mayor Edevold handed out a Land Use Incentive Program, which is a Web based training for employees, and Council Members. If members go through the program there would be a savings of as much as \$3,750 per land use claim. Cost for the online training is \$30 per person. After six paid registrations, each additional registrant from the City can sign up for free (maximum charge of \$180 per city). Mayor would like to see all the Council Members, the Zoning Board, Bill Masterson, Mike Jensen, Faye Jacobs and Colleen Lindgren go through the training. Motion was made by D. Anderson to sign members up for the Land Use Incentive Program. Seconded by Michel, passed unanimously. Clerk will check into the program and get back to the Council.

City Attorney Ed Rasmussen gave the Clerk a letter from ASCAP on licensing for using music during government activities. Rasmussen did not recommend the Council to go with the licensing. Council will take the information under advisement.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by Bonik, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS
NOVEMBER 1, 2011

The Bagley City Council met in special session on November 1, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Andy Anderson, David G. Anderson, Chad Bonik, City Clerk Colleen R. Lindgren, and Deputy Clerk Faye Jacobs. Councilman Sidney Michel was absent.

Also present were Robert Meyer-Midcontinent Communications, Eli Ricke, Doug Lindgren and Chris Arnold.

Robert Meyer, Construction Coordinator for Midcontinent Communications was present to speak with the Council on their request for permission to run a 24-count fiber optic cable within the City Right Of Ways along Getchell Avenue. The cable would run from the Court House, on 2nd Street over to Getchell, then down to a vault on Great Northern Drive SE. He stated that the Clearwater County Hospital is proposing service down the road. Right now they would be putting in Internet Service and possibly phone for the Court House. Mayor Edevold stated that these things are usually taken care of through the Public Utilities. The Court House would like a dedicated line to the Bemidji State University. Meyer stated that they would like to get the lines in yet this fall so the sooner they know the better.

Chris Arnold and Eli Ricke were present to speak with the Council about providing beer at the Golf Course and possibly an open bar. The Golf Course is located on City property so the Golf Association cannot get permits. They would like to be able to serve alcohol on Men's & Ladies Nights from 3 p.m. to 8 p.m. They would like to investigate it to see if it would be possible. The City would get some proceeds from the sales. Bonik asked if the City still has their on-sale license or what would have to be done to get it again. There would be a need to check into the insurance issue, license, and City staff or Golf Course staff to man the bar. A. Anderson feels that it should be investigated more. Bonik would like to see both the Golf Course and the City benefit. Council members were in consensus to look into this further. Clerk will check with other Cities to see how it is done in their cities. Motion was made by D. Anderson to form an exploratory committee to sell liquor at the Twin Pines Golf Course, with Councilman Bonik, Clerk Lindgren, C. Arnold, E. Ricke and one or two other people from the Golf Association to be on the Committee. Seconded by Bonik, passed unanimously.

Arnold asked permission to go ahead and explore credit card companies that the Liquor Store and the City would be able to use. Mayor stated that now is not the time to make and decisions because there are changes coming up with Credit Card companies. Arnold is to look into it further and bring back to the Council in a few months.

Discussion was held on the Airport Arrival Departure Building being built by Duane Lewis. At this time Mr. Lewis is asking for an extension to finish the construction of the building. D. Anderson stated that he felt the Council did not really think he would be able to get the building done in the time line that was first given to them, so he would not have a problem extending the finishing date. Mayor Edevold stated that he was at the airport two different times recently and it does not seem that any activity has been going on for a while now. Karvacko Engineering has made the recommendation to extend the date from November 4th to December 1st. He had also explained the liquidated damages to Mr. Lewis, in the amount of \$600 per day. Mayor asked if the Council would want to extend the time limit two weeks past the December 1st date. Motion was made by A. Anderson to extend the Arrival Departure building completion date to December 16, 2011. Seconded by D. Anderson, passed unanimously. It will be made known to Lewis that this is a solid date for completion.

Doug Lindgren was present to update the Council on the City Park. Dirt has been put into the north Campsites and some along the campsites by the beach road. Fill was gotten from Clearwater Polk and hauled in by Bruce Lindgren Construction. The last of the fill was put on the lot along Getchell Ave. Some black dirt will be needed to go over the top of the fill and then seeding should be done. Bonik suggested that a fence be put along the fill on Getchell Avenue because kids have been playing on the dirt pile. Lindgren will check into this further. Mayor Edevold thanked Lindgren and the Park Board for all their work on the project.

Police Chief Halverson asked that the Council approve a check be written to the Gillett Recreation Fitness Center for the DARE Program. Motion was made by Bonik to approve a check in the amount of \$330 be written out to Gillett Recreation Fitness Center for the DARE project. Seconded by D. Anderson, passed unanimously.

A letter was received from the Clearwater Health Services asking for a letter of support for the Clearwater Ambulance Service. They are hoping to become certified to provide Advanced Life Support services to the people of the county. They pointed out that the Ambulance Service needs funding if the City is able to do so. Clerk pointed out that the City cannot give funds but they can buy something that would help them with the care they provide. Clerk was asked to meet with the Ambulance Director and discuss some ideas. Also to check out what the Police Dept. and Fire Dept. have that may help them when there is an accident or call. D. Anderson stated that he feels that the dollar amount should be kept under \$2,500.

