

Bagley Public Utilities
Commissioners Meeting
August 16, 2023

Chairman Thomas Lillegaard called to order the regular meeting of the Bagley Public Utilities Commission on August 16, 2023 at 10:00am. Also present for the meeting were Commissioner Dennis Merschman and managers, Bill Masterson and Vicky Fletcher.

Merschman made a motion to approve the minutes as written for the regular board meeting held July 19, 2023 and Lillegaard seconded. Motion carried.

After the list of July 2023 expenditures and bills to pay in August 2023 were reviewed, Merschman moved to approve all as presented. Motion was seconded by Lillegaard and carried.

Commissioner Stuart Lien joined the meeting.

Motion by Merschman and second by Lien to approve the Draw #7 from interim loan funds in the amount of \$106,109.57 to reimburse payments made up to July 2023 to Karvakko Engineering, Harbott Knutson Larson, and American Engineering Testing. Motion carried.

Motion by Merschman and second by Lien to approve Draw #8 from interim loan funds for \$550,897.90 to pay the construction invoices due in August including eligible charges on Reierson Construction Pay App #5, Karvakko Engineering, and American Engineering Testing. Motion carried.

Discussion held on WSN final invoice. Masterson and Fletcher met with Tim Ramerth, President/CEO of WSN, to discuss project issues and adjustments to final billing. Ramerth plans to attend the BPU Board and City Council meetings in September to address the issues and negotiate resolution.

Department updates from Masterson:

- Clearbrook Electric has installed generators for two lift stations. BPU will need to install gas services. Clearbrook Electric will check on problem with generator at main lift;
- received quote of \$17,000 from Clearbrook Electric to install generator at cable headend. Cost to purchase would be covered by funds available yet from 'lump sum' grant;
- progress on water/sewer project was discussed earlier in meeting during review of invoices payable;
- informed Board on gas service for Arbor Wood.

Board discussed customers with delinquent accounts.

Board reviewed the financial reports for June.

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Discussed options to offer upgraded internet packages, and the life expectancy of the cable system.
Commission tabled discussion with no decisions at this time.

With no further business to come before the Commission, a motion was made by Merschman, seconded by Lien, and carried to adjourn the meeting.

Thomas Lillegaard, Chairman

Attest:

Vicky Fletcher, Business Manager