

Bagley Public Utilities
Commissioners Meeting
April 12, 2023

Chairman Thomas Lillegaard called to order the regular meeting of the Bagley Public Utilities Commission on April 12, 2023 at 10:00am. Also present for the meeting were Commissioner Stuart Lien, managers Bill Masterson and Vicky Fletcher, and Mayor Sidney Michel. Joining the meeting via zoom were Commissioner Dennis Merschman and Mike Karvakko with Karvakko Engineering.

Mayor Michel informed the Board on status of bonding bill, and lobbyist Brian McDaniel's opinion on what to expect from MN legislature that would affect Bagley regarding funds for the water and sewer project. Mayor Michel left the meeting.

Karvakko joined meeting to update Board on status of Phase II plans and to determine Bagley's intent with project, whether to wait on alternate funding through bonding bill or proceed with bidding on Phase II once the railroad permits are received. Karvakko stated delaying project could increase costs to City on County shared streets by losing opportunity to coordinate with County construction timeline. Karvakko outlined a revised construction schedule. Merschman questioned possibility of moving portions of Phase II to Phase III, which Karvakko suggested addressing once bids are opened and final decision on bonding bill is made. Motion was made by Merschman to proceed with putting Phase II out for bids contingent upon USDA approval. Motion was seconded by Lien and carried. Karvakko will present Board action to City Council at meeting on April 12th. Karvakko left the meeting.

Lien made a motion to approve the minutes as written for the regular board meeting held March 15, 2023. Merschman seconded, motion carried.

Lien moved to approve the March 2023 expenditures as listed. Motion was seconded by Merschman and carried.

The Board reviewed bills presented for payment in April 2023. Lien made a motion to authorize payment of the April bills and Merschman seconded. Motion carried.

Masterson updated Commission on correspondence regarding WSN invoice for the engineering services provided on Hwy #92 Project. Fletcher will update MaryJane Schultz with MN PFA.

Masterson submitted verbal quote on new truck for \$60,000, and the boom would be \$70,000-\$75,000. Lien offered motion giving Masterson permission to place order for one new truck when the window to purchase opens at state site. Merschman seconded, and motion carried.

Masterson ordered three backup generators from Clearbrook Electric, all with dual fuel (natural gas primary) and two will operate with flip switches. Pricing will increase slightly for dual fuel option .

Quote for two new pumps at Getchell lift station was \$26,253.75 presented by Masterson. Discussion on designated funds, American Rescue Plan Act funds, and USDA loan requirements for water and sewer reserves. Motion was made by Lien to purchase two new pumps, seconded by Merschman, and carried.

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Board approved hiring Nolan Nelson as licensed utility worker/utility technician for 90% of wage plus full time benefits, and for six month probation period.
Discussion held on business manager position.

Being no further business to come before the Commission, a motion was made by Merschman, seconded by Lien, and carried to adjourn the meeting.

Thomas Lillegaard, Chairman

Attest:

Vicky Fletcher, Business Manager