Councilman A. Anderson asked if the Council would be having any further meeting to work on the 2012 City Budget before the Truth In Taxation meeting. Clerk stated that the Council has set their December 13th meeting date to approve the 2012 Final Budget. The City Council will hold their Truth In Taxation meeting on December 6th at 6 p.m. A continuation work meeting will be held on December 8th at 6 p.m. Budgets will be reviewed after the November 15th meeting.

Mayor Edevold closed the meeting at 7:10 p.m. for discussion on personal issues.

Meeting was reopened at 8:40 p.m.

A short discussion on Midcontenent Communications was held.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by A. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

CITY COUNCIL PROCEEDINGS

November 15, 2011

The Bagley City Council met in regular session on November 15, 2011 at 6 p.m. in the City Council Chambers.

Present were Mayor Mark Edevold, Council Members Sidney Michel, Andy Anderson, Chad Bonik, David G. Anderson, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Chris Arnold, Mike Jensen, Bill Masterson, Amanda Brustad, Police Chief Darin Halverson, Curt Meyer, Ciera Hartman, and Doug Lindgren.

Motion was made by D. Anderson to approve the minutes of the October 11th and November 1st meetings. Seconded by Bonik, passed unanimously.

Widseth Smith Nolting Engineer Curt Meyer was present to speak with the Council on the Bagley Ave. Project. The County has basically completed the plan on their end. They are also trying to find some funding. Cost of the project is around \$300,000 for the water, sewer and underground wiring. DEED funds could come in around \$150,000 because of the Hospital being in the area of construction. Letters of support will be coming from the County and the Hospital. The design and the construction work associated with the project on the City end would be done by WSN. A contract in the amount of \$29,000 was proposed to the Council, \$13,000 for the design and \$16,000 for the Administration/construction staking, inspection and record drawings. These are estimated costs. WSN is hoping to advertise the first part of 2012. There would be no curb or bituminous costs to the City. City will need to do their own inspections. Most of the money will come from the Public Utilities for the work being done. County will be picking up the cost on sidewalks but the streetlights are the cities responsibility. Motion was made by D. Anderson to sign the contract with Widseth Smith Nolting for the Bagley Ave. Project in the amount of \$29,000. Seconded by Michel, passed unanimously. The Public Utilities has authorized up to \$4,500 to WSN to pursue getting grant funds to help with the project.

Amanda Brustad presented the Council with a check in the amount of \$800. These results from a fundraiser she had of selling T-shirts & Sweatshirts made representing the Restoration of the Frog Pond. She would like these funds designated for the future restoration of the frog pond area, such as putting on Agra-Lime or drain tile area. Council applauded Brustad and thanked her for the funds. Motion was made by Bonik to approve Resolution 26-11 ACCEPTANCE OF DONATION FOR FROG POND IMPROVEMENTS. Seconded by D. Anderson, passed unanimously.

Motion was made by A. Anderson to approve payment of the outstanding bills for the City and Liquor Store. Seconded by Michel, passed unanimously.

Karvakko Engineering has submitted forms for reimbursement from the State for the Airport Arrival Departure Building. Universal Builders have completed 49% of the project, which is a cost of \$55,127.07. A 5% retainage is keep until the completion of the project. Motion was made by Michel to approve the partial payment to Universal Builders in the amount of \$52,370.72. Seconded by A. Anderson, passed unanimously.

Clerk has received a quote from Miller McDonald, Inc. to do the City, Liquor Store and Public Utilities 2011 Audit. Costs to be: City-\$7,060; Liquor-\$2,900; Public Utilites-\$7,700. Motion to approve the quote of Miller McDonald was made by Bonik. Seconded by Michel, passed unanimously.

Department Reports: Liquor Store-Manager Chris Arnold. New lighting in the store is almost completed.

Police Department-Chief Darin Halverson. Lap top computers were gotten from the Highway Patrol at no cost to the City. He will need air cards that he can get through Verizon. It was suggested to enter into agreement this month due to the fact that prices with go up in January 2012. Now it is \$26.00 per card, which would come to \$624.00 per year, which he would like to take out of capital outlay. Council stated that this has been discussed before so Halverson should

move ahead with the project. Chief Halverson stated that interviews for the COPS Officer position will begin this Wednesday and Thursday. Fifty five (55) applications were received. Thirteen (13) will be interviewed.

Fire Department. The new truck will be ready for use soon. Amanda Brustad said that Fire Dept. members have put in a lot of volunteer time into getting the truck ready for use. Clerk stated that the Street Dept. would like to be able to get the truck from the Fire Dept., which they will be getting rid of. This truck was purchased from funds that were other the years gotten from the townships and Special Assessments. When the truck is no longer being used, it should go up on bids or funds could be transferred from the Roads & Bridges budget to have the truck transferred to their department. This will be discussed more at the next meeting.

