

BAGLEY CITY COUNCIL PROCEEDINGS
DECEMBER 13, 2017

The Bagley City Council met in regular session on December 13, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen John Sutherland, Chad Bonik, Dennis Merschman, Jon Brovold, and City Clerk Treasurer Colleen R. Lindgren.

Also present: Sarah Linda-HRDC, Chris Arnold, Bill Masterson, Police Chief Renee Benson, Ciera Jobgren, Kyle Crist, and Greg Leintz.

Motion was made by Merschman to approve Council meeting minutes from Nov. 8, 17, 21, and Dec. 9 as written. Seconded by Brovold, motion carried.

Sarah Linda, HRDC, was present to speak with the Council on the Revolving Loan Fund for Duane Lewis. Discussion held on the renewal of his loan. Motion was made by Bonik to approve the recommendation given by Linda/HRDC on the renewal of Duane Lewis's Revolving Loan. Seconded by Merschman, motion carried.

November City receipts in the amount of \$162,150.73 were reviewed.

November City Budget reports were reviewed. Expenses for November were \$78,710.05.

November Liquor Store Profit & Loss was reviewed.

Motion was made by Sutherland to approve the November payments for the City and the Liquor Store. Seconded by Brovold, motion carried.

Motion was made by Brovold to approve payment of the outstanding bills for the City and the Liquor Store. Seconded by Merschman, motion carried.

Department reports: Liquor Store-Manager Chris Arnold. Arnold gave a report on the Liquor Store activities. Holiday Tasting Show will be on Dec. 14th. Power is in for the new store sign.

Police Dept.: Chief Renee Benson. Clearwater County purchased 3 gas masks for the Dept. and 2 squad radios that will need to be installed.

6 PM. Mayor Michel opened the Public Hearing for the Truth in Taxation.

Clerk Lindgren handed out a 2018 proposed budget. All year to date amounts were updated. There was no one present to question the budgets. Members have not heard from anyone asking about the budget.

Mayor closed the Public Hearing at 6:07 p.m.

Park Board: Insides of the bath rooms have been painted, a new swimming raft has been ordered, and no meeting will be held in December. Mayor stated that he has been asked why the City can't have an open skating rink.

Zoning: Bill Masterson. MPCA has contacted the owner of the old Marty Brothers Feed Store. The tanks need to be taken out and MPCA will work with the owner in 2018. There are some lots in town that have been cleaned up and some that will be getting tickets for not cleaning up.

Greg Leintz and Kyle Crist were present to discuss the redevelopment of the Bagley Mercantile site and the Supermarket site. Leintz explained the upcoming project to the Council. Time line is for the project to be completed by June 1, 2018.

Masterson reported that the Airport is closed due to ice. Crews are getting the equipment moved back into the city garage. There are still a few items that need to be addressed on the building construction. Masterson has a loader bucket that he would like to sell because it is not used anymore. This will be advertised also on the web site and in newspapers for a price of \$500.

Public Utilities: There was a water break of Brown Ave. which was repaired. Masterson gave an update on the activities of the Utility Crews. He will be meeting with DOT on Dec. 21st concerning the 2018 project.

City Hall: Clerk Treasurer Colleen Lindgren. Fire Dept. Sec. Amanda Brustad handed in an invoice on the number of reports she billed out for fires. Bonik asked for a report on what was paid back to the City by DNR, Ins. companies, and so forth. Clerk reported that Marian Sand Ask would like to donate to the City (4) four cemetery lots in the City Cemetery. Motion was made by Merschman to accept the donation of 4 lots by Marian Sand Ask. Seconded by Brovold, motion carried. Todd Hagen, Municipal Advisor from EHLERS has sent a letter to the Council offering his help on the financing of the 2018 Street Project.

Motion was made by Merschman to approve the 2018 City Budget as presented. Seconded by Sutherland, motion carried.

Motion was made by Merschman to approve the 2018 City Levy in the amount of \$639,189. Seconded by Brovold, motion carried. Increase in the levy from 2017 to 2018 is 0%.

Motion was made by Brovold to approve the 2018 Liquor Store Budget. Seconded by Sutherland, motion carried.

The Experienced Officials: 2018 Leadership conference will be held in Brooklyn Park on Jan 26-27, 2018. No members are able to attend at this time.

Clerk reported that the Bagley Motor Sports has decided not to renew their 2018 Pawn Shop license.

Motion was made by Brovold to approve the 2018 Dance Permits for the American Legion, Timbers Event Center and Main Street Tavern. Seconded by Merschman, motion carried.

Motion was made by Brovold to approve the 2018 Club License for the Bagley American Legion. Seconded by Merschman, motion carried.

Motion was made by Brovold to approve the 2018 Liquor License for Main Street Tavern, Bowl Inn, Timbers Event Center and Great Northern Bar & Grill. Seconded by Merschman, motion carried.

Motion was made by Brovold to approve the 2018 Wine & 3.2% Beer Licenses for DaRoos Pizza (Grover Properties). Seconded by Merschman, motion carried.

Motion was made by Brovold to approve the 2018 Sunday Liquor License for DaRoos Pizza, American Legion Club, Bowl Inn, and Main Street Tavern. Seconded by Merschman, motion carried.

Motion was made by Brovold to appoint Jackie Merschman and Doug Lindgren to the Bagley Park & Rec Board for one term ending Dec. 31, 2020. Seconded by Sutherland, motion carried.

Motion was made by Bonik to set the 2018 City Council meetings for the 2nd and 4th Wednesdays of each month at 5:30 p.m. Seconded by Brovold, motion carried.

Motion was made by Brovold to appoint Stuart Lien as Commissioner to the Public Utilities Board. Seconded by Sutherland, motion carried.

Motion was made by Bonik to transfer \$25,000 from the Liquor Store checking to the City checking account on December 29, 2017. Seconded by Sutherland, motion carried. Depreciation transfer will be looked at further in January 2018.

Motion was made by Merschman to pass Resolution #36-17 ACCEPTANCE OF DONATION. Seconded by Brovold, motion carried.

Mayor Michel stated that being there were no questions on the 2018 City Budget and Levy, the Truth in Taxation Continuation meeting for December 14th is not needed and will be cancelled. Mayor Michel also cancelled the City Council work session for December 27th.

Brovold stated that Assistant Chief Shane Auginaush has completed his six (6) month probation period. Motion was made by Brovold to raise Auginaush's wages to Step 2 of the pay scale beginning December 1, 2017. Seconded by Merschman, motion carried.

Liquor Store Clerk Tom Beltz has reached his 100 hour probationary period. Motion was made by Brovold to raise Beltz's wages to Step 1 in the pay scale and when he has worked six (6) months he is to be raised to Step 2 of the pay scale. Seconded by Merschman, motion carried.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met in special session on December 9, 2017 at 9 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Jon Brovold, John Sutherland, Dennis Merschman, Chad Bonik, and City Clerk Treasurer Colleen R. Lindgren.

Agenda item: Pending Litigation – teamsters, Local No. 346 Labor Contract Grievance.

Motion was made by Merschman at 9:03 to close the meeting. Seconded by Sutherland, motion carried.

Mayor Michel reopened the meeting at 9:22 a.m.

Motion was made by Merschman to adjourn the meeting. Seconded by Brovold, motion carried.

The Bagley City Council met on November 21, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen John Sutherland, Dennis Merschman, Jon Brovold, and City Clerk Treasurer Colleen R. Lindgren. Councilman Chad Bonik was absent.

Also present: Stuart Lien, Tom Lillegaard, Vickie Fletcher, Bill Masterson, Curt Meyer, Jeremy Hadrava and Police Chief Renee Benson.

WSN Engineer Curt Meyer was present to speak on the 2018 Street projects. Dewatering near the tracks may need to be done due to contamination. DOT needs to know what the City's capacity is to take on this extra water, in case there is contamination. The City system can take 50 gals per minute additional. That is not a lot for dewatering. Will need to work on this more.

Charges associated to this will be partly the City responsibility and partly by the State due to it being State storm sewer. Utilities Commissioners made a motion to charge \$1.50 per gallon and this will be in cost share with DOT. If there are contaminants, more equipment will be needed.

MN DOT will do some of the administration and charge the City a % of the work. As for inspection services, Meyer and Masterson feel they don't need someone full time to inspect. WSN will watch the pipes go in then MN DOT will watch over the surface areas. Masterson will also be watching over the project. Both WSN and DOT will still sign off on the project.

PFA will help with the plumbing funds. Grant writers from WSN will be here in December to discuss funding with the Council. The City will pay the contractor for the city portion and Rural Development will pay the City back.

Hadrava informed the Council on the Right-of-Way at the Veterans Memorial site. The Light signal cabinet will be larger than the present cabinet. They will not be moving the cabinet but need a permanent easement on the land. Mayor and Clerk to sign off on this. Bids will be let on February 22, 2018 and project will be started on May 15, 2018.

Brovold questioned the lighting by the High School area. More lights are needed in this area.

Sutherland stated the School would like to see a light at 4th Street and Hwy 92. This would be a light that the bus drivers could switch on & off for the buses to go through instead of having a Police Officer or School personal stopping traffic for the buses to go through.

Masterson stated that the sidewalk cost share will go from the Public Utilities to the City costs. Hopefully some of these costs will be able to go through the PFA funds. Boulevard sidewalks will be 6 feet wide and will be a stamped concrete. This is not a large cost increase for the stamped concrete.

Masterson gave a report on the City garage construction and equipment repairs/replacement.

Police Chief Benson was present to update the Council on Department activities and computers.

Hadrava brought before the Council an agreement on an easement, between the City of Bagley and the DOT, for the area at the front of the Veterans Memorial which is needed for the light pedestal. Motion was made by Sutherland to have the Mayor and Clerk sign the agreement. Seconded by Merschman, passed unanimously.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met in special session on November 17, 2017 at 7 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Dennis Merschman, John Sutherland, Jon Brovold, Chad Bonik, and City Clerk Treasurer Colleen R. Lindgren.

Also present by Skype: Attorney Brandon Fitzsimmons.

Agenda item: Pending Litigation – Teamsters, Local No. 346 Labor Contract Grievances.

Motion was made by Merschman to close the meeting at 7:01 a.m. Seconded by Brovold, motion carried.

Following the closed meeting Mayor Michel reopened the meeting at 7:49 a.m.

Motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met in regular session on November 8, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Dennis Merschman, Jon Brovold, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs. Councilmen Chad Bonik and John Sutherland were absent.

Also present: Utilities/Street Supt. Bill Masterson, Curt Meyer-WSN, Police Chief Renee Benson, Ciera Jobgren, Fire Chief John Gerbracht, and Jeremy Hadrava-DOT.

Motion was made by Merschman to approve the meeting minutes of Oct. 11th, 16th, 18th, and 27th as written. Seconded by Brovold, motion carried.

October City receipts in the amount of \$686,201.56 were reviewed.

October City budget reports were reviewed. Expenses for October totaled \$146,667.58.

Profit & Loss reports for the Liquor Store and Liquor at the Golf Course were reviewed.

Motion was made by Bonik to approve the October paid invoices for the City and the Liquor Store. Seconded by Brovold, motion carried.

Motion was made by Merschman to approve payment of the outstanding bills for the City and the Liquor Store. Seconded by Brovold, motion carried.

Department reports: Fire Dept. Chief John Gerbracht. Chief reported that the sale of tickets for the raffle fundraiser went well. Drawing to be held Dec. 1st. Firemen are looking for funds to purchase a new Jaws of Life unit. A grant from the DNR was applied for in June and has been approved. This is a matching grant of \$5,000. Approval was made for: \$3,000 towards Turn out Gear; \$1,000 Wildland Equip.; and \$1,000 Wildland Personal Protection Gear. Chief asked for approval to spend \$5,000 to match the grant. Motion was made by Brovold to approve spending \$5,000 to match the Grant. Seconded by Merschman, motion carried.

Police Chief Renee Benson. Chief asked permission to Send Assistant Chief Shane Auginaush to an Instructor Training for Defensive Tactics training in Cass Lake on January 16 & 17, 2018. Cost is \$295.00. Motion to approve was made by Brovold. Seconded by Merschman, motion carried.

Park Board: Clerk Lindgren gave a report on the expenses/receipts of the Seasonal Site location.

Zoning: Masterson reported that a new carwash is being constructed on the west side of town.

Public Utilities: Masterson reported on Lineman Schooling. Cost is \$7,000 no matter how many people attend and \$2,000 per person for books. Masterson will bring this before the Utilities Commission at their next meeting.

Roads & Bridges: Cost for a Simplex Sprinkler system for the City Shop has come in at \$37,000. To get the water in for the system would be an additional \$14-\$18,000. Total cost approximately \$55,000. Motion was made by Merschman to table the project at this time. Seconded by Bonik, motion carried. Masterson reported that the old snow blower cannot be used but there is someone interested in purchasing it for scrap at \$500. Motion was made by Merschman to sell the blower for \$500. After discussion Merschman retracted his motion. Motion was made by Bonik to advertise the snow blower for a minimum bid of \$500. Seconded by Merschman, motion carried. Discussion was held on purchase of trucks for the Street Dept.

City Hall: Clerk Treas. Lindgren. Insurance payment in the amount of \$6,062 has come in for the roof top unit at the Liquor Store. Clerk reported on the bi-annual inspection of the Ansell System at the Community Center. Insurance Company will be contacted to see if we can go to annual inspections.

