

Bagley Public Utilities
Commissioners Meeting
October 11, 2023

Chairman Thomas Lillegaard called to order the regular meeting of the Bagley Public Utilities Commission on October 11, 2023 at 10:00am. Also present for the meeting were Commissioners Dennis Merschman and Stuart Lien, and managers Bill Masterson and Vicky Fletcher.

Lien made a motion and Merschman seconded to approve the minutes as written for the regular board meeting held September 13, 2023. Motion carried.

Motion made by Lien to approve the list of September 2023 expenditures as presented. Merschman seconded and motion carried.

Board and managers discussed the invoices due in October 2023. Lien moved to approve payment of October 2023 bills. Motion was seconded by Merschman and carried.

Board approved invoices funded by Draw #9 at September BPU meeting and City Council approved the draw at September 27, 2023 meeting. Motion by Lien to concur with Council action approving Draw #9 for disbursement of loan funds in the amount of \$717,482.48. Motion was seconded by Merschman and carried.

Masterson updates:

- Ponds are discharging and did not need to add alum.
- Water/Sewer project is going well. Spruce Ave mains are installed and contractor working on service lines for Spruce, Oak and 1st St., Sand Lake Ave SW done. Anticipate paving end of next week.
- Quote of \$30,000 received from Frontier to purchase equipment and software for mapping and GIS locating. Annual support would be \$2000-\$2500. Lien reviewed the proposal from Frontier.

Motion by Lien to purchase GIS mapping package from Frontier. Merschman seconded and motion carried.

- Generators are installed at lift stations and operating. The generators for water plant and cable tv headend are set. BPU is installing gas service for generator at water plant now. BPU will use propane for this year at cable headend and run natural gas service next year after upgrading line on Tower Ave. Masterson noted again that BPU has been awarded \$20,000 in grants toward purchase and installation for generator at water plant.
- Masterson ordered one new truck through Saxon fleet services for government trucks, with diesel engine so price increased to \$62,750. The boom is on order through ABM Equipment and will cost \$78,000. Estimated delivery date to Bagley ready for use will be next spring.

Commission discussed various options to offer for internet packages. Merschman made a motion to set new internet packages at the following speeds and prices effective December 1, 2023:

50Mb (download)	\$35.00 per month
100 Mb (download)	\$40.00 per month.

Motion was seconded by Lien and carried.

Fletcher reviewed current cable channel costs and rate schedule for cable services. Board discussed a rate increase, debating amount and date. Motion by Merschman to increase expanded basic cable rate by \$4 effective December 1, 2023. Lien seconded and motion carried.

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Fletcher distributed 2023 budget for Board review, compiled mainly to use as a tool for the cumulative monthly comparison reports.

Fletcher presented Board with data for number of garbage customers, current rate, and monthly sales compared to monthly contract amounts. Motion to increase residential monthly garbage fee to \$14.00 effective January 1, 2024 was made by Merschman, seconded by Lien, and carried.

Board discussed current interest rates offered by Bagley banks and investing in the 4M program offered through LMC. Board directed Fletcher to explore 4M options, then compare with local bank investment options. Fletcher authorized to move funds based upon rate analysis.

With no further business to come before the Commission, a motion was made by Merschman, seconded by Lien, and carried to adjourn the meeting.

Thomas Lillegaard, Chairman

Attest:

Vicky Fletcher, Business Manager