Zoning – Councilman Sid Michel. Michel stated that he feels the Council should hold off on the vacation of the alley in Brown Ave. until after the first of the year or in the spring. There is a storm sewer in the area and the ditch behind the alley may need to be cleaned out in the spring. A. Brustad asked about the property behind the alley. There is one parcel that would be land locked if the alley was closed. Council tabled the project until early in 2012.

Roads & Bridges-Superintendent Masterson. The snow blower is still in Crookston and may not be fixed for another two weeks. They needed to order some part to go on it.

Park & Recreation Board – Brustad stated that an application has been submitted on putting in drain tile in the park. No word has been received back yet.

Public Utilities – Mike Jensen, Manager. Mid-Continent will be coming into town to put lines in up to the Court House and Hospital. Easements will be worked on through Public Utilities. The City cannot stop them from coming in because they are a business and they got the State bid to put in lines to the Counties. These lines will connect the County with the University in Bemidji. Most of the road they will be working in is County aid road. The Public Utilities did pass a motion to recommend to the Council to accept the agreement with Mid Continent. They will provide the City with a \$10,000 digging permit. Motion was made by A. Anderson to accept the Mid-Continent proposal for the fiber optic project and accept the interduct gift with the appropriate permit of a \$10,000 digging permit. Seconded by Michel, passed unanimously. Michel stated that the “Weather Bug” is up and running.

City Hall – Clerk Treasurer Colleen Lindgren. Clerk held a meeting with Seth Tramm from the Ambulance Service, the Police Chief and the 1st Assistant Fire Chief. At the last Council meeting the Council had approved to spend up to \$2,500 for equipment for the Clearwater Ambulance Service’s Advanced Life Support. Group agreed that it would be beneficial to purchase defibrillators, for police and fire vehicles that would hook right up to the Ambulance equipment. Tramm was not able to get a price at this time but will have one for the next Council meeting.

Clerk reported that she has gotten notice that the Cities Pay Equity Report is due January 31, 2012. Clerk will work on the report and bring to the Council for their approval.

Clerk Lindgren and Street Superintendent Bill Masterson met with Jenny Person from Inter County Community Council on the Senior Community Service Employment Program. Person would like to place one person with the Street Dept. under their program. This person would work 25 hours per week and all wages and benefits would be paid by Inter County. The person they would put in the program is Steve Taflin from Gonvick. Motion was made by D. Anderson to enter into agreement with Inter County Community Council to hire Steve Taflin for 25 hours per week, to work with the Street Department. Seconded by Bonik, passed unanimously.

Motion was made by Bonik to enter into agreement with Rural Energy for the lease of a Propane Gas System for the Arrival Departure Building at the City Airport. Seconded by A. Anderson, passed unanimously. Lease of 500-gallon tank is \$50 plus tax per year and will be put on a Route Fill option.

Motion was made by Michel to pass Resolution #25-11 ACCEPTANCE OF DONATION. Seconded by Bonik, passed unanimously.

Mayor Edevold asked Council Members if they had any further business they wanted discussed before the Council got into Budget discussions. Bonik informed the Council that a grant had been written for the new radio system but the grant writer failed to get the grant application entered. Apparently the writer had spoken to the Sheriffs Dept. the day before and said everything was ready, but then forgot to mail it the next day. This will affect all departments and local agencies.

Mayor Edevold stated that he has spoken to Dan Sauve, County Highway Dept, and he has said that he is very reluctant to put up any new signs on the area of 6th Street. The reasons being they are very expensive and no one watches them anyway. Everyone knows that the speed limit in the city is 30 miles per hour. On the school bus sign, if they put one up in the city they would have to put signs up at every stop. Mayor asked Sauve to send a letter to the City on this.

Mayor asked for discussion on the 2012 budget. Spreadsheets on the proposed taxes throughout the city were given to the Council. D. Anderson stated that he thinks the Council needs to do some cutting. Michel does not know about that. Mayor Edevold stated to him it looks like the City has lost around \$650,000 in estimated market value. Michel stated that there is a list of around different categories where people can get a discount on their taxes, such as disabilities, age, etc. Estimated market value has really changed. Businesses are taking a very hard hit but the City can't just do cuts for businesses. Michel said that when the Council did their levy it was based on the assumption that LGA will not be restored and there may be more cuts to come. If the residents want the services we are going to need to raise the taxes. He would like to see the levy cut but when you look at the budgets and changes that have already been made, he feels there will be some lacking yet this year, plus something unexpected may happen.

Councilman A. Anderson asked if the proposed budget, which was given out, had the proposed wage increases in them. Clerk stated that they do. Clerk stated that from the dollar amount the Council put in her budget for wages, there is still \$6,500 there that the Council needs to decide where to put it. Michel stated that the streets need to be maintained more and in ten years if not taken care of it may haunt the Council later on. There are also equipment issues that need to be addressed. He would like to see funds banked for these projects so when something happens there are funds available. Bonik agreed with Michel. He feels that the City can't cut enough to help the businesses and funds need to be built up. People need to know that the formula the State put in this year is hurting the Cities along with the cut in Local Government Aid.