Jeremy Hadrava, DOT, was present to update the Council on the 2018 Hwy 92 project. Hadrava gave the Council an update of all the cost estimates and what the city is responsible for in the project. Estimated City total cost participation is \$1,226,739.90. Does the City want DOT or WSN to do the inspections? The County will be having DOT do their part of the project. On the 20% city cost of the Safe Trail to Schools lighting, MnDOT will be picking up this cost being it is in their Right of Way. Lighting meets all MnDOT lighting specs. Curt Meyer stated that the side street cost is approximately \$339,234.50. Masterson stated there will be more costs to the Utilities Dept. because there are gas lines to be moved by the Park. DOT road width and sidewalks are decided. Hadrava will be sending another plan sheet on the lighting to Clerk Lindgren. There will be storm drainage around the railroad to do and permits are needed. Letting for the project has been delayed for one month. Hadrava will come to the next City Council meeting with more information. School light crossing will be checked into also.

Curt Meyer, WSN, stated that the Federal dollars make the side street project a federal project. One issue to get resolved is the contaminated dewatering and what would go to the City pond. Storm water is causing some street flooding in the south end so some remodeling needs to be done. A catch basin may be needed or tilt the road and send the water further out. This part of the project will be looked into further and they are working with the railroad to put a pipe under the railroad which permits are needed from the Railroad.

Ehlers latest periodic report on the status of potential refunding's was reviewed.

Letter was received from Attorney's Flaherty Hood on an hourly rate increase to begin January 1, 2018.

Motion to approve Resolution #33-17 TRANSFER OF RESTRICTED FUNDS was made by Brovold. Seconded by Merschman, motion carried.

Motion to approve Resolution #34-17 TRANSFER OF DESIGNATED FUNDS was made by Brovold. Seconded by Merschman, motion carried.

Motion was made by Merschman to approve Resolution #35-17 AGREEMENT BETWEEN MnDOT & CITY OF BAGLEY FOR 2018 HWY 92 CONSTRUCTION. Seconded by Brovold, motion carried.

The November 22nd work session meeting will be changed to Tuesday, November 21 at 5:30 p.m.

Truth in Taxation will be held at the regular City Council meeting on December 13th at 6 p.m. and the continuation meeting to be held on December 14th at 6 p.m.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met in special session on October 27, 2017 at 7 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Dennis Merschman, John Sutherland, Jon Brovold, Chad Bonik, and City Clerk Treasurer Colleen R. Lindgren.

Also present: Street/Utility Manager Bill Masterson and Liquor Store Manager Chris Arnold.

Masterson reported on his search for snow plows and equipment. Environmental Equipment has a Ford 1 ton diesel dump truck, with sander, 60,000 miles and a 1998 Sterling with 50,000 miles. To buy both vehicles it would cost \$58,000 plus tax. Motion was made by Brovold to approve the purchase of both vehicles at the price quoted. Seconded by Sutherland, motion carried.

Discussion held on the material received from Jeremy Hadrava, DOT, on the 2018 Hwy 92 project.

Chris Arnold brought before the Council options on the purchase of a sign from Ross Lewis Sign Co. for the Liquor Store. Motion was made by Merschman to approve option 2 at a cost of \$28,236. Seconded by Sutherland, motion carried. Funds to be transferred from the Liquor Store savings account.

Being there was no further business to come before the Board; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met in special session on October 18, 2017 at 6 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Johnson Sutherland, Dennis Merschman, Jon Brovold, and City Clerk Treasurer Colleen R. Lindgren. Councilman Chad Bonik was absent.

Also present were Officers from various Clearwater County Townships.

Clerk Lindgren reviewed information covering the Fire contract, Equipment savings account, 2017 & 2018 fire dept. budgets, and the Fire Departments secretary's report on fires this year.

Councilman Brovold stated that the board is still looking into grant funding for a fire truck but nothing has been found at this time.

Mayor stated that they are also looking into new Jaws Of Life equipment.

Twp. Officials stated they are happy with the service of the Fire Dept.

Being there was no further business to come before the Board; motion to adjourn was made by Brovold. Seconded by Sutherland, motion carried.

The Bagley City Council met in special session on October 16, 2017 at 7 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Jon Brovold, Dennis Merschman, and Clerk Treasurer Colleen Lindgren. Councilman Chad Bonik was absent.

Motion was made by Merschman to approve the Separation and Release Agreement Between City of Bagley, Teamsters, Local No. 346, and Zahari Karayel. Seconded by Brovold, motion carried.

Motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met on October 11, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Chad Bonik, Dennis Merschman, Jon Brovold, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Street/Utilities Supt. Bill Masterson, Liquor Store Manager Chris Arnold, and Police Chief Renee Benson.

Motion was made by Sutherland to approve the minutes of the Sept. 15th and 27th meeting with one correction to the Sept. 13th minutes as to the fact that the spec sheets on the utility poles shows that outlets for Christmas lights are included on the poles. Seconded by Merschman, motion carried.

Jeremy Hadravaa, DOT, was unable to attend the meeting.

City Receipts for September were reviewed. Receipts totaled \$220,774.22.

Liquor Store September budget report was reviewed.

Motion was made by Brovold to approve list of all checks written in September for the City and the Liquor Store. Seconded by Merschman, motion carried.

Motion was made by Brovold to approve payment of the list of outstanding bills. Seconded by Merschman, motion carried.

Department reports: Fire Dept. - Bonik reported trucks being repaired. Motion was made by Brovold to approve a training policy, recommended by the Firemen, of a training payment of \$75 for the FFI and \$75 for the FFII training when completed by the Fire Dept. member. Seconded by Sutherland. For: Brovold, Merschman, Sutherland, Michel. Bonik abstained. Motion carried.

Liquor Store: Manager Chris Arnold. Arnold reviewed the profit & loss for the Liquor store. Ross Lewis Sign Co. is working on designs and prices for Store signs. Arnold will get prices on building signs and a pole sign and bring back to the Council. Discussion was held on the roof heating unit and the damage to it from the July storm.

Park & Recreation: Board made a list of items they would like to get done in the park yet this year. Masterson reported that his crew and the STS crew have been painting the insides of the bathrooms.

Zoning- Fines will be given to people who have been notified to clean-up their lots yet have not complied.

Roads & Bridges – Masterson reported that he has found a refurbished Street Sweeper for purchase. 2001 Tymko 600 for \$75,000 with two (2) year warrenty. Motion was made by

Brovold to approve the purchase of the 2001 Tymko Street Sweeper for \$75,000. Seconded by Sutherland, motion carried. There are two (2) trucks on hold with Boyer Truck Co. in the price range of \$50,000 to \$55,000. Masterson has found a truck in Fridley which he will be looking at for purchase. Reconstruction of the City shop is going well and on schedule. Still dealing with the insurance company on some of the vehicles.

Public Utilities – Masterson is working with the DOT on the 2018 Street project. Some of the utility lines may need to be moved.

Masterson reported that the STS crew is helping out a lot around the City.

Motion was made by Brovold to approve the application for Paul Johnson as Volunteer Fireman. Seconded by Merschman, motion carried.

Motion was made by Merschman to approve a \$500 transfer of the “Dorothy Funds” to the Bagley Library Board. Seconded by Brovold, motion carried.

Web Master Laura Dropps has put in a letter of resignation. Merschman stated that one of the Public Utilities office workers should be able to do the work in house. Clerk explained what she has Dropps do and what the departments do themselves. Clerk will ask Dropps to come into the City office and speak with the employees on what she does on the site. Matter will be discussed further at the next Council work session.

Motion was made by Brovold to pass Resolution #28-17 ACCEPTANCE OF DONATION. Seconded by Sutherland, motion carried.

Motion was made by Brovold to pass Resolution #29-17 ACCEPTANCE OF DONATION. Seconded by Merschman, motion carried.

Motion was made by Merschman to pass Resolution #32-17 RESOLUTION IN SUPPORT OF THE LINE 3 REPLACEMENT PROJECT AND ENBRIDGE’S PROPOSED ROUTE. Seconded by Bonik, motion carried.

Merschman informed the Council on the area that the contract between the Bagley HRA and Laura Straw is up in November. The Board is working on finding someone to replace her and how they can lower the expenses for this position. Merschman also stated that many cities hire this person and they are a City Employee. The City Attorney would need to work with them on this to create a job description and pay scale. Members stated that Merschman should move forward on this and bring more information back to the Council.

Clerk reported that the Pay Equity report is due in January 2018. Motion was made by Sutherland to hire Attorney’s Flaherty & Hood to do the study. Seconded by Brovold, motion carried.

Brovold was contacted by the Farm By the Lake caretaker concerning their story telling series which they sponsor. They have outgrown their space and they asked if the Council would co-sponsor the event by allowing the use of the Bagley Library Community Room.

Events would be held on Sunday afternoons. Motion to approve co-sponsoring the Story Telling Series event was made by Merschman. Seconded by Bonik, passed unanimously.

Contract for the use of the Community Room will be re-visited by the Council at another meeting of the Council. Clerk reported that the Bagley Arts group will be using the Community Room for art events during the year. Payment for the room was added into their grant application. Clerk was to check with someone to clean the building a couple times per year.

Chief Benson gave an update on Police Dept. activities.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met on September 27, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Jon Brovold, Dennis Merschman, Chad Bonik, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Tim Flathers, Matt McFarland, Bill Masterson, Justin Netland, Chris Arnold, and Jeremy Hadrava.

Motion was made by Brovold to approve a Gambling Permit for the Bagley Fire Dept. Relief Association. Raffle will be for prizes totaling \$12,000. Seconded by Sutherland, motion carried.

Liquor Store Manager Chris Arnold was present to talk about cupboards which he wants to get for the liquor store wine room and above the workers desk. This will be coming out of the repair budget.

Tim Flathers and Matt McFarland from HRDC were present to speak on some Small Cities Development resources along with Street Scape resources. This funding would be for enhancements, decorative sidewalk, benches, decorative street lights, sculptures, and fountains, something above and beyond what the City would normally do. Not a whole lot of information has been received on the Street Scape program but it might fit with the HWY 92 project in 2018. This project could be done up to one (1) year after the 2018 project. Pre-aps are due in November. Demolition would not be covered. Small Cities Grants are also available for commercial rehab and some rental rehab located over commercial sites. Grants would be 60/40 shares. A target area would need to be defined. Flathers will check into the funding further and get more information back to the Council.

Jeremy Hadrava, DOT, updated the Council on the lighting part of the 2018 HWY 92 project. Printouts of the lighting project were handed out to the Council. Lighting will be twice what

it presently is. Lights will be LED's on 40 foot poles with a nine (9) foot mast. There will be a couple intersections with double mast. Separate lights will be on the new stop light area. Poles can be ordered with special features on them such as plug ins for lights and banner brackets. 90% of the plan review is being worked on and will be sent to the City when it is 100% done. A cost share agreement will then be sent over.

Merschman mentioned that the Funeral Home has asked about additional parking in front of their place. Hadrava stated they need to work with WSN. It is not part of the project and the State will not be paying for any of it.

Anytime any park property is being touched there are forms that need to be filled out stating that no changes will be made to the park for any of the project. Mayor is to sign off on this.

The Flag Pole & planter at the Stop Light may be impacted with the construction. They need to show it in the right of way but they will do everything they can to avoid it. If they do, it will be replaced exactly as it is now. There will be a zero dollar permit to construct permit which needs to be put in. Hadrava will bring in the forms at the next meeting on Oct. 11th. For Council information, the Plan turn in date to the State is November 4th.

A meeting will be held on October 18th at 6 p.m., to meet with the Townships that the City provides Fire Protection to. Meeting to be held in the City Council Chambers.

An application has been received for a Volunteer Fireman. Application will be held until the October 11th Council meeting so the Police Chief can do a back ground check.

The Zoning Board recently held a Public Hearing concerning an application for Variance applied for by Garden Valley Telephone Co. Council agreed with the stipulations the Zoning Board set on the variance. Motion to approve Resolution #30-17 CITY OF BAGLEY BOARD OF ADJUSTMENT was made by Sutherland. Seconded by Brovold, motion carried.

Motion was made by Brovold to pass Resolution #31-17 AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION. Seconded by Bonik. For: Brovold, Bonik, Sutherland, Michel. Opposed: Merschman. Motion carried.

Pound Master Ekre will be having the transmission replaced in the pound vehicle.

Masterson reported that he has received three (3) applications for the seasonal help position. At this time he is not going to recommend hiring due to the season is over. Applications will be kept on file for six (6) months.

Being there was no further business to come before the Council; motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met in special session on September 15, 2017 at 7 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Chad Bonik, Dennis Merschman, Jon Brovold, and Clerk Treasurer Colleen Lindgren.

Also present: Police Chief Renee Benson, and Attorney Brandon Fitzsimmons (via Skype).

Agenda item is Pending Litigation – Teamsters, Local No. 346 Labor Contract Grievances.

Motion was made by Merschman to close the meeting at 7:02 a.m. Seconded by Brovold, motion carried.

Meeting was reopened at 7:50 a.m.

Motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met in regular session on Wednesday, September 13, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmembers John Sutherland, Dennis Merschman, Jon Brovold, Chad Bonik, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Liquor Store Manager Chris Arnold, Engineer Mike Karvakko, and Jeremy Hardava-DOT.

