

Bagley Public Utilities  
Commissioners Meeting  
November 16, 2022

Chairman Thomas Lillegaard called to order the regular meeting of the Bagley Public Utilities Commission on November 16, 2022 at 10:00am. Present were Commissioners Dennis Merschman and Stuart Lien, and manager Vicky Fletcher. Manager Bill Masterson was absent.

Lien made a motion to approve the minutes as written for the regular board meeting held October 17, 2022. Merschman seconded, motion carried.

Lien moved to approve the list of October 2022 expenditures. Motion was seconded by Merschman and carried.

Bills presented for payment in November 2022 were reviewed. Lien motioned to authorize payment and Merschman seconded. Motion carried.

Scott Caouette joined the meeting to provide the Commission with updates on various projects.

- The parts and media have been delivered and Bill Masterson has scheduled installation in the water filter for November 28th.
- Caouette discussed the internet project. Weather may delay replacement of several nodes, due to the nature of work and the equipment sensitivity to elements. Equipment that has been installed is working well.
- Sewer ponds were discharged and transferred, allowing Karvakko to obtain measurements needed for USDA project.
- Reierson has completed work on Phase I of the USDA project for the season. Punch list of items to address, including the shutoffs and curbstops being cut to ground level. The first lift of blacktop was completed but is not acceptable in places and will need to be replaced before final paving.
- Masterson was notified that the repair work to line the ferro in sewer main for #92 is scheduled for week of November 28<sup>th</sup>.

Caouette left the meeting.

Commission discussed items for negotiation to address with union contract renewal. Commission requested information from wage study prior to discussing wages. Fletcher will invite Dan Hendrickson with IBEW to regular Board meeting in December.

Fletcher reported that David Wilder was terminated at the end of his six-month probation, and Kelsi Fraley resigned effective October 14, 2022.

Motion by Lien to approve Fletcher hiring Ashley Shongo for Full Time Office Assistant at 90% of the wage, and for a six-month probation. Merschman seconded, motion carried.

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Motion by Lien to approve Fletcher hiring Desiree Erickson for Part Time Office Assistant at 95% of the wage, and for a six-month probation. Merschman seconded, motion carried.

Commission reviewed the financial reports.

Being no further business to come before the Commission, a motion was made by Merschman, seconded by Lien, and carried to adjourn the meeting.

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Thomas Lillegaard, Chairman

Attest:

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Vicky Fletcher, Business Manager