Mayor Edevold said that he had no inclination to cut the budget any further. Council members agreed that they need to go through the Truth In Taxation before looking at any cutting.

The 2011 Budgets were gone over. Clerk stated that all department heads are working hard to stay within the revised budgets. No overtime has been allowed in the City Hall Budget and the Roads & Bridges, but with the winter season coming there may end up being overtime in the R&B Department plus an increase in the gas & oil budget. Michel feels there will be expenses coming in the Zoning Dept., Dog Pound and the Liquor Store. Clerk stated that \$15,000 has been transferred from the Liquor Store but there may be more to transfer at the end of 2011.

Councilman D. Anderson stated that Liquor Store Manager Chris Arnold is done with his six-month probation period. Motion was made by D. Anderson to raise Arnold's monthly pay by \$250 per month, which comes to a total of \$2,750 per month. Seconded by Michel, passed unanimously.

Council will go through the budget during the Truth In Taxation Public Hearing.

Being there was no further business to come before the Council, motion to adjourn was made by D. Anderson. Seconded by Michel, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

CITY COUNCIL PROCEEDINGS
DECEMBER 8, 2011

The Bagley City Council met in special session on December 8, 2011 at 6 p.m. in the City Council Chambers. Present were Mayor Mark Edevold, Council Members David G. Anderson, Andy Anderson, Sidney Michel, Chad Bonik, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present was Julie Derby and Police Chief Darin Halverson.

Purpose of the meeting is to review the 2012 Proposed Budget and make any decisions on it. Mayor Edevold spoke on taxes being raised and how he feels that the budget is tight now and does not feel there is \$50,000 of fluff to cut in the budget. He also feels that there will not be any changes to the Local Government Aid in 2012. He feels there are minimal relations between the Council and the Utilities. There are two separate accounting systems, two separate payroll systems, two separate bookkeeping systems, two separate building systems, two of everything. He does not feel that either system is used to its greatest efficiency. He feels it should be a combined system and run more efficiently. He does not feel that things are any different that they were 5, 10 or 20 years ago. He would like to look at the Liquor Store more carefully, look into annexing the Golf Course and all City owned property into the City. He stated that he would like to see the budget left as it is without any funds cut in any of the budgets.

Councilman Michel showed tax sheets, which covered a \$50,000 City budget cut. He feels it still does not solve the problem but he wants the Council to make an attempt at dropping the budget some. The cut would help the business's somewhat and he feels there are other places in the budget to cut. Bonik commented that not everyone's dollar amount is the same even if they have the same percent. The City can't control what the dollar amounts will be.

Discussion was held on raising the price on park reservation fees. Bonik stated that the Park Board has looked into the surrounding campground prices and did raise them two years ago. They did not want to go any higher due to they compare with the parks in the area. The Park also helps to promote the community. Mayor Edevold stated that the Park is one of the few things that make the City nice. He feels that the beach area is too small.

Michel stated that the biggest thing is, what is the Council going to do? He feels that it would help people in a small way if the budget were to be cut by \$50,000. He would redo or cut the fire hall/police department dollars that are set aside for repairs. Michel also would like to see the beach expansion cut and to not put the water expansion in the cul-de-sac sites at the park.

Discussion was held on cutting the Police Dept. radios and computer budget by \$2,000. It was also discussed on cutting out the third speed sign. Chief Halverson stated that he did not think much could be cut from the radio budget because there are parts for the radios that are needed. Michel talked also about the designated funds for the Bagley Ave. project. He feels there may be funds left over from that. Streetlights will need to come out of these funds. Michel stated if the Council makes cuts and runs into trouble, the Public Utilities might have to bale out the City. The Police Dept. radios must be in place by December 2012. Michel would like to cut the levy by \$50,000.

Discussion was held on the Street Dept. Capital Outlay, which is short by \$731 to cover the truck payment and the Garage payment. Clerk Lindgren stated that the overall proposed income is \$6,687 more than the proposed expenses so the \$731 could come out of that amount. The rest could be dropped off to lower the levy or be put into the street department. Councilman A. Anderson would like to leave some of the money in the Street Department, shifting some of the funds into this budget.

D. Anderson thinks the ropes and buoys for the beach area could be dropped off for this summer. Clerk stated that it was put in there due to the fact the ropes are starting to rot and it was for the widening of the beach area.

Michel feels that the Public Utilities has helped out the Senior Citizen Center in past years and now they may have to bail out the City and help the residents. Clerk Lindgren handed out a sheet to members on the expenses the Public Utilities pays for the City of Bagley already.

Julie Derby asked about cutting hours for employees because even if it does look like nickel & dimes, it does help to cut costs for the City. Mayor Edevold does not feel the Council should work for anything less than what they get paid now. D. Anderson said that there might be more funds that can be taken out of the Liquor Store in 2012.

Talk was held on what cuts could be done in the City Park budget. Capital Outlay budget in the Park was proposed at \$16,500. Members cut this down to \$8,500.