Motion was made by Merschman to approve the minutes of the August 9th, August 30th, and September 6, 2017 meetings. Seconded by Brovold, motion carried.

Mike Karvakko, Karvakko Eng., presented to the Council a bid from Fahrner Asphalt Sealers for the pavement improvements at the Bagley Municipal Airport. Bid came in at \$183,527.00. Total grant request will be approximately \$207,000. State Aeronautics has agreed with the bid and would pay 95% of the project. Motion was made by Sutherland to approve the bid of Fahrner Asphalt Sealers. Seconded by Brovold. For: Sutherland, Bonik, Brovold, Michel. Against: Merschman. Motion carried.

League of MN Cities Regional meeting will be held in Thief River Falls on October 4th. No one will be attending at this time.

August City Receipts in the amount of \$43,487.79 were reviewed.

August City Budget reports were reviewed. Expenses for August totaled \$124,362.73.

August Profit & Loss reports for the Municipal Liquor Store and Liquor at the Golf Course were reviewed.

Motion was made by Brovold to approve the list of paid August bills for the City and the Municipal Liquor Store. Seconded by Sutherland, motion carried.

Motion was made by Bonik to approve payment of the outstanding bills for the City and the Municipal Liquor Store. Seconded by Brovold, motion carried.

Dept. reports: Fire Dept. will be doing a house burn in October.

Police Dept. – Activity report was reviewed.

Liquor Store – Manager Chris Arnold. Arnold reported on activities happening at the store. MMBA meeting being held at Fireside on Sept. 19th-Merschman and Brovold will also attend along with liquor store employees. Arnold will be attending a Paustis Wine Show on Sept. 20th. Inside lights are being worked on. Insurance Co. will not replace the Liquor Store roof top cooling unit. Arnold will check into this further. Arnold was told to check on the mechanical equipment breakdown portion of the insurance.

Park & Recreation: Park Attendants will finish out the season on Sept. 15th. Seasonal site campers are beginning to leave. Hough Plumbing will be putting in more water spickets in the seasonal site area.

Zoning – A Public Hearing will be held on Sept. 25th concerning a Variance Application for Garden Valley Telephone.

Roads & Bridges – Nothing has been finalized on the vehicles which were destroyed in the City Shop garage fire.

Public Utilities – Merschman reported that the Utilities Commission approved the contract amounts with Bill Masterson.

City Hall – Clerk Lindgren reported on a list of Eng. for WSN and their duties. More information is still needed for bill invoice breakdown. Rental agreements for the street sweeper which is being rented from Environmental Equipment & Services in the amount of \$2,941.50 have been received. Motion was made by Brovold to approve payment of the two invoices for \$2,941.50. Seconded by Sutherland, motion carried.

Discussion was held on the proposed 2018 City budget. Clerk reported that if the City were to put in sprinkler systems in the City buildings there would be a decrease in the premium for each building. Brovold asked that the Clerk find out what that amount would be per building. Salaries for Mayor and Council Members can be changed by ordinance but cannot take effect until after the next election. Motion was made by Sutherland to approve the 2018 Proposed City Budget in the amount of \$1,594,305.

Motion was made by Brovold to approve the 2018 Proposed Levy at \$639,189. Seconded by Sutherland, motion carried.

Motion was made by Brovold to approve Resolution #27-17 AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT. Seconded by Sutherland, motion carried.

Motion was made by Brovold to approve signing the certificate for the Northern Municipal Power Agency Electric System Revenue Bonds, Series 2017. Seconded by Sutherland, motion carried.

Jeremy Hadrava, DOT, was present to discuss lighting poles to be used on the HWY 92 Project in 2018. Costs were reviewed on the difference between decorative poles or cobra poles. Poles do not have an outlet so that would need to be ordered if wanted. Discussion was held on outlets, how many poles, design, light outage, etc. Motion was made by Bonik to approve the Cobra Style of pole. Motion seconded by Brovold. Further discussion: Merschman asked if the poles were painted or aluminized. Hadrava stated aluminized. Motion carried.

Hadrava stated the City Park is a 4-F property so there is paperwork which needs to be done for the trail and that the DOT must put the property back to the way it is now, after they do the work on the Street. He will send over a color copy of the plan. Council was asked to study this at their leisure and Hadrava will be back at the Council's work session for signatures. A Resolution will also be needed in regards to the filling in of the Cease Lot.

More discussion was held on the lighting. Hadrava stated that the bare minimum will be put in. Merschman questioned this as to dark areas along the highway. Hadrava will get more information to the Clerk on the locations of the poles and if the Council wants more poles in this is the time to do it. This will be looked into by Council Members. After looking at the specs of the light poles Brovold brought it to the Council's attention that it states that the poles had outlets on them for Christmas lights.

Discussion was held on a parcel of property that the City leases to the School District. Clerk will check into it further with the City Attorney.

Being there was no further business to come before the Board; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met in special session on September 6, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmembers John Sutherland, Dennis Merschman, Jon Brovold, Chad Bonik, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Street Supt. Bill Masterson and Police Chief Renee Benson.

Discussion was held on the Street Shop fire insurance. Clerk reported that a check will be coming for the loader and that the insurance company could give the City an advance if needed. The Ins. Co. is in agreement the vehicles are a total loss but they are not agreement on costs of the vehicles. Motion was made by Merschman to approve the ins.

payment for the 2005 F150, the 1997 sweeper with the agreement that the other two vehicles get paid out at 200%. Seconded by Brovold, motion carried.

As per the insurance policy, the 2009 Sterling should be replaced at \$148,000. This will also be brought before the company.

Motion was made by Merschman to allow Masterson to purchase equipment as he sees fit, that is needed to do the job of the street dept. Seconded by Bonik, motion carried.

Masterson reported on the rebuild of the City Shop building.

Clerk reviewed the Proposed 2018 City budgets with revisions as requested by the Council at the last meeting.

Street poles need painting which should be taken care of by the Public Utilities Dept.

Mayor asked about putting in sprinkler systems. Bonik would like to see where the budgets are at and then decide. Clerk was asked to check into the insurance to see if there would be a cost break on the insurance if the systems were put in.

Discussion was held on the potential purchase or lease of a building. Grants are being looked into.

Clerk was asked to check into the League ruling on the raising of Mayor and Council Members wages.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met on August 30, 2017 at 5:30 p.m. in the Bagley City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmembers John Sutherland, Dennis Merschman,, Jon Brovold, Chad Bonik, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Utilities Commissioners Tom Lillegaard & Stuart Lien, Street/Utilities Supt. Bill Masterson, WSN Engineer Curt Meyer, Police Chief Renee Benson, Utilities Office Manager Vickie Fletcher, and Robin Larson.

Mayor Larson called upon Robin Larson. Larson owns the property south of the County Court House and she is wondering if the City would consider purchasing their building to house the Police Dept. Council made no decision at this time but would take her offer under consideration.

Curt Meyer did an update for DOT on the Hwy 92 project. DOT would like to know if the City has made a decision on what light poles they want in the plan. Brovold stated that a cost share plan was supposed to be given to the Council so they could make a decision and this has not been received. Bonik would like to see LED heads such as on Bagley Ave. Masterson stated that if the Council goes with the more decorative style, they will need more poles as they don't put out as much light. Meyer stated that he will work with DOT on the prices on poles and kinds. DOT bidding of the project will be approximately in February 2018.

Meyer went over the side street project along with the Hwy 92 project. PFA funds do not pay for streets unless there are utilities in the street. Meyer went over the Hwy 92 project which should be paid at 90%. A spread sheet was given out. Estimated project cost is \$661,498.85. Engineering costs will be approximately \$48,764 up to \$50,000. The side streets total estimated project costs is \$531,345.55. Meyer explained all the costs which were shown on the spread sheets. Funding ideas were discussed, whether to go with PFA Loans or Bond the project. PFA will not pay towards lighting.

Meyer was asked to give the Council and the Public Utilities Commissioners a better breakdown on their billing statements.

A letter has been received from Denise Koenigsberg, WSN, recommending the bid of Gustafson & Goudge, Inc. of Clearbrook for the rebuilding of the City Street Shop. Bid price came in at \$468,000 with the unit price to replace additional roof trusses of \$1,500 per truss. Motion was made by Merschman to approve the bid of Gustafson & Goudge. Seconded by Brovold, motion carried.

Mayor Michel presented a quote to the Council on putting sprinkler systems into City buildings. Clerk was instructed to check into the insurance to see if a break is given if buildings have sprinkler systems. Tom Lillegaard suggested getting a good security system. Matter will be looked into further at a later date.

The Minnesota Beverage Association regional meeting will be held on Sept. 19th at the Fireside Grill in Bagley. Motion was made by Dennis to send up to 4 people to the conference. Seconded by Bonik. Discussion: Brovold amended the motion to send up to 8 people in case any of the Council should want to go. Seconded by Bonik, motion carried.

Motion was made by Bonik to approve the final payment of \$1,812.50 to Fahrner Asphalt Sealers for the Airport sealant project. Seconded by Brovold, motion carried.

Motion was made by Bonik to sign the Liability ins. coverage – waiver form and declare the City DOES NOT WAIVE the monetary limits on municipal tort liability established by MN Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT. Seconded by Sutherland, motion carried.

Discussion held on the City/Public Utilities contract with Bill Masterson for the position of Street Superintendent and Public Utilities Manager. Motion was made by Bonik to offer Masterson \$85,000 per year with step increases to go in effect with other City Employees on the July 1, 2018 step increases. Seconded by Merschman, motion carried. Contract to begin as of Sept. 1, 2017.

2018 Budget Discussion. Bonik would like to put in designated funds for Firemen's Relief in case there is an increase in funds needed. Motion was made by Bonik to approve putting \$2,500 annually in a designated fund with a cap of \$25,000. Seconded by Sutherland, motion carried. Clerk will refigure the Street Dept. budget to include the wage increases. Discussion was held on the other depts. budgets.

7:30 p.m. Motion was made by Merschman to extend the meeting by 15 minutes. Seconded by Brovold, motion carried.

7:45 p.m. Motion was made by Sutherland to extend the meeting by 15 minutes. Seconded by Merschman, motion carried.

Further discussion was held on the city budgets.

Being there was not further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met on August 9, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Dennis Merschman, Jon Brovold, Chad Bonik, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs. Councilman John Sutherland was absent.

Also present: Matt Upgren-Karvakko Eng., Jeremy Hadrava-DOT, Lynn Eaton-Widseth Smith Nolting, and Bill Masterson-Utility/Street Dept. Supt.

Motion was made by Merschman to approve, as written, the minutes of the July 12, July 18, July 26, July 28, and August 4th Council meetings. Seconded by Brovold, motion carried.

Matt Upgren, Karvakko Eng., was present to bring before the Council Task Order 002 on the Bagley Municipal Airport Runway Rehabilitation Project for crack sealing and asphalt slurry seal. Karvakko Eng. will design the project and bid out. State funding is 95% with city share of 5%. Project could be done this fall or early spring. Motion was made by Bonik to approve task Order 002 with Karvakko Eng. for the airport runway project. Seconded by Brovold. For: Bonik, Brovold, Michel. Opposed: Merschman. Absent: Sutherland. Motion carried.

Jeremy Hadrava, DOT, updated the Council on the 2018 Hwy 92 project. Motion was made by Bonik to approve the Temporary permit to construct for governmental entities. Seconded by Brovold, motion carried. DOT had a booth at the County Fair to update and survey people about the project. 68% strongly agreed to the project. 9% disliked it and the rest were undecided. More discussion was held on street lights. A cost sharing cooperative agreement will be sent to the council and discussed at the August 30th work session. All paperwork goes through DOT at a cost of 8% based off the bid price. Hadrava will send an example to the Clerk so the council can see how it works.

July City receipts in the amount of \$285,393.36 were reviewed.

July City expenses in the amount of \$162,433.43 were reviewed.

July Municipal Liquor Store and Golf Course liquor profit & loss statements were reviewed.

Motion was made by Bonik to approve the list of paid bills for the City and the Municipal Liquor Store for July. Seconded by Brovold, motion carried.

Motion was made by Brovold to approve payment of the outstanding bills for the City and the Municipal Liquor Store. Seconded by Merschman, motion carried.

Department reports: Fire Dept. Firemen's picnic coming up on August 11 in City Park.

Liquor Store: Motion was made by Brovold to hire Tom Beltz as part-time call in help at the Municipal Liquor Store. Seconded by Bonik, passed unanimously.

Park & Recreation: Last seasonal site has been rented out for the 2017 season and also reserved for 2018. A \$5,000 donation from Allen Potvin was given to the Park Dept. Road into the seasonal sites is going to be repaired next week.

Zoning: Bill Masterson. Issues with some homes that need to be cleaned up.

Roads & Bridges: Bill Masterson. Still working on the city garage fire. Motion was made by Merschman to advertise for bids to refurbish/repair the City Garage. Seconded by Bonik, motion carried. Discussion held on the July 21st storm damage and putting in a request to FEMA for payment.

Public Utilities: Bill Masterson. Power outage today, auto readers are being put in. underground being put in on Pine Ave. Employees are looking into Linemen training.

City Hall: Clerk Colleen Lindgren. August 16th the Fosston Radio would like to use the parking lot next to City Hall for an appreciation event from 3 p.m. to 6 p.m. A League of MN Cities regional meeting will be held on October 4 in Thief River Falls. Tim Flathers, HRDC, contacted the Clerk on a program which might help the city on the 2018 street project. Clerk will check into this further.

Police Dept.: Mayor stated that Police Chief Benson is looking into grant funds for equipment.

Ehlers Financial Group has informed the City on any potential refunding opportunities and a monitoring letter on the City outstanding debt.

Motion was made by Brovold to approve a Right-Of-Entry Permit with the Federal Aviation Administration. Seconded by Bonik. For: Brovold, Bonik, Michel. Opposed: Merschman. Absent: Sutherland. Motion carried.

The Army Corps of Engineers has informed Enbridge Pipeline they are requested to provide access to select permit area for potential additional identification efforts for historic properties with a tribal survey crew. This crew will tour the airport in Sept. or October.

Motion was made by Merschman to approve the Volunteer Fire Assistance Matching Grant contract between the MN Dept. of Natural Resources, Division of Forestry and the Bagley Fire Dept. Seconded by Brovold, motion carried. Grant is for \$5,000.

A letter confirming the completion of the 2016 TIF reports was received from David Drown Associates, Inc. No compliance issues were found with any of the Districts.

Discussion/work was held on the 2018 City budgets.

7:30 p.m. Motion was made by Brovold to extend the meeting by 15 minutes. Seconded by Bonik, motion carried.

More discussion and work was done on the 2018 City budgets.

Discussion was held on the position of the Summer Street Crew worker. Al Spring has put in his notice that he will be retiring on August 31, 2017. Motion was made by Brovold to advertise for full time seasonal help in the Street Dept. Seconded by Bonik, motion carried.

7:45 p.m. Motion was made by Bonik to extend the meeting by 15 minutes. Seconded by Brovold, motion carried.

Discussion was held on Bill Masterson's position. Contact is up in September, 2017. Merschman will bring it before the Public Utilities Commission at their meeting.

Motion was made by Brovold to raise Danny Ekre's wages 50 cents per hour going back to July 1, 2018. Seconded by Bonik, motion carried.

Being there was no further business to come before the board; motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met in special session on August 4, 2017 at 8 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Dennis Merschman, Jon Brovold, John Sutherland, and City Clerk Treasurer Colleen Lindgren. Councilman Chad Bonik was absent.

Also present was Tiffany Fettig and Sarah Linda from HRDC.

Discussion was held on the State Revolving Loan Funds which the City has on account. The MN Dept. of Employment & Economic Development is proposing a new program to use these

funds. Cities can remit 20% of these funds back to the State, retain 80% for uses for any lawful expenses or they can remain in Revolving Loan funds with no restrictions.

One catch is the funds being paid back still have restrictions with reporting to the state.

Cities have until June 1, 2018 to make their request to DEED on changing the funds.

Fettig stated that other cities are leaning towards keeping the funds in RLF's. Cities must report to the state what the funds will be used for.

Rules & Regulations have come down from the legislature to DEED. The state wants to open this up for more usage of the funds that are sitting idle.

Members were asked to think about this and a decision can be made in the Spring of 2018.

Being there are some of the Council & Mayor that would not be able to attend the August 23rd Council meeting, the meeting will be scheduled for August 30 at 5:30 p.m.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met in special session on July 28, 2017 at 7 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen John Sutherland, Jon Brovold, Dennis Merschman, and City Clerk Treasurer Colleen Lindgren. Councilman Chad Bonik was absent.

Also present via Skype was Attorney Brandon Fitzsimmons and Police Chief Renee Benson.

The agenda item is Pending Litigation – Teamsters, Local No. 346 Labor Contract Grievances.

Motion to close the meeting was made by Merschman. Seconded by Brovold, motion carried. The time is 7:10 a.m.

Following a closed meeting, the City Council meeting is now open. The time is 8:10 a.m.

Motion to adjourn the meeting was made by Brovold. Seconded by Sutherland, motion carried.

The Bagley City Council met on July 26, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen John Sutherland, Dennis Merschman, Jon Brovold, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs. Councilman Chad Bonik was absent.

Also present were Utilities/Street Supt. Bill Masterson, Utilities Commissioner Tom Lillegaard, WSN Eng. Curt Meyer, Darren Laesch, Vickie Fletcher, Miaja Hecht, Police Chief Renee Benson, Kimberly Horn, Jeremy Hadrava, and Jim Curran.

Darren Laesch, DOT, was present to speak with the Council on a 2020 Hwy. 2 resurface and sidewalk repair project. Bagley Ave. crossing will be looked at. There is excessive speed of motorists coming into town which has been a problem. There has been a survey on 8000 vehicles going through Bagley per day. Parking lanes to driving lane may be done. The entrance from Hwy 2 into Team Industries will be addressed. A three lane facility will be looked at closely along with a bike lane. Laesch is hoping to have a booth at the County Fair to update people and get their response. Restriping will be done as a test project. He will come back to the Council before anything is done as details need to be worked out. Motion was made by Sutherland to support Laesch with attending the County Fair to get responses from the public. Seconded by Brovold, motion carried.

Jeremy Hadrava, DOT, brought before the Council a lighting unit cost comparison analysis for the 2018 Hwy 92 project. Council members were asked to study the different kinds of poles and decide which they would like to see put up in Bagley. State share of the cost of the lights is 50%. Hadrava would like an answer by August 20th on the kind of poles wanted. Masterson will look at paperwork on the lights closer.

The Council was asked to approve permits to construct on city parcels for zero dollars. This makes their process go much faster. MNDOT requires a resolution on filling in the low spot by Cease Funeral Home. This will be brought to the next Council meeting.

Safe Routes to Schools grant program was discussed. Lights and costs will be checked into along the trail.

Street Supt. Masterson has concerns with the man holes which he will work on with DOT. More discussion to be held at the next meeting.

Discussion was held on the 2018 proposed city budget. More adjustments will be made and brought to the next City Council meeting.

Masterson gave the Council an update on the Street Dept. garage fire. All equipment needs to be washed. All contractors, insurance agents, attorneys will be meeting at the City Garage to see what is the next step.

7:30 p.m. – Motion was made by Brovold to extend the meeting by 15 minutes. Seconded by Sutherland, motion carried.

More discussion was held on the 2018 budgets.

Being there was no further business to come before the Council; motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met on July 18, 2017 at 8 a.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council members John Sutherland, Dennis Merschman, Jon Brovold, and Clerk Treasurer Colleen R. Lindgren.

Also present: Elizabeth Wefel, Senior Attorney/Lobbyist – Flaherty & Hood Attorneys.

Wefel was present to update the Council on the 2017 Legislative Session. She is a lobbyist for the Coalition of Greater Minnesota Cities.

Discussion was held on the budget surplus, bonding, BPI, LGA increases and funds for street work in small cities. LGA was increased by \$15 million over statewide. This is a decent result but not as much as was hoped for.

Bonding bills on Clean Water and sewer water were discussed. There have been increases in the BPI grant program for clean water. There is a push for more PFA funds in 2018.

A challenge for the City is funding needs. Guidelines need to be changed so cities can qualify for grant funds.

Transportation – more funds are needed and how to get them. Transportation funds are partially from gas tax. Rest is from the general fund and bonding bills. Last time gas tax was increased was 2008. A new fee was imposed on electric cars in 2017.

Mayor asked Wefel how a City becomes a State Aid City, because he was told that funds are available to State Aid Cities. Wefel said she does not know exactly how but she will look into and get back to the Council on this.

Wefel stated there are worry's there may be a state deficit and the first place they look at to cut is Local Government Aid.

Small City Street funding has been decreased.

Wefel said that it has been a frustrating session as the Governor and the Legislature are not agreeing on issues.

Annexation policies are continually being worked on.

The Legislature/GOP has different views on bonding bills. Wefel explained the formula on how bonding is figured up. Bonding funds are used for: mostly wastewater facilities and University buildings. Higher Education is getting less funding over the years.

Motion to adjourn the meeting was made by Brovold. Seconded by Sutherland, motion carried.

The Bagley City Council met on July 12, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Jon Brovold, Dennis Merschman, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs. Councilman Chad Bonik was absent.

Also present: Street Supt./Utilities Manager Bill Masterson, Police Chief Renee Benson, Fire Chief John Gerbracht, Liquor Store Manager Chris Arnold, Sam Anderson-Karvakko Eng., Richard Olson, and Dennis Knutson.

Discussion on Council minutes. Brovold moved to remove the total of the monthly liquor/city outstanding bills from the minutes. Motion was made by Merschman to approve the minutes as corrected. Seconded by Sutherland, motion carried.

Councilman Bonik entered the meeting.

Richard Olson, American Legion Club Manager was present to request a temporary liquor license to have a Beer Garden at the Clearwater County Fair August 3-6, 2017. Hours would be 3-11 on Thursday & Friday and 12-11 on Saturday & Sunday. Legion will monitor the Beer Garden area and the Fair Board will monitor the grandstand as people will be able to take beer to the stands. Motion was made by Merschman to allow the Temporary Liquor License for the American Legion. Seconded by Brovold, motion carried.

Motion was made by Brovold to approve the Parade application for the Bagley High School Homecoming Parade. Seconded by Sutherland, motion carried.

Discussion was held on an Application for Variance by Terry Knutson. The Zoning Board approved the Variance and is asking the Council for their approval. Variance is to build a fence around their property. Motion was made by Merschman to approve the Variance for Terry Knutson. Seconded by Brovold, motion carried. Resolution #26-17.

June City receipts in the amount of \$496,390.75 were reviewed.

Dennis Knutson was present to speak with the council on issues of vandalism and clean up that's needs to be done on Brown Ave. Police Chief was asked to look into the vandalism and speak with residents in the area. One of the homes that need clean-up is to be worked on July 18th by the owners who live out of town.

June City budgets were reviewed. Expenses for June totaled \$79,608.23.

June Profit & Loss reports for the Liquor Store and the Liquor at the Golf Course were reviewed.

Motion was made by Brovold to approve the June payment of bills for the City and the Liquor Store. Seconded by Sutherland, motion carried.

Motion was made by Bonik to approve payment of the outstanding bills for the City and the Liquor Store. Seconded by Brovold, motion carried.

Dates to work on the 2018 City & Liquor Store budgets are as follows: July 26, August 23rd and September 6th. Proposed Levy is to be to the County by Sept. 15th.

Department Reports: Liquor Store Manager Chris Arnold. One applicant was received for working at the Golf Course Liquor during tournaments and every other Thursday. Arnold gave a report on the Liquor Store sales and profit & loss and Sunday sales. Arnold is working on the ice machine purchase and has spoken to the Eng. who worked on the building of the new store, on the caulking/siding issue.

Police Dept. - Chief Benson reported on the use of body cameras on Smart phones.

Fire Dept. – Chief Gerbracht brought to the Council information & quote on a new Jaws of Life. Quote was for \$35,364.99. There may be grant funds for this which is being looked into. More info will be brought to the budget meeting. Gerbracht would also like to see an increase in wages for Fire Dept. Officers and for the volunteer members. This will also be brought up in the budget meetings. Fireworks went off as expected and were enjoyed by many.

Park & Recreation: Councilman Bonik asked that the Park Board look into a fishing pier. There are some funds already set aside for it and there should be grant funds available.

Zoning – Masterson. Yard complaints being taken care of.

Roads & Bridges: Masterson. Airport repairs according to the 50/10 inspection are being done. Insurance Adjuster has been here to work more on the City Garage sale. Playground equipment will be put in soon. WSN Eng. Curt Meyer will be meeting with Masterson on the 2018 Hwy 92 project.

Public Utilities: Masterson. Crews have been working on power and cable projects. Auto readers are being put in for residents.

Airport: Masterson. Aviation/FAA will be meeting at the airport on the 18th on the location of the tower which is to go in.

City Hall: Clerk Treasurer Colleen Lindgren. Secretary of State, Steve Simon, has asked for a meeting with the Council. Members agreed to set the date of July 19th at 12:30 to 1:15 p.m.

Fire Dept. Secretary Amanda Brustad stated that wool coats will be ordered for the 8 firemen who do not have one. Cost to be approximately \$1,400. City Local Government Aid

will be going up \$12,778 for 2018. Discussion held on a letter received from MN Dept. of Employment & Economic Development concerning the Revolving Loan Funds which the City holds. Members of the HRDC will be asked to attend the July 26th meeting of the Council.

Motion was made by Brovold to approve Resolution #23-17 TRANSFER OF DESIGNATED FUNDS. Seconded by Bonik, motion carried.

Motion was made by Brovold to approve Resolution #24-17 TRANSFER OF DESIGNATED FUNDS. Seconded by Sutherland, motion carried.

Motion was made by Brovold to approve Resolution #25-17 TRANSFER OF DESIGNATED FUNDS. Seconded by Sutherland, motion carried.

Sam Anderson, Karvako Eng. updated the Council on the airport crack sealing project. Fahrner Sealcoating will be here the week of July 24th to do the sealing. Anderson stated that for a Jaws of Life grant, you could find it under the Otto Bremer Grants. As for grants on Fishing Pier's, he will find this and email to Clerk Lindgren.

Mayor Michel stated the meeting will be closed for internal affairs data pursuant to Minnesota Statutes, section 13D.05, subdivision 2 (a)(2). Motion was made by Merschman to close the meeting at 6:50 p.m. Seconded by Brovold, motion carried.

Mayor Michel reopened the City Council meeting at 7:13 p.m.

Mayor was told that the DOT will have a booth at the County Fair with discussion on the Hwy 92 2018 road project.