Councilman A. Anderson would like to see the \$5,000 for the additional speed sign dropped. Other cuts discussed were dropping \$15,000 in the Airport Capital outlay, cutting \$15,000 in the PD/FD building repairs, cutting \$2,500 on the Police radios and computers and cutting the Police vehicle fund by \$2,500.

Michel again stated that he would still like to see the 2012 Budget dropped by \$50,000. A. Anderson stated that he does not want to be short on radio budgets and he would also like to put more funds back into the Street Dept. D. Anderson said that he would be comfortable with cutting \$40,000. Michel asked about cutting \$45,000. Council Members agreed on an overall cut of \$45,000 to the 2012 Proposed budget. \$8,956 will be put into the Economic Development budget.

Motion was made by D. Anderson to extend the meeting by 15 minutes, being the cut off time of 8 p.m. had arrived. Seconded by Bonik, passed unanimously.

Michel stated that the Public should be reminded that these cuts may be short term and the Public Utilities should be reminded that the Council may come knocking at their door. It will also be stressed to each Department that they need to watch their spending.

Clerk will make the proposed changes on the 2012 Budget and bring back to the Council at their next regular meeting for their approval. A. Anderson feels that the Council should look closer for small savings in each department.

Motion to adjourn was made by Michel. Seconded by A. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

BAGLEY CITY COUNCIL PROCEEDINGS
DECEMBER 13, 2011

The Bagley City Council met in regular session on Tuesday December 13, 2011 at 6 p.m. in the Bagley City Council Chambers.

Present were Mayor Mark Edevold, Council Members David G. Anderson, Andy Anderson, Chad Bonik, Sidney Michel, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Mike Jensen, Bill Masterson, Julie Derby, Ciera Hartman, Fire Chief John Gerbracht, Chris Arnold, Police Chief Darin Halverson, and County Sheriff Mike Erickson.

Motion was made by Bonik to approve the minutes from November 15, and December 6th, 2011. Seconded by D. Anderson, passed unanimously.

County Sheriff Mike Erickson was present to discuss a contract with the Public Utilities for antenna space on the tower. The Sheriff's Dept. has hired Rogers Two Way to put three antennas on the tower. Rogers Two Way did so without contacting the Utilities Dept. to inform them of this. Sheriff Erickson stated that he thought the tower could be used without a cost but he does feel some kind of contract should be in place. Rogers Two Way has now provided documents to the Public Utilities. Erickson said that one of the antennas is used for the Police Department and local paging. The other two are for outside the City plus are used for Ambulance and Fire Dept. paging. Mayor Edevold stated the Public Utilities has made up a contract with a lease price of \$550 per month or \$1.00 per foot. A quote gotten from Rogers Two Way a year ago, was in the price range of \$2.00 per foot. Erickson also said that the County has shared grants with the Police Dept. in past years for radios and equipment, at no cost to the City. Mayor Edevold said the tower space is valuable and the Public Utilities Commission does not feel that it is a high contract amount. This is a Public Utilities issue but they will listen to what the Council has to say. Sheriff Erickson feels the amount is high. In past years he has knocked off \$750 per month on charging for dispatching. He also needs to run the contract by the County Commissioners and the County Attorney. Michel asked if it would be possible to make the amount charged for dispatching disappear and reduce the lease to \$3,500 per year. He thinks this would be favorable to the City, the Public Utilities and the County. Erickson stated he would like to keep the items separate. He will also check on the 911 money to see if he can pay for the lease through that. He does not have this dollar amount figured into his budget for 2012. Erickson will get in touch with Jensen after he goes through the contract with the Commissioners. Motion was made by D. Anderson to turn over the tower contract to the Public Utilities Commission for negotiations. Seconded by Michel, passed unanimously.

Clerk went over the receipts for the month of November. December Department budgets were discussed. Some of the departments are over at this time but should equal out by the end of December. The Animal Pound will be over due to repairs done on the vehicle which is used to haul animals. Expenses on the airport look very high at this time due to waiting for payment from the State Aeronautics Dept.

Motion was made by D. Anderson to approve payment of the outstanding City and Liquor Store bills. Seconded by Michel, passed unanimously.

Department Reports: Liquor Store Manager Chris Arnold. Arnold asked permission to purchase an inventory scanning gun at a cost of \$845 plus tax and a hand drill to put up banners at the liquor store. Council did not feel that Arnold needed to ask permission to purchase a drill but to do so at a reasonable price. Arnold stated that having a scanner would speed up inventory a lot and that two people could do it instead of four. Motion was made by Michel to approve the purchase of a scanner for the Liquor Store in the amount of \$845 plus tax. Michel amended his motion to spend up to \$950 for the inventory scanner. Seconded by A. Anderson, passed unanimously.

Discussion was held on wage increases for Liquor Store employees. Mayor Edevold would like to wait until January or February when hard numbers are known for the Liquor Store sales. A budget will be looked at in January when end of the year amounts are known. Clerk Lindgren stated a number of years ago the City transferred \$30,000 from the Liquor Store into City

Checking. Now \$15,000 is put into capital outlay and \$15,000 transferred to the City. Lindgren suggested that this amount be added onto the estimated budget that Arnold has put together.