Sutherland reported on the meeting he attending with the Food Bank. They serve 21 counties with over 7 million lbs. of food given out last year.

Being there was no further business to come before the Board; meeting to adjourn was made by Brovold. Seconded by Merschman, motion carried.

A joint meeting between the Bagley City Council and the Bagley Public Utilities was held on June 28th at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Chad Bonik, Dennis Merschman, Jon Brovold, Utility Commissioners Tom Lillegaard and Stuart Lien, City Clerk Treasurer Colleen R. Lindgren, Deputy Clerk Faye Jacobs and Utilities Office Manager Vicki Fletcher.

Also present: Tracee Bruggenman-Brady, Martz & Associates, Police Chief Renee Benson, Utilities Manager Bill Masterson, and Liquor Store Manager Chris Arnold.

Auditor Bruggenman reviewed the Public Utilities 2016 Audit. No instance of non-compliance was found.

Utility Commissioners adjourned and left the meeting after the review.

Auditor Bruggenman reviewed the City 2016 Audit with the Council. All was fairly done and no instance of non-compliance was found. Discussion was held on the deferred assessments which were previously put on properties located in the City. Clerk will check with City Bond Consul on this.

Motion was made by Merschman to pass RESOLUTION #22-17 RSOLUTION ADOPTING WASTEWATER FACILITY PLAN. Seconded by Bonik, motion carried.

Discussion held on proposed Ordinance #180 allowing Sunday Liquor Sales in the City. Motion was made by Brovold to approve ORDINANCE #180 AN ORDINANCE AMENDING CHAPTER 111 OF CITY CODE RELATING TO ALCOHOLIC BEVERAGES. Seconded by Merschman, motion carried.

Corey Oien has been clerking at the Golf Course during tournaments as no one else has been called in to work there as of yet.

A member of the Coalition of Greater MN Cities would like to meet with Council if possible. Suggested dates are July 17 or 18th. Clerk will set the meeting.

Discussion was held on pay raises for the City and Liquor Store employees. Motion was made by Merschman to approve the following step raises: Renee Benson to step 3, Colleen Lindgren to step 11, Chris Arnold to step 10, Dusty Gilbertson to step 3, Gary Coyer to step 7, Faye Jacobs to step 6, Bob Edevold to step 4, Rueben Netland/Corey Oien/Pete Walchuk to step 4, Joan Gray to step 3 and Al Spring to step 9. Seconded by Brovold, motion carried.

Mayor called upon Police Chief Benson. Benson reported that the laptops will be completely running by next week. Policy manual has been reviewed. Officer Karayel will return to duty on July 1, 2017.

Discussion was held on the recent fire in the Street Dept. garage. Investigations are being done by the League of MN Cities Ins.

Fireworks will be let off on July 4th. If it rains, rain date will be July 8th with a second rain date of July 9th. Clerk will put an ad in the paper and on the city cable TV.

More discussion was held on the recent loss at the city garage.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

PUBLIC HEARING: 2018 STREET PROJECT

Mayor Michel called the Public Hearing to order at 5:30 p.m.

Curt Meyer stated the Public Hearing is being held to inform the public about a street project the City is planning and which they will be applying for PFA funding. Input from the public is recorded for the project application. Meyer gave a summary of the project. The project will be in joint with the DOT Hwy 92 project. Funding is needed for the city infrastructure under Hwy 92 and some of the side streets coming off of Hwy 92. Cost to the city is approximately \$600,000 for the Hwy 92 corridor and approximately \$570,000 for the side streets. Timeline: design has begun, 60% should be done by the end of July, 90% in the fall and 100% by the following spring. 40 different entities have been contacted by letter, giving a 30 day comment period. Only 5 responses were received. An environmental report has been done with no issues. The City will be pursuing PFA funds through Rural Development, due to loan terms are around 1% to 1 ¼%. The IUP (Internal Use Project) was submitted the beginning of June and the next step is filing the actual application. City will be scored by Sept. and then the City will find out how much funding is available through the PFA. Council will be asked to adopt a Resolution on the Facilities plan at a later date. Meyer asked for questions. Merschman asked if PFA got funded this year and Meyer stated it has. Question asked if the City looks like it could be an "at need" city project. Meyer stated that the City is in compliance and there are no major issues so it is unknown whether any funds will be available. Discussion was held on the lighting and sidewalks and how much the city will be responsible. Meyer feels the share will be at 50/50. An estimated cost on the lighting is not known at this time.

Mayor Michel closed the public hearing at 5:45 p.m.

The Bagley City Council met in regular session on June 14, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen Jon Brovold, Chad Bonik, Dennis Merschman, City Clerk Treasurer Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Councilman John Sutherland was absent.

Also present: Sam Anderson-Karvako Engineering, Chris Arnold, Bill Masterson, Curt Meyer-WSN Engineering, Police Chief Renee Benson, and Alton Theis.

Motion was made by Merschman to approve council minutes of the April 26th, May 10th and May 24th meetings. Seconded by Brovold, motion carried.

May City receipts in the amount of \$39,136.06 were reviewed.

City budget reports were reviewed. Expenses for the month totaled \$72,183.99.

Liquor Store profit & loss for May was reviewed.

Motion was made by Brovold to approve checks written as listed for the month of May. Seconded by Bonik, motion carried.

Motion was made by Brovold to approve the outstanding bills for the City and the Liquor Store Seconded by Merschman, motion carried.

Discussion was held on Sunday Opening of the Municipal Liquor Store. Law states that hours are to be shorter than weekdays. July 1st is when stores are allowed to be open on Sunday's. Arnold would like to be open from the opening of fishing through the hunting season. One worker would each take a Sunday each month. Arnold would like to try being open but if it does not pay then close for Sunday's. Clerk will contact the City Attorney to see if the City ordinance needs to be changed. Further discussion will be held at the June 28th meeting. Motion was made by Merschman to do a test period on being open and revisit later in the year. Seconded by Bonik, motion carried.

Department reports: Liquor Store – Manager Chris Arnold. The ice machine is in need of major repair or replacement. After discussion motion was made by Bonik to move forward and get a 1,000 lb. tub & replace the header. Seconded by Merschman, motion carried. Mayor reported that there is some work to do on the outside of the building. Arnold was asked to call the Engineer who worked on the building when it was constructed.

Police Dept. – Chief Benson. Police Policy has been updated. This will be emailed to the Council and discussed further at the next meeting.

Fire Dept. – Bonik stated that an area to let off the fireworks on July 4th needs to be logged off. Street Crew will be working on this with Bonik. Materials will be purchased to finish off the trailer on which the fireworks equipment will be placed.

Park & Recreation – Swing set is on order, Merry-Go-Round will be placed soon, Poly-caps for the ball field fences have been replaced, new swim area buoys have been ordered, Beach Road is being repaired by the Street Dept., and spraying for weeds will be done at the beach area and by the seasonal site area.

Roads & Bridges – Masterson. Crew is sweeping the streets and painting of the parking areas will be done soon. 50/10 inspection of the Airport was completed with a few items to be corrected. State Crews will be patching Hwy's in the city soon. Masterson asked about step raise for his employee's and this will be discussed at the end of the month.

Motion was made by Bonik to advertise for help to weed whip and do miscellaneous work for the street dept. Seconded by Brovold, motion carried.

Zoning – Masterson. A number of yard clean ups and complaints are being worked on. The house the Jehovah Witness Church purchased has been removed. There will be a Zoning meeting on June 16th at 7 a.m.

Public Utilities – Masterson. Alum has been put in the ponds. The water break on Hwy 2 & 92 has been repaired. A cable TV project is being worked on at Lomond Drive.

Motion was made by Brovold to approve the Clearwater County Fire Mutual Aid Agreement. Seconded by Bonik, motion carried.

Discussion held on hiring of help at the Golf Course Liquor area. No employees have been hired yet at this time. Job will be posted at the Golf Course. Motion was made by Merschman to set the pay for these employees at \$9.50 per hour. Seconded by Bonik, motion carried.

Clerk stated that the Garden Valley Telephone Company Annual report is in her office if any want to review it.

Notice was received from HRDC on a Public Hearing for their Fiscal year 2018 Budget.

Notice was received of a meeting on June 22nd in Detroit Lakes concerning DOT issues and funding. If Masterson is unable to go, Merschman will try to go.

A letter was received concerning the Transient Merchant Ordinance. After discussion, no changes will be made.

Council reviewed two parcels of property which the County wishes to sell on auction. Council is not interested in the parcels at this time.

Coalition of Greater MN Cities will be holding their Annual summer conference on Aug. 2-4 in Fergus Falls. Mayor said that he is checking into going.

Motion was made by Brovold to approve Resolution #18-17 ACCEPTANCE OF DONATION. Seconded by Merschman, motion carried.

Motion was made by Brovold to approve Resolution #19-17 TRANSFER OF RESTRICTED FUNDS. Seconded by Bonik, motion carried.

Motion was made by Brovold to approve Resolution #20-17 AMERICAN LEGION POST #16 BINGO PERMIT. Seconded by Merschman, motion carried.

Sam Anderson, Karvacko Eng., explained working with the State on the funding for the crack sealing project at the airport. Funding will be set at a 90/10 share to the City. Fahrner Asphalt has put in a quote of \$40,000 for the project. Motion was made by Bonik to approve Resolution #21-17 AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT EXCLUDING LAND ACQUISITION. Seconded by Brovold. For: Bonik, Brovold, Sutherland, Michel. Against: Merschman. Motion carried.

A letter from the League of MN Cities stating that the dues will not increase for the next year and also discussed the League's financial condition.

Masterson updated the Council on the FAA tower construction at the airport. Karvacko Engineering would like to see the tower moved 100 feet more to the north due to future construction of hanger bays. Masterson is to contact the FAA and voice this request.

Being there was no further business to come before the Council; motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met on May 24, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Jon Brovold, Chad Bonik, Dennis Merschman, City Clerk Treas. Colleen Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Sam Anderson-Karvakko Eng., Bill Masterson, Police Chief Renee Benson, and Interim Assistant Police Chief Shane Auginaush.

Sam Anderson, Karvakko Eng. reported to the Council on State Funding for crack filling at the City Airport. There is funding to be used before the end of the fiscal year with is June 30, 2017. This would be the last of the 90-10 split for projects. Approximate cost for the crack filling of the taxi-way and access road, is \$40,000 which includes engineering costs. City portion would be approximately \$4,000. Motion was made by Brovold to approve the project contingent the funds are approved by the State Aeronautics. Seconded by Sutherland. For: Brovold, Sutherland, Bonik, Michel. Opposed: Merschman. Motion carried.

Police Chief Benson and Interim Assistant Police Chief Shane Auginaush were present to update the Council on Police Dept. activities. Chief Benson updated the Council on the use of laptops for the squad cars. Minkota Tech has been helping her get the cars compatible. More pricing on other devices needed, will be coming.

Discussion was held on the 2018 Highway/Street Project. Clerk stated that one of the requirements to apply for a PFA loan is to hold a Public Hearing. Motion was made by Sutherland to hold a Public Hearing on June 14th at 5:30 p.m., before the City Council Meeting. Seconded by Bonik, motion carried.

Discussion was held on a Severe Weather Brochure for the City. Discussion was held also on the use of the sirens during storms. Members agreed that sirens should be used during both storms and fires. Mayor would like to have a meeting in the future with different people who work in the city on storm happenings. Clerk was asked to put a notice on Cable TV and in the newspaper on what the sirens sound like during fires and during storms.

Clerk brought to the Council a proposed Clearwater County Fire Mutual Aid Agreement. Members will study the agreement and discuss further at the next Council meeting.

Clerk gave an update of dates which she will be gone.

The three vehicles that are to be sold will be picked up by Mid-State Auctions. Masterson stated that he does have someone that would purchase the snowplow/dump truck for

\$1,200. Brovold stated to list it on the City web site and advertise at a cost of \$2000 and not use the auction.

Clerk asked the Council what they would like to do with the lot on Red Lake Ave south. We do have someone who would like to purchase the lot. Motion was made by Merschman to advertise the lot for sale for \$8,000. Seconded by Bonik, motion carried.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met on May 10, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members Dennis Merschman, John Sutherland, Jon Brovold, and Chad Bonik, City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Annie Kerr, Police Chief Renee Benson, Utilities Manager Bill Masterson, County Auditor-Treasurer Allen Paulson, Mark Nohre, Doug Lindgren, and Sam Anderson-Karvakko Eng.

Motion was made by Brovold to approve the minutes of the April 12th and May 5th, 2017. Seconded by Merschman, motion carried.

Annie Kerr was present to speak with the Council on the upcoming Farmers Market. She asked for approval to use the City property and building on the south end of the city during July 14 to Sept. 30th. She also asked permission to put a Port-A-Potty at the site. Motion was made by Sutherland to approve. Seconded by Bonik, motion carried.

Allen Paulson was present on behalf of the Clearwater County Agricultural Society to ask permission to sell raffle tickets to support a project at the Clearwater County Fair. Motion to approve was made by Bonik. Seconded by Sutherland, motion carried. Resolution #17-17 CLEARWATER COUNTY AGRICULTURE SOCIETY GAMBLING PERMIT.

The Bagley Planning & Zoning Commission recently held a public hearing on a conditional use permit for Mark Nohre to turn the old Chiropractic Office building into a Boarding/rooming house. The Zoning Commission did approve the project and asked for the City Council's approval. Motion was made by Merschman to approve. Seconded by Brovold, motion carried.

City receipts for the month of April were reviewed. Receipts totaled \$45,303.96.

City budget reports for the month of April were reviewed. Expenses totaled \$85,050.97.

Municipal Liquor Store profit and loss was reviewed.

Motion was made by Brovold to approve the list of April paid bills for the City and the Municipal Liquor Store. Seconded by Merschman, motion carried.

Motion was made by Sutherland to pay the City outstanding bills of \$54,984.76 and the Municipal Liquor Store bills of \$27,978.51. Seconded by Bonik, motion carried.

Department Reports: Fire Dept.-Chad Bonik. A Mutual Aid for Fire Protection draft will be presented to the Council at the next meeting. The sirens are operational. Radio receivers will be needed at a cost of approx. \$2,000 each. Firemen are working on training.

Liquor Store – Fireworks fundraiser will be held on May 19th.

Motion was made by Bonik to approve the Peace Officer Accredited Training Online at a cost of \$90 per Police Officer. Seconded by Brovold, motion carried.

Park Board – Chairman Doug Lindgren. Park Attendants began duty on May 1st. The Beach Road needs work. Street Crew will be taking up the tar and put gravel on at this time. Cost to be about \$1,200. There are a few of the lots at the end which will be made bigger and the road narrowed. Nine (9) of the ten (10) Seasonal Sites have been rented out. A new swing set has been ordered. Two (2) trees have been donated by the Modern Woodman Ins. and will be planted tomorrow at 9:30 a.m. Members are encouraged to attend.

Zoning – Bill Masterson. Some small permits have been issued.

Public Utilities – Manager Bill Masterson. Cable projects are being completed. Underground pipes are being inspected with cameras, on an annual contract with a 5 year rotation. Dennis Danielson received an Award for Wastewater Excellence for the City Ponds.

Roads & Bridges – Manager Bill Masterson. City Wide Spring Clean-up is being done now. The County has rented a patching machine that uses rubber material. Masterson would like to rent the machine for two (2) weeks to fill the cracks on City streets. A used plow truck is being checked into.

City Hall – Clerk Colleen Lindgren. Karvakko Eng. has told the Clerk that a meeting on Airport funding between them and the Council is not needed. Masterson reported the 50-10 Inspection with Aeronautics has been done. They are claiming the field is too close to the runway.

A letter was received from Ehlers on the potential refunding of existing bonds, which none of the City bonds qualify.

A letter from the Minnesota Pollution Control Agency was reviewed with the Council.

Motion was made by Brovold to pass Resolution #14-17 ACCEPTANCE OF DONATIONS. Seconded by Sutherland, motion carried.

Motion was made by Sutherland to pass Resolution #15-17 ACCEPTANCE OF DONATION. Seconded by Brovold, motion carried.

Motion was made by Sutherland to pass Resolution #16-17 TRANSFER OF DESIGNATED FUNDS. Seconded by Merschman, motion carried.

Merschman stated that there is a house behind the Jehovah Witness church that needs to come down and the Jehovah Witness would like to purchase it. They are looking for help in the area of backfill. Masterson was asked to check into the project.

Mayor Michel informed the Council that he has spoken to City Attorney Fitzsimmons on Police Officer issues. Shane Auginaush has been working as a part-time Police Officer for the Dept. and Chief Benson would like to put him on full-time as the Interim Assistant Police Chief. Mayor Michel stated that he would move to approve the job description for Assistant Police Chief. Motion to approve the job description for Assistant Police Chief along with the pay schedule was made by Merschman. Seconded by Brovold, motion carried.

Mayor Michel moved that (1) Shane Auginaush be appointed Assistant Police Chief on an interim basis and exercise all duties and responsibilities of Assistant Police Chief, effective June 1, 2017, until the City council makes a long-term decision on this position, subject to Mr. Auginaush's acceptance of the appointment. (2) Shane Auginaush is placed on leave from his employment as Part-Time Police Officer during his interim appointment. (3) Shane Auginaush be paid an hourly wage of \$18.41 and accrue the same benefits as a regular full-time City of Bagley employee that are in addition to the benefits he has accumulated as a Part-Time Police Officer. (4) That the City provides Mr. Auginaush with any appropriate notices related to this decision. Motion was made by Merschman to approve the appointment of Shane Auginaush as Interim Assistant Police Chief. Seconded by Brovold, motion carried.

Councilman Bonik stated that a new place to let off the fireworks for the 4th of July. Also he asked that the Council approve the purchase of a trailer for the fireworks. Cost is \$200. Motion was made by Brovold to approve the purchase of the trailer for \$200. Seconded by Merschman, motion carried.

Being there was no further business to come before the Board; motion was made by Brovold to adjourn. Seconded by Sutherland, motion carried.

The Bagley City Council met on April 26, 2017 at 5:30 p.m. in the Bagley City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Dennis Merschman, Chad Bonik, Jon Brovold, City Clerk Treasurer Colleen Lindgren and Deputy Clerk Faye Jacobs.

Also present: Laura Dropps, Curt Meyers, Bill Masterson, Doug Lindgren, Bill Klingbeil and Jeremy from DOT.

Laura Dropps thanked the Council for allowing Art In the Park to use the park on July 8th. She asked permission to use the park and get barricades in 2018 on July 7th. Motion to approve was made by Brovold. Seconded by Sutherland, motion carried.

Lengthy discussion was held on the 2018 Highway and Street reconstruction project. Reconstruction will run from the railroad tracks on the south end of the city to the high school on the north end of the city. Just overlay will be done from the fairgrounds to past the high school. An Open House will be held on May 17th at the High School commons area. Utility work will be done at the same time. There will be a bike/walking trail connecting the downtown. Sidewalk from the church to the park is being looked at also. 12 foot drive lanes will be constructed which is the standard size. MN DOT pays for 48 feet of the road where they pay for the pavement but they do not pay for the entire sidewalk. DOT would like to know what the City wants to do as soon as possible after the Public Meeting. Street lighting is a 50/50 cost share. The City can salvage the present lights and use them somewhere else in the city. DOT will work with the City and business's as some businesses will not be able to use their front doors. Talk was done about whether to do one side of the Highway at a time or both sides at once. Costs would be less if both sides were done at the same time. Project should hopefully take three months depending on weather. All information will be put on the DOT's web site before the Public Hearing.

Eng. Curt Meyer stated that the PFA application should be submitted in early June. WSN Grant writer Jordan may be attending the Council's work session at the end of May.

Discussion was held on the sale of city vehicles no longer in use. Councilman Brovold stated to have Clerk Lindgren and Masterson check into auction sales and figure out where to put the vehicles up for sale.

The 2017 League annual conference will be held in June in Rochester. Members will not be attending.

A resignation letter from Ruth LaFontaine was received, resigning her position on the Bagley Housing Board. Laura Straw was notified and will bring it before the Housing Board.

Fire Chief Gerbracht informed the Clerk that the City will be receiving a payment for a recent burn the fire dept. was at, at Brian Frank's business. Insurance payment in the amount of \$3,300 will cover partial costs for the Bagley Dept. Shevlin Fire Dept. was asked for mutual aid so they will also have a bill. This dollar amount covers approximately 1/2 of all charges. Clerk was asked to check with the Shevlin Fire Dept. on their receiving 1/2 of their costs.

Being there was no further business to come before the Board; motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met on April 12, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmembers John Sutherland, Jon Brovold, Chad Bonik, Dennis Merschman (via Skype), City Clerk Treasurer Colleen Lindgren, Deputy Clerk Faye Jacobs.

Also present: Bill Masterson and Chris Arnold.

Motion was made by Brovold to approve the minutes of the March 8th and March 22nd Council meetings. Seconded by Sutherland, motion carried.

City Receipts for March were reviewed in the total of \$27,773.06.

March City budget reports were reviewed. Total expenses for March were \$71,628.29.

March budget reports for the Liquor Store were reviewed.

Motion was made by Brovold to approve the checks written for March City expenses in the amount of \$60,144.61 and the March Liquor Store expenses in the amount of \$87,561.03. Seconded by Sutherland, motion carried.

Motion was made by Brovold to approve payment of the City outstanding bills (\$72,407.55) and the Liquor Store outstanding bills (\$40,447.45). Seconded by Bonik, motion carried.

Department reports: Fire Dept. Firemen's Ball will be held on April 22nd at the Bagley American Legion.

Liquor Store: Calendars for 2018 will be ordered soon so that a \$73 discount can be gotten. Annual meeting of the MMBA will be held April 30 – May 2 in Alexandria. Arnold asked to send one employee for a cost of \$605. He will be attending at no cost to the city. Motion was made by Brovold to approve sending one employee to the MMBA conference. Seconded by Bonik, motion carried. Discussion was held on being open for Sunday Sales. Arnold reported there are a number of stores in the area that will not be open if their competition is not going to be open. More discussion will be held at a later date on whether or not Bagley should be open on Sunday's.

Parks & Recreation – Clerk reported on the last meeting. They will meet again on May 1st and do a walk-through of the park. Discussion held on agri-lime, swing set, poly cap, and seasonal sites.

Zoning – small projects in the city being done. Letters are going out to residents that need to clean up their yards.

Roads & Bridges: Clean-up is being done on places where sod was pushed up, one employee has been on sick leave with an injured knee, Al Spring has started work, and park will be ready to open on May 1st. Third dock will not be put in until the Park Board meets.

Public Utilities: One outage was reported, auto readers on meters are being put on. The MMPA Annual meeting will be held on May 17th in Thief River Falls. PU cost share of the Cost of Service Study Quote is \$3,097. A small increase in costs will be implemented soon.

City Hall: A letter was received from Karvakko Eng. for a session concerning an introduction to the Aviation Planning, Grants and more. Clerk was asked to set up a meeting for a Tuesday or Friday. Clerk gave the Council meeting notes from the Safety & Loss Control workshop. A member of the Garden Club has asked to investigate putting a Rain Garden in the lot known as the Cease Lot. Nothing can be done at this time due to construction on Hwy 92 coming up in 2018. Councilmen were given a breakdown of the City Revolving Loan Funds.

Motion was made by Brovold to approve the Townships Fire Protection contracts. Seconded by Sutherland, motion carried.

The 2017 Annual League of MN Cities Conference will be held on June 14-16 at the Mayor Civic Center in Rochester, MN. Will be discussed further at the April 26th meeting.

Motion was made by Brovold to pass Resolution #6-17 TRANSFER OF DESIGNATED FUNDS. Seconded by Bonik, motion carried.

Motion was made by Brovold to pass Resolution #7-17 TRANSFER OF DESIGNATED FUNDS. Seconded by Bonik, motion carried.

Motion was made by Brovold to pass Resolution #8-17 ACCEPTANCE OF DONATIONS. Seconded by Bonik, motion carried.

Motion was made by Brovold to pass Resolution #9-17 A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BAGLEY, MN APPROVING THE SALE OF CITY-OWNED REAL PROPERTY IN BAGLEY, MN, AND DISPENSING WITH REVIEW OF THE SALE BY THE BAGLEY PLANNING COMMISSION. Seconded by Bonik, motion carried.

Motion was made by Brovold to pass Resolution #10-17 BAGLEY ROTARY CLUB GAMBLING PERMIT. Seconded by Bonik, motion carried.

Motion was made by Brovold to pass Resolution #11-17 CLEARWATER COUNTY AGRICULTURE SOCIETY GAMBLING PERMIT. Seconded by Bonik, motion carried.

Motion was made by Brovold to pass Resolution #12-17 NORTHERN MUNICIPAL POWER AGENCY DIRECTOR. Seconded by Sutherland, motion carried.

Motion was made by Brovold to pass Resolution #13-17 NORTHERN MUNICIPAL POWER AGENCY ADVISOR. Seconded by Sutherland. For: Brovold, Sutherland, Bonik, Michel. Abstain: Merschman. Motion carried.

Masterson is going to send Crew Worker Dusty Gilbertson to a training in Thief River Falls on April 20th for mosquito spraying.

Discussion was held on the soil boring done at the Industrial Park area. It is feasible to put a road in as proposed. A cost projection will be gotten from Karvakko Eng. for the next council meeting. Mayor stated that Karvakko Eng. is checking into state funding.

Arnold will be meeting with the Golf Course Asso. on the liquor at the golf course. Arnold will advertise for help again for the golf course and the call-in position at the liquor store.

Being there was no further business to come before the Board; motion to adjourn was made by Brovold. Seconded by Sutherland, motion carried.

The Bagley City Council met on March 22, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Councilmen John Sutherland, Chad Bonik, Jon Brovold, and Dennis Merschman (via Skype), Colleen Lindgren City Clerk Treasurer and Deputy Clerk Faye Jacobs.

Also present: Utilities & Street Supt. Bill Masterson and Tiffany Fettig from HRDC.

Masterson discussed the houses that are being torn down. The one lot is not large enough to build a home on according to the City Ordinance. Neighboring landowner Shawn Olson would like to purchase the lot in order to expand the size of his home. Olson has stated that he would take down the old fence and clean up the lot if he is able to purchase it. Motion was made by Bonik to offer the lot to Olson for \$2,500 plus recording expense. Seconded by Sutherland, motion carried.