Police Department-Chief Darin Halverson. The process of taking applications for the COPS GRANT has been completed. He would like permission to hire Ben Ehlers for the position of Police Officer, beginning January 2, 2012. Motion was made by D. Anderson to approve hiring Ben Ehlers for the Police Officer COPS GRANT position, beginning January 2, 2012, with wages to be set as per beginning wage of the Union contract. Seconded by A. Anderson, passed unanimously.

Part-time Officer Ryan Riley will no longer be working for the City. Chief Halverson asked permission to hire another part-timer for emergency reasons. Chief was asked to come back in the spring with his request.

Fire Department-Chief John Gerbracht. The Fire Dept. is planning on putting up the old Jaws Of Life truck on bids with a minimum bid of \$2,500. Motion was made by D. Anderson to approve the Fire Dept. to advertise for bids on the 1984 Ford Truck with a minimum bid of \$2,500 and the funds be put back into the Fire Truck Account.

A grant application was put into Team Foundation of Team Industries, to cover the cost of tool boxes for the new Jaws Of Life Truck. This grant was approved in the amount of \$7,618.88, and given to the Firemen's Relief. With that being paid for, Chief Gerbracht asked permission to purchase a bumper and wrench with the last of the Capital Outlay funds. Motion was made by Michel to approve the purchase of a bumper and wrench for the new Jaws Of Life Truck in an amount up to \$3,600. Seconded by Bonik, passed unanimously.

Motion was made by Bonik to pass Resolution #28-11 Acceptance of Donation from the Bagley Firemen's Relief, accepting grant funds from Team Foundation in the amount of \$7,618.88. Seconded by A. Anderson, passed unanimously.

Chief Gerbracht said it was brought to his attention that there are other Fire Departments that have ID cards for the firemen. This card allows them to get discounts on Hotel/Motel rates, phones and other items. Gerbracht would like to get cards for the Firemen and City Employees could also benefit from the cards. He will be checking into this with the Farmers Independent to make up the cards.

The Firemen have also elected officers for the coming year and Chief Gerbracht asked for the Councils approval to appoint as follows: Fire Chief – John Gerbracht; 1st Assistant – Tony Marty; 2nd Assistant – Chad Bonik; Department Secretary and Firemen's Relief Treasurer – Dan Hecht. Motion was made by A. Anderson to approve the before mentioned slate of Officers. Seconded by Michel. For: A. Anderson, Michel, D. Anderson, Mayor Edevold. Abstain: Bonik. Motion carried.

Roads & Bridges-Bill Masterson, Superintendent. A walk through of the airport building will be done this Friday at 2 p.m. Last day for construction is December 16th. Garden Valley Telephone has put up two poles at the airport for the phone line. Karvakko Engineering needs to look into this being the poles are to be a certain distance from the airport. Clerk will confirm the meeting for this week and check on the issue of the poles. The snow blower should be repaired and returned by next week. Clearwater County is charging the City for two loads of winter salt but will not be charging for sand. Masterson said that the drainage ditch going from the Park over to Highway 2 needs to be cleaned out next year. Last year when Masterson needed help to snow plow, he used Tony Marty from Public Utilities. Utilities Superintendent Mike Jensen does not want to do it this way anymore due to wages being paid by the Public Utilities. Masterson will call in help to plow the snow. He has been contacted by the School and the Hospital to help with the hauling of snow, so this winter he will charge them for the service. Mayor asked Masterson to compare his charging prices with MN DOT prices. Council members agreed all services should be charged for. The State has purchased a tractor with a blower to take their snow from Highways #2 & #92. This will help with the amount of time the City Crews spend on hauling snow.

Public Utilities-Mike Jensen, Manager. Mayor Edevold stated that there will be a slight rate increase for the City on electrical rates in the near future. Natural gas prices are lower than they have ever been. Mid-Continent is still working on their lines in the City but should be done soon.

Discussion was held on Employee wages & benefits for 2012. Michel feels that the Council needs to hold off on wage increases until June to see what is going to happen to Local

Government Aid and how the dollars are going to work for the City. There are some employees that will be getting automatic raises. If the numbers hold strong, then maybe retroactive increases could be looked at. Clerk stated that the Council will need to alter the department budgets if they do not give any raises because proposed raises were added into the budgets. Michel wants to take caution when doing the next budget not knowing for sure what will happen by the end of 2011. Mayor stated that it still makes him very nervous on the cuts that were suggested by the Council on the 2012 Budgets. He suggested that if the Council does not approve the wage increases that this dollar amount be put into the Economic Development budget. He also stated that he does not think the employees are overpaid but he agrees with Michel that waiting may be best. Michel would like the Council to take a closer look at giving raises or not. D. Anderson agrees with both the Mayor and Councilman Michel, because LGA could be cut again, and if the raises are given retro them back to Jan. 1st. A. Anderson agreed but was concerned that if the money is put into Economic Development, would it be forgotten? Clerk voiced concerns that if the Public Utilities Employees get raises the City Employees will want raises also. Mayor stated that the Union Utilities Crew Workers wages are already set as are the Union Police Officers. Motion was made by Michel to hold off on any pay increases for 2012 until the January meeting for further discussion and maybe action. Motion was seconded by D. Anderson. Discussion was called for. Clerk asked where the Council would like the funds put being they should not approve the 2012 budget with the wage increase figured into the new budget under wages. Michel amended his motion to take the wage increase dollars from each individual budget and put into Economic Development under contracted services. Seconded by D. Anderson, motion carried.

Discussion was held on the 2012 City Budget. Motion was made by D. Anderson to approve the 2012 City Budget in the amount of \$1,317,943.00. Seconded by Michel. For: D. Anderson, A. Anderson, Bonik, and Michel. Against: Mayor Edevold. Motion carried. Clerk will include a copy of the budget in the minutes reflecting the wage changes.

Motion was made by A. Anderson to have the Clerk certify the 2012 Levy in the amount of \$621,087, to the County Auditor. Seconded by Michel, passed unanimously.

Motion was made by Bonik to approve the 2012 Dance Permit for the Bagley American Legion. Seconded by Michel, passed unanimously.

Motion was made by Bonik to approve the 2012 Club License for the Bagley American Legion. Seconded by D. Anderson, passed unanimously.

Motion was made by Michel to approve the 2012 Liquor License for the Great Northern Bar & Grill. Seconded by Bonik, passed unanimously.

Motion was made by Bonik to approve the 2012 Liquor License for Main Street Tavern. Seconded by Michel, passed unanimously.

Motion was made by A. Anderson to approve the 2012 Sunday Liquor License for the Bagley American Legion. Seconded by Michel, passed unanimously.

Motion was made by D. Anderson to approve the 2012 Pawn Brokers License for Barbara K. Jesness DBA Bagley Motor Sports. Seconded by Michel. Mayor asked Police Chief Halverson if there have been any issues at the business and the Chief stated no. Motion was passed unanimously.

Discussion was held on the 2012 Leadership Conference for Experienced Officials, which is being held in Brooklyn Center on January 27-28, 2012. Council members agreed that they could not justify sending anyone that far for a conference.

Discussion was held on the setting of dates and times for the regular City Council meetings each month. Michel asked if the Council would still be holding work meetings on the first Tuesday of each month also. Mayor Edevold would prefer to do it as so. Motion was made by D. Anderson to set the regularly scheduled 2012 meeting for the seconded Tuesday of each month at 6 p.m. with the exception of August which will be held on Wednesday August 15th. Seconded by Michel, passed unanimously.

Motion was made by D. Anderson to hold work meetings on the first Tuesday of each month at 6 p.m., subject to change if meeting is not needed. Seconded by Michel, passed unanimously.

Mayor asked if there was any further business to come before the Board. Julie Derby asked about increases on City Employee wages for the past few years. She stated that she has not gotten a pay raise in five year and she does not mind that the City employees are not getting one for 2012. She was also glad to see the Council cut the budget for 2012.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by A. Anderson, passed unanimously.

Mark Edevold, Mayor

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk

BAGLEY CITY COUNCIL
TRUTH IN TAXATION
December 6, 2011

The Bagley City Council held their Truth In Taxation Public Hearing on December 6, 2011 at 6 p.m. in the Bagley City Council Chambers.

Present: Mayor Mark Edevold, Council Members Sidney Michel, David G. Anderson, Chad Bonik, Andy Anderson, City Clerk Colleen Lindgren, Deputy Clerk Faye Jacobs, County Assessor Cheryl Grover, County Auditor Allen Paulson, Julie Derby, Mark & Liz Norhe, Ceirah Hartman, Don & Joyce Trefz, Don Holm, Police Chief Darin Halverson, Keith Kubiak, Jackie Merschman, Barb & Brad Neujahr, John Sutherland, Tucker Johnson, Larry Merschman, Doug Lindgren, Chris Arnold and Sylvia Larson.

Mayor Edevold opened the Public Hearing at 6 p.m. Mayor informed the group that the Council will be meeting again on Thursday December 8th to work on the budget again. The final budget will be adopted at the regular Council meeting on December 13th. Mayor also explained the cuts that happened to the City in the past two years. He stressed that the formula, which was used to figure the taxes, was done by the State and the Council cannot explain exactly how it works. Barb Neujahr said she understood what the Mayor is saying but asked why it is so different between Counties? Assessor Grover explained that the difference between Beltrami and Clearwater County. Clearwater County got a lot of pipeline value in 2010 and 2011. Beltrami County got it for 2012 and Clearwater County did not.

Mark Norhe said that he is going to have to transfer his tax increase unto his renters but he cannot explain to them why the taxes were increased. Neujahr stated that the City would not get new businesses or homes built if the taxes keep going up. Mayor Edevold stated that the Council does realize this but the Legislators have done a bad thing to cities. Grover explained that each City has a unique rate and the City of Bagley has the highest unique rate due to having the highest budget.