Tiffany Fettig, HRDC, was present to give an update on the HRFC-Bagley LDO Loan Fund Policies. This is to move federal revolving loan funds into a local development fund. There is approximately \$170,000 in the fund. This policy would take the control of the funds out of the City Council but it would be used for projects in the City of Bagley. Policy was reviewed. People who are on the board are Clerk Colleen Lindgren, Aaron Kaiser, Greg Leintz, and a rep. from the HRFC Board. Members are on for a four (4) year term. Meetings would be held only as needed and there is one application pending at this time. If any changes are needed to the policy they would be looked at by the loan committee. Minimum loan is set at \$10,000 and maximum is flexible. Motion was made by Brovold to approve the policy. Seconded by Bonik, motion carried.

Motion was made by Bonik to hold the City Wide Clean Up on May 8th (south of Hwy. 2) and May 10th (north of Hwy. 2) with brush/leaf hauling the week of May 15-19th. Seconded by Brovold, motion carried. Masterson stated that trees must be limbed, branches piled in one area and the tree itself in 8 foot chunks piled in another area. Mayor asked about including an ad in with the Public Utilities bills. Motion was made by Bonik to make up a flyer and put in the utility bills. Seconded by Brovold, motion carried.

Motion was made by Bonik to hire Al Spring back as summer seasonal help at current wage. Seconded by Brovold, motion carried.

No information has been received back on the soil borings being done.

Clerk reported on the meeting held with the Bear Creek Township Officials. Twp. Officials will be meeting on the Fire Protection contracts to consider contracting with the City. Motion was made by Brovold to send a letter of support for Digi-Key, Thief River Falls, for a large expansion they plan. Seconded by Sutherland, motion carried.

Discussion was held on Sunday Liquor sales. Clerk gave information received from the state and City Attorney Hood. New laws come into effect on July 1st. City Ordinance will need to be looked into to see if any changes are needed. Mayor stated he will get more information for the next Council meeting.

Motion was made by Brovold to pass Resolution #5-17 PERA POLICE OFFICER DECLARATION. Seconded by Bonik, motion carried.

Clerk Lindgren gave a report on the Bagley Area Chamber Meeting. City Wide Rummage sale is planned for May 6th, the Fireworks Fundraiser is May 19th, a National Night Out is being worked on, Art in the Park will be held on July 8th and committee is working on ordering banners for the city light poles.

Clerk asked permission to order 20 Christmas Decorations for the light poles. Motion was made by Bonik to approve spending up to \$6,000 towards Christmas Decorations. Seconded by Brovold, motion carried.

Clerk reported that Shawn Sorenson has graciously stated that he would donate hangers for the flowers on the light poles. Letters have gone out to the business's asking for donations towards the flowers.

The Bagley Art Group has asked permission to hold up to four events, at no cost, in the Community Room during which they introduce the artists who will be displaying their art work at the Bagley Library/Community Room. Motion to approve was made by Bonik. Seconded by Brovold, motion carried.

Clerk informed the Council that she has had a call from Teresa Emmons who the Council has been working with to put a tower at the Airport and FAA equipment in the AD building. The FAA is not going to be using the building or putting up a tower at this time. Emmons did state that they will be working on it in the future.

Police Chief Benson asked permission to attend training being held in Alexandria titled Basic Financial Crimes Investigations. There is no cost to the training and it will be held on May 3rd & 4th. Motion to approve was made by Brovold. Seconded by Bonik, motion carried.

Being there was no further business to come before the Board; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met on March 8, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Jon Brovold, Chad Bonik, and Dennis Merschman (via Skype), City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Benji Hofstad, Chris Arnold and Bill Masterson.

Motion was made by Sutherland to approve the minutes of the February 8th and February 22nd Council meetings. Seconded by Brovold, motion carried.

February City Receipts in the amount of \$19,953.15 were reviewed.

February Budget reports were reviewed.

February profit & loss report for the Liquor Store was reviewed.

Motion was made by Brovold to approve payment of the outstanding February City and Liquor Store bills. Seconded by Bonik, motion carried.

Department Reports: Fire Dept. - A number of fires have been taken care of. Mutual Aid agreements will be looked at.

Park & Recreation Board - application to expand the spraying of the beach area for weeds is being looked into.

Liquor Store - Call in Employee Earl Larson has passed away. Clerk to advertise for part-time/call-in help. Arnold attended a Managers meeting on Tuesday.

Police Dept. - Monthly report was reviewed.

Zoning - A meeting will be set up to discuss a potential car wash in the city.

Public Utilities - Two employees are attending training this week. Internet use has gone up after the "size" went up. Power was out due to a tree branch falling on lines.

Street Dept. - Employees are getting equipment ready for the summer. Trucks will be DOT inspected. Tree cutting at the airport is done.

City Hall - Mayor asked Clerk to check into a battery backup for the phones at city hall. Discussion was held on the sale of City owned properties. Members of HRDC will be attending the March 22nd City Council meeting to discuss the LDO policy and revolving loan funds. Lindgren reported on a meeting held with Marlo Peterson, who updated the employees on the HSA connected to the health insurance. There are three employees who do not qualify for the HSA but they do the VEBA. Peterson told the group that they could put their funds into an HSA, VEBA or HSA/VEBA. The City Council would need to give their permission for employees to use both the HSA and VEBA, at no cost to the City. In the fall when the city policy is renewed then all employees could make their choice on where to put their funds by signing a form stating this is how they want it. Motion was made by Brovold, being there is no decrease to the employee benefits, to approve the employees to use both the HSA and VEBA. Seconded by Bonik, motion carried.

Motion was made by Brovold to approve Resolution #4-17 RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF BAGLEY ON BEHALF OF ITS POLICE DEPARTMENT. Seconded by Bonik, motion carried.

Discussion was held on Sunday Liquor in the City. Information has been received from the City Attorney and will be reviewed by the Council.

Police Chief Benson, Mayor Michel, and Clerk Lindgren will be attending the Safety & Loss Control conference in Mahnomon on March 29th.

Motion was made by Brovold to move Chief Benson to step 2 on the pay scale beginning March 1, 2017. Seconded by Bonik, motion carried.

Being there was no further business to come before the Board; motion was made by Brovold to adjourn. Seconded by Sutherland, motion carried.

Mayor Michel opened the Fire Contract meeting between the City of Bagley and contracting Townships.

Councilman Jon Brovold briefly went over the new Fire Contract.

Copley Twp. Chairman Larry Olson stated that Copley Twp. Officers liked the new contract and the 2017 budget. They have no issues with the service received by the fire department.

Discussion was held on Real Property Values, coverage for forests and wetlands.

Mel Melander does the contracts for Beltrami County/Echles Twp. and some would like to look at the way they do their contract in the future.

Brovold stated that the City is still looking for truck grants but there is lots of competition for such grants.

L. Olson stated that he feels in three years the City would get a good response from Townships towards the purchase of a truck. Not claiming ownership but helping out with the truck.

Fire Chief John Gerbracht stated that it takes three (3) years to get a truck after it has been ordered. It is not cost effective to rebuild one of the older trucks. Spec for a new truck was \$320,000 the last time they specked one out. Gerbracht explained a new "enclosed" truck and one which is just like the one the Dept. has now.

Susan Sunderland stated that Minerva Twp. gets hit hard for the Wild Rice Watershed and new roads so fire protection is a costly item.

Mayor Michel stated that he appreciates everyone showing up for the meeting.

Meeting was closed at 5:23 p.m.

Mayor Michel opened the City Council meeting at 5:30 p.m.

Present: Mayor Sidney F. Michel, Councilmembers John Sutherland, Chad Bonik, Jon Brovold, Dennis Merschman (via Skype), City Clerk Treasurer Colleen Lindgren and Deputy Clerk Faye Jacobs.

Also present: Police Chief Renee Benson, Street Superintendent Bill Masterson, Engineer Curt Meyer, Chris Benson and John Lee.

Mayor Michel updated the Council on a proposed Motel for the City of Bagley. Discussion was held on TIF information.

Realtor John Lee was present to speak with the Council about a proposal he was asked to present to the Council on behalf of Cobblestone Industries for the construction of a Hotel in Bagley. Lee spoke about utilities, property taxes and tax abatement.

WSN Engineer Curt Meyer was present to speak with the Council on street work in the City. A breakdown of prices was given to the Council earlier. The Public Utilities will be applying for PFA dollars. MN DOT will be in the City for the next 6 weeks mapping out the project for 2018.

The streets do not qualify for being 9 ton, but Great Northern Drive will be a heavier construction.

On the Cobblestone Hotel project, pricing to put in utilities for the project would be in the range of \$100,000 to \$150,000. Meyer will check on grant/loan programs to see if there are any funds there to utilize. Mayor asked if directional boring could be done. Meyer stated it would not be feasible.

Merschman stated he feels the streets will be torn up in 2018 so he thinks the City should do the street project which Masterson has proposed. Motion was made by Bonik to approve WSN Engineer Curt Meyer to go ahead with the project. Seconded by Brovold, motion carried.

Information was received from the HRDC on the organization of the Bagley LDO. Council was asked to review the policy and a meeting will be set to get together with members of the HRDC.

Motion was made by Bonik to rescind his motion from the last meeting on the publication of the Liquor Store profit & loss. Seconded by Brovold, motion carried.

Motion was made by Brovold to approve the ANTENNA AND EQUIPMENT SPACE LEASE BETWEEN USA DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION and THE CITY OF BAGLEY. Seconded by Sutherland, motion carried.

Motion was made by Bonik to approve appointing Renee Benson to Police Chief effective immediately. Seconded by Brovold, motion carried.

Safety & Loss Control Workshop to be held in Mahnomen on March 29th. Motion was made by Brovold to send up to six (6) people. Seconded by Bonik, motion carried.

Further discussion was held on the Cobblestone Hotel. More information will be gotten on TIF #'s from David Drown Associates and a special meeting will be set at a later date.

Police Chief Benson discussed forensic interview training which will be held in White Earth. Benson would like to attend and there would be no cost to the City as White Earth got a grant for the training. Motion to approve Benson attending the training was made by Bonik. Seconded by Brovold, motion carried.

Discussion was held on the destruction of the home on Patricia Lane, which was partially burned. Clerk will contact the bank who is known to have the mortgage on the home.

Masterson stated that the boring for the road between the Industrial Park to McDougall Ave. will be done soon but more funds will be needed to have Karvakko Eng. do the locating for the borings. After discussion, motion was made by Brovold to approve up to \$750 for Karvakko Eng. to locate for the borings.

Motion was made by Brovold to approve the purchase of a printer for the Police Dept. by Chief Benson. Seconded by Bonik, motion carried.

Clerk was asked to set up a meeting with Bear Creek Twp. Officers on Fire Protection. Councilmen Brovold & Bonik and Clerk Lindgren will attend.

Being there was no further business to come before the Board; motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met in regular session on February 8, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Chad Bonik, Jon Brovold and Dennis Merschman (via Skype), and City Clerk Treasurer Colleen Lindgren.

Also present: Police Chief Renee Benson and Liquor Store Manager Chris Arnold.

Motion was made by Brovold to approve the minutes of the January 11th and January 25th meetings as presented. Seconded by Sutherland, motion carried.

Clerk was asked to open the bids for gas at the pumps. One bid was received from Bagley Coop Association. Bid was 7 cents per gallon above cost on Ethenol/unleaded; premium 7 cents per gallon above cost and Diesel fuel No. 2 at 7 cents per gallon above cost. Motion was made by Bonik to accept the bid of Bagley Coop Association. Seconded by Brovold, motion carried.

Motion was made by Bonik to approve a lease agreement with Daniel Larson for signs being put on City property by Larson, at \$400 per year for both sign locations. Seconded by Sutherland, motion carried.

Discussion was held on the 2017 Safety & Loss Control Workshop, March 29th in Mahanomen. Will be discussed further at the Feb. 22nd Council meeting.

Motion was made by Sutherland to approve the letter of understanding with auditors Brady Martz. Seconded by Brovold, motion carried.

January City receipts in the amount of \$176,601.25 were reviewed.

January City budgets were reviewed. Expenses totaled \$278,026.90.

January budget report for the Bagley Municipal Liquor Store was reviewed.

Council reviewed the outstanding bills for the City in the amount of \$21,016.68 and the Liquor Store in the amount of \$28,840.34. Motion to pay was made by Bonik after review of the advertising expense. Seconded by Sutherland, motion carried.

Motion was made by Brovold to advertise for workers at the Golf Course Liquor. Seconded by Sutherland, motion carried.

Department reports: Fire Dept. Bonik reported on the Firemen's Relief meeting. Mayor Michel reported on the recent fire in Bear Creek Township and speaking with the Bear Creek Twp. Officers. Bagley Fire Dept. is not contracted to respond to Bear Creek and they do not have a mutual aid agreement with them either.

Liquor Store: Mayor Michel spoke on the area of not publicizing the Liquor Store monthly profit & loss. Motion was made by Bonik not to do a monthly publication on the Liquor Store monthly profit & loss report. Seconded by Brovold, motion carried.

Liquor Store Manager Chris Arnold reported that the new software is working great. Joint buys are being worked on and coming on board. The MBA annual meeting is coming up in April which the manager is going to and would like to take one employee with him. Will be discussed further at the March meeting.

Police Dept. Chief Benson. The laptop computers for the vehicles are being worked on. Benson reported there have been a number of thefts in the city and she would like to see more business's put in cameras. Discussion was held on the dog pound and how it is working with the County and Pound Master.

Park & Recreation: Applications have been received from Mike & Elaine Brustad to again come back as City Park Attendants and Joan Gray for Park Janitor. Motion was made by Bonik to approve the applications of Mike & Elaine Brustad with a step raise to \$1,650 per month for the two and for Joan Gray as Park Janitor at \$10.56 per hour. Seconded by Brovold, motion carried.

Zoning – Mayor reported the board is working on a possible car wash being built.

Public Utilities – Material was given to the council on the construction of the side streets which Masterson would like to have done. Costs are just estimates at this time and surveying is being done by the DOT. More work is being done on the proposals.

Street Dept. – Street crew has been busy hauling snow.

City Hall – Clerk Lindgren. One of the houses which the city purchased has been demolished the other is being worked on. Mayor stated there is interest in purchase of the lots. An email was received from Karvakko Eng. on borings to take place in the area where a new road has been talked about. Quotes were received as: Braun Eng. - \$7,500 and GEO Tech - \$3,700-\$4,000. Motion was made by Merschman to approve up to \$4,000 to do the road borings. Seconded by Bonik, motion carried. Mayor will check further with the landowners for permission to do such.

The 2017 Legislative Conference for Cities will be held on March 23rd in St. Paul.

Clerk reported that she has had someone ask about the purchase of a lot in the Kastner Division for commercial business. Would like a lot somewhere along Hwy 2.

Next Pay Equity report is due on Jan. 31, 2018.

Clerk stated that she and her husband will be attending the St. Cloud Sportsman Show and manning the MN Hospitality booth on a volunteer basis. City will be allowed to hand out the city park brochures for free and advertise the city for free being they are volunteers. Motion was made by Bonik to approve paying Lindgren's expenses for the trip. Seconded by Brovold, motion carried.

Motion made by Sutherland to approve the Health Savings Account Master Service Agreement as reviewed. Seconded by Bonik, motion carried.

Motion was made by Bonik to pass Resolution #3-17 NORTHERN MUNICIPAL AGENCY DIRECTOR. Seconded by Brovold, motion carried.

Liquor Store manager Chris Arnold asked permission of the council to again have a Fire Works Fundraiser which would be held on May 19th at Fireside. Motion to approve was made by Brovold to allow Arnold to organize the event. Seconded by Bonik, motion carried.

Being there was no further business to come before the Council; motion to adjourn was made by Brovold. Seconded by Merschman, motion carried.

The Bagley City Council met on January 25, 2017 at 5:30 p.m. in the City Council Chambers.

Present: Mayor Sidney F. Michel, Council Members John Sutherland, Chad Bonik, Jon Brovold, and Dennis Merschman (via Skype), City Clerk Treasurer Colleen Lindgren and Deputy Clerk Faye Jacobs.

Also present: Bill Masterson, Street Supt. /Utilities Manager and Todd Ehlers (via Skype).

Todd Hagen, Ehlers, was present to speak with the Council on Bonding rules and regulations. Discussion was held on potential bonding for streets and road construction during 2018. Hagen also discussed ideas for a Financial Management Plan, Utility Rate Study, and a Debt Study for the City.

Discussion was held on 2018 Street work which Masterson would like to see done when the State is redoing Hwy 92. Does the Council want to move ahead with the projects? City would be responsible for approximately 2/3 of the cost and the PU 1/3 which would go under the PFA loan. Brovold asked if people along the streets would get assessed for the project. This will be discussed further at a later meeting. Brovold would like to see more accurate estimate on the cost numbers so these can be given to Hagen at Ehlers. Merschman stated that the Council needs to give the engineer an ok on what to do. Michel asked that Masterson get better numbers and bring back to the next Council meeting.

Mayor Michel also asked about adding dollars on the potential bonds to build onto the Fire Police Hall. More discussion will be held on this at a later date also.

Masterson brought two quotes before the Council to tear down the two old houses which the Council acquired from the County. Quotes are to demolish the houses, take out cement and fill in the hole. #1 – Brady Dyrdaahl: \$13,900. #2 – Klay Thompson: \$9,220. Motion was made by Brovold to approve the quote of Klay Thompson. Seconded by Bonik, motion carried.

Discussion was held on Fire Protection for the area Townships. The Bagley Fire Dept. recently was asked to go to Bear Creek Twp. on a fire call. Bear Creek Fire Dept. had not responded to the call. Shevlin and Bagley Dept.'s worked on the Fire Call which turned out to be a large expense for the Cities. There is no Mutual Aid Contract with Bear Creek and Clerk Lindgren stated that she was told by the County Assessor's office that Bear Creek does levy for fire protection. After discussion, motion was made by Bonik to have the Bagley Fire Chief, Shevlin Fire Chief, and a Bagley City Council member meet with Bear Creek Twp. Officers about fire protection and present the bill for the fire to the township for payment. Seconded by Sutherland, motion called.

Date to meet with the Townships on Fire Protection contracts will be February 22nd at 5 p.m. in the City Council Chambers.

Motion was made by Bonik to approve the following budget transfers for 2016. Seconded by Brovold, motion carried.

City Hall - \$4,061.69 into Flower planters designated fund
Fire Dept. - \$35,733.72 into Fire Dept. truck savings account
Police Dept. - \$36,712.92 into Police Admin. designated fund
Roads & Bridges – transfer \$2,838.62 into the 2016 Park Capital Outlay fund to cover seasonal sites expense; transfer \$289.86 into 2016 Cemetery capital outlay; put \$82,345.44 into the 2018 street project designated fund.
Park - \$3,601.60 into the park upgrades restricted fund for ditch cleaning

Cemetery - \$286.44 transfer into 2016 Cemetery capital outlay
Pound - 46,000 into the 2018 street project designated fund and \$3,163.74 into the Pound Vehicle restricted fund

Zoning - \$2,640.09 into the 2018 Street Project designated fund

Economic Development - transfer \$9,014.93 into the Economic Development designated fund

Airport - \$9,433.64 into the Airport Projects designated funds.

CAPITAL OUTLAY FUNDS:

Police Dept. - \$5,000 into the Police car fund; \$3,339.73 into Police Dept. equipment designated funds.

Fire Dept. - \$6,063.81 into a Fire Dept. capital outlay restricted fund.

Airport - \$20,530.52 into Airport Projects designated funds.

City Hall - \$2,016.20 into City Hall Equipment designated fund.

Roads & Bridges - \$10,530.60 into Roads & Bridges capital improvement designated fund.

Liquor Store yearend figures were discussed. Motion was made by Bonik to put \$29,766.00 in depreciation dollars into the liquor store savings account and the net profit for the year, \$4,089.36 into the savings account earmarked as liquor store building improvement funds. Seconded by Sutherland, motion carried.

Discussion was held on two lots in the Kastner Division. A business has asked about re-zoning two lots to put a business in. Council agreed to leave the area as residential but look into other areas of interest.

Clerk stated that the City has received \$19,739.74 from the State to put towards expenses from the July storm damage. Funds will be put into the Roads & Bridges designated equipment fund.

Being there was no further business to come before the Council; motion to adjourn was made by Merschman. Seconded by Brovold, motion carried.

The Bagley City Council met on January 11, 2017 in the City Council Chambers.

Clerk Colleen Lindgren administered the Oath Of Office to Mayor Sidney F. Michel and Council Members Jon Brovold and Dennis Merschman.

Mayor Michel called the meeting to order at 5:30 p.m.

Present: Mayor Sidney F. Michel, Councilmembers John Sutherland, Chad Bonik, Jon Brovold, Dennis Merschman (via Skype), City Clerk Treasurer Colleen R. Lindgren, and Deputy Clerk Faye Jacobs.

Also present: Dawn Loeffler, Marty Cobenais, Mike Karvakko, Sam Anderson, Bill Masterson, Chris Arnold, John Gerbracht, and Larry Peterson.

Motion was made by Brovold to approve the Council minutes of December 14, 2016 as written. Seconded by Sutherland, motion carried.

Dawn Loeffler, Director for Farm By The Lake. Loeffler explained different activities which are held at Farm By The Lake and the funding which helps them pay for the events. She asked if the City would be able to sponsor one of the musicians that come into the event. Farm By the Lake is considered an Environmental & Healing Retreat Center. Dollar amount they are looking at is approximately \$600. Brovold stated that he does not believe the Council can do so legally with tax payer's money. Mayor stated that he would speak with the City Attorney and let her know what he finds out.

Engineer Mike Karvakko was present to answer any questions they have on the Agreement Between Owner and Engineer For Professional Services. The current contract will be expiring soon. This contract does not mean that the City must hire Karvakko for all engineering services. This is for the Task Order Edition and helps with projects he has been doing for the airport. Motion was made by Bonik to approve the agreement. Seconded by Sutherland, motion carried.

Mayor Michel appointed Councilman John Sutherland as Vice-Mayor for 2017.

Motion was made by Bonik to appoint Jon Brovold and John Sutherland to the Park & Recreation Board for 2017. Seconded by Merschman, motion carried.

Motion was made by Sutherland to appoint Chad Bonik, Bill Masterson, Kraig Fontaine, Jackie Merschman and Mayor Sidney Michel to the Zoning Commission for 2017. Seconded by Brovold, motion carried.

Motion was made by Bonik to appoint Terri Knutson, Kathy Steinmetz, Sarah Schwegel, Cassie Dahl and Tarah Hoyt to the Library Board for 2017. Seconded by Brovold, motion carried.

Motion was made by Brovold to appoint Chris Hood, Flaherty/Hood P.A. as City Attorney for 2017. Seconded by Bonik, motion carried.

Motion was made by Brovold to approve the Agreement between the City of Bagley and the Clearwater County Attorney's Office for prosecution service in the city for 2017. Seconded by Merschman, motion carried.

Motion was made by Bonik to approve the application of Chance Derby to be on the Bagley Volunteer Fire Dept. Seconded by Sutherland, motion carried.

Receipts for the month of December were reviewed. Total receipts for December were \$694,441.59.

December City budget reports were reviewed. Total expenses for the month totaled \$121,174.68. Final report for the year will be given to the Council during the last meeting of January which will include the final bills for 2016.

December Liquor Store budget was reviewed. Gross profit was \$34,670.61 with expenses totaling \$26,196.01 for a net income of \$8,474.60. Final report for the year will be given to the Council during the last meeting of January which will include the final bills for 2016.

Motion was made by Bonik to approve payment of Liquor Store outstanding bills in the amount of \$22,336.63 and City outstanding bills of \$17,034.52. Seconded by Brovold, motion carried.

Department Reports: Fire Dept. Fire Chief John Gerbracht reported that the Fire Dept. responded to a fire in Bear Creek Twp. City does not have mutual aid with Bear Creek. Chief would like to know what to do with the Twp. due to a large bill was established from the fire and the taxpayers should be covered by Fire Protection. Chief feels that the bill should be sent to the Twp. to pay. Bear Creek was contacted first by the county paging system but no one responded so at that point Bagley Fire Dept. was dispatched and Shevlin Fire Dept. as backup. Clerk was asked to check with Clearwater County Auditor Office, to see if the Twp. levies for fire protection. Brovold feels that if the taxpayers are being levied, the bill needs to be sent to the Twp. Board. If they are not, then the bill should go to the landowner. More discussion will be held at the next Council meeting after more information is found out. Chief Gerbracht reported that the Fire Dept. had their annual meeting and elected the same officers as the year before.

Liquor Store: Manager Chris Arnold. Arnold reported that the new till system is going good in the front area of the store with adding more work in the back area of the till use. MMBA Legislative Day will be on Jan. 25th and he also has a MMBA meeting during the same time.

Police Dept.: Sargent Larry Peterson gave a report on activities and snow removal at the station.

Zoning: Clerk Lindgren gave the Annual report for zoning. Total land use permits for 2016 totaled \$932,125.00. She was instructed to set up the annual meeting for a Tuesday at 6 p.m.

Public Utilities: Manager Bill Masterson reported on a light pole being backed into by a vehicle, needed replacement. Water plant issues were discussed and flags for fire hydrants are being made plus the usual utility work.

Roads & Bridges: Supt. Bill Masterson. Lots of snow hauling is being done along with the piles of snow being taken care of.

Parks & Recreation: No meeting in December.

City Hall: Clerk Colleen Lindgren. Lindgren reported that she had been contacted by HRDC concerning the sale of a house which was acquired by HRDC after the bankruptcy settlement of Nevaeh & Associates. City portion of the net proceeds will be \$29,674.16 to go against the Revolving Loan Funds owed to the City by Nevaeh & Associates. Motion was made by Brovold to deposit these funds into the LDO previously set up by the Council and HRDC. Seconded by Bonik, motion carried.

Lindgren reported that all paperwork is into disaster relief for the storm damage.

Motion was made by Brovold to have the Clerk advertise for gas at the pumps. Seconded by Sutherland, motion carried.

MMBA Legislative Dave is at the Capital on January 25th.

Motion was made by Bonik to approve Resolution #1-17 OFFICIAL NEWSPAPER. Seconded by Brovold, motion carried.

Motion was made by Bonik to approve Resolution #2-17 OFFICIAL DEPOSITORY. Seconded by Brovold, motion carried.

An Annual Advice Disclosure report was received from Ehlers to the City.

Council received a letter from Allen Potvin stating he has now purchased the Clearwater Senior Living facility. It will now be called the Cornerstone Residence Senior Care.

Being there was no further business to come before the board; motion to adjourn was made by Brovold. Seconded by Bonik, motion carried.