Mayor Edevold went over the Expenditures & Revenues for 2006 – 2010. He then explained the Cities Designated Funds and the Restricted Funds for 2006 to 2010. The City itself only gets paid LGA two times a year, in July and December. The City looks like it has a lot of money but most of it is designated or in restricted funds.

Don Trefz asked if the Local Government Aid funds (LGA) would be coming back. Auditor Paulson stated that he does not think the funds will come back. The State is pushing the tax back onto the local people. Paulson stated that there is other programs where the County and City get funds that could be cut back as well. LGA is what keeps small cities going. Michel stated that small cities, because of their population base, have not lost any of their LGA.

Don Holm asked about Fosston and the way they are raising theirs. Mayor Edevold stated that the formula is different for them than the City of Bagley. Michel stated that Fosston does some things different than Bagley, such as the Public Utilities picking up costs of things in the City. Holm stated that if the City keeps raising taxes, they wouldn't see another new house built in the town.

Mayor Edevold went over the 2011 Budget and the proposed 2012 Budget. Julie Derby asked if the Council has thought about increasing the camping rates. Barb Neujahr asked about a City Tax so that everyone has to pay instead of just the homeowners. Mayor Edevold stated the City is not allowed by the State. Doug Lindgren said that it must be asked for through the state and you need to have a specific project for the tax.

Mark Norhe said that his taxes are going up 30%. Will he be expected to pay an addition 30% next year also?

Councilman Michel asked County Auditor Allen Paulson if he has heard of any other cuts coming up. Paulson said at one time he hears there is a surplus but hopefully some money will be coming back. The Legislatures have heard from many Counties that they can't keep doing this to the counties and cities.

The 2011 Budget was set on what the City was told they would be getting in LGA. Then half way through the year, the State cut the aid that was to come in. The City then had to revise their budget for the remainder of the year. Councilman Michel stated that since he has been on the Council there has been many cuts. Labor costs on grass mowing has been cut by around 30%, but to save money the City needs to buy more things such as larger mowers. One of the summer workers is now being paid by the Public Utilities, so that has helped out City costs also. Mayor Edevold feels that the State is cutting off the City. The Liquor Store has potential to transfer more to the City but in the present location it cannot expand. There are avenues that the City can generate more income, but you need some kind of investment to get there. Don Trefz complimented the City Crew on their work of keeping the grass mowed in the City. Mayor stated that money has been saved on grass mowing so that the crews have time to do other things in the City that were left undone. There are many things in the City that need to be replaced, such as sidewalks, streets, street lights need updating and the City Hall needs repairs in the sewer lines. The money for these repairs needs to come from somewhere.

Question was asked on what kind of revenue is gotten at the airport. Clerk explained that there is rent that comes in from the house at \$475.00 per month, the farm/pasture land is rented out at \$1,200 per year. The State Aeronautics pays the City back 85% of all cost to take care of the airport. Tucker Johnson asked if the State was going to keep paying the 85% or if that will be cut also. This is unknown at this time. Councilman Michel informed the group that the Bemidji Airport has gotten so busy that this is why the City of Bagley is upgrading theirs. Bagley will get the overflow from Bemidji. Clerk stated that the City taxes at the airport went up 13%. Other City parcels around town, some went up 40%.

Larry Merschman asked who is paying the taxes in the Kastner Addition? The City owns some of the lots and there are a few homeowners that are paying their own. The owner of the other vacant lots is behind on his taxes.

Mayor Edevold reminded the group that the Council would be meeting on Thursday December 8th at an open meeting to review the 2012 Budget. At the regular Council meeting on Tuesday December 13, 2011 the Council will adopt the final 2012 City Budget.

Public Hearing was closed at 6:55 p.m.

Mayor Edevold opened the City Council meeting at 7 p.m.

Present: Mayor Mark Edevold, Council Members Sidney Michel, Chad Bonik, David G. Anderson, Andy Anderson, and City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present were Doug Lindgren, Jacki Merschman, Chris Arnold and Ceira Hartman.

Motion was made by Bonik to approve Resolution #27-11 VOTING EQUIPMENT GRANT APPLICATION. Seconded by Michel, passed unanimously.

Discussion was held on the City Airport and what is happening there. Jacki Merschman asked questions on what is needed at the airport and how many landings are done there. Clerk was asked to find this out and bring to the Council. Council stated that they are trying to pull flyers from the Bemidji Airport and the Arrival Departure Building may help this. The State reimburses the City 85% of the cost of equipment and upgrades to the airport.

Councilman Michel feels that there are some cuts that the Council can do to the budget. He suggested that a cut of \$50,000 to the budget would help. Businesses are taking the brunt of the increase. He would also like to see the old Street Dept. garage used to put winter salt in along with sand for the streets.

Mayor Edevold stated that the Public Utilities have been working with Rogers Two Way and the Sheriff's Dept. due to them putting an antenna on the City tower. Utilities Board may end up charging them space rent.

Being there was no further business to come before the Council, motion to adjourn was made by Michel. Seconded by A. Anderson, passed unanimously.

Mayor Mark Edevold

ATTEST:

Colleen R. Lindgren, MCMC
City Clerk Treasurer

Faye Jacobs
Deputy